



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, IL 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

Board of Trustee Regular Meeting Minutes

On the 11th day of January 2024, the regular meeting of the Board of Trustees of the Channahon Fire Protection District held at fire station #1 was called to order at 9:00 a.m., pursuant to notice, at the Fire Station #1, 24929 S. Center St., Channahon, Illinois with the Pledge of Allegiance.

In attendance were President Montgomery, Secretary M. Rittorf, Treasurer S. Rittorf, Trustee Caldwell, and Trustee McMillin. Chief Petrakis, Deputy Chief Toepper, and Executive Assistant Arnold were in attendance.

MATTER OF THE PUBLIC:

APPROVAL OF THE MINUTES:

Trustee McMillin made a motion to approve the December 14, 2023, regular meeting minutes, seconded by Treasurer S. Rittorf. A roll call vote: President Montgomery – Yes; Treasurer S. Rittorf – Yes; Secretary M. Rittorf – Yes; Trustee Caldwell – Yes; Trustee McMillin – Yes. Motion carried.

TREASURER REPORT:

The Treasurer's report ending December 2023 along with the disbursement record for December 2023 were presented, showing disbursements by check number, date, payee, and amount. Treasurer S. Rittorf made a motion to accept the reports as presented, seconded by Trustee Caldwell. A roll call vote: President Montgomery – Yes; Treasurer S. Rittorf – Yes; Secretary M. Rittorf – Yes; Trustee Caldwell – Yes; Trustee McMillin – Yes. Motion carried.

The outstanding bills to be paid were presented. The Trustees reviewed the bills. Treasurer S. Rittorf made a motion to pay the bills as presented, seconded by Trustee Caldwell. A roll call vote: President Montgomery – Yes; Treasurer S. Rittorf – Yes; Secretary M. Rittorf – Yes; Trustee Caldwell – Yes; Trustee McMillin – Yes. Motion carried.

MONEY COLLECTED:

\$36,881.71 - Ambulance Billing (\$692,353.34 for 2023); \$12,238.00 – Grant Money; \$21,648.62 – Interest; \$1,706.16 – Reimbursements; \$18,168.92 – Will County Treasurer.

COMMUNICATIONS:

OLD BUSINESS:

- 1. Station #2 Construction Updates:** Perry Wegman joined the meeting at 9:26 am via cell phone. The board would like a progress report; drywall going in, electric should be in around

the 17th depending on the weather, ceilings, and paint. All the progress is currently going on inside the station. Treasurer S. Rittorf asked about another concrete bid, sounds like the concrete is the hold up for completion. Perry stated he contacted Abby Paving and has not gotten a response. Completion date is the end of May. Treasurer S. Rittorf stated he is very frustrated like the rest of the board and the firefighters. There are all kinds of good excuses; the problem sounds like the scheduling of the job. Perry is going to try to get his meetings on Thursday changed so he can attend our meetings. Trustee Caldwell stated we put a shovel in the ground on June 10, 2022. This project is taking 2 years to complete. Trustee McMillin stated we need to get the project completed. At this time there is nothing we can do besides let things finish. Treasure S. Rittorf stated they hired the best architect and contractor, and we still are having issues. It was not designed correctly in the beginning, which caused delays, vandalism and not scheduling.

2. Discuss and approve the dissolution of the Channahon Volunteer Fire Department: Table

NEW BUSINESS:

- 1. Discuss and approve the sales of Station #2, McClintock Road:** Chief Petrakis informed the board that the Channahon Park District has submitted a bid on Station #2, McClintock Road. The Village of Channahon will not be bidding. There has been another option presented to the Chiefs, keeping the current Station #2 to use for storage. Secretary M. Rittorf and Trustee Caldwell do not want to put the station out to the public. The best thing would be to offer it to another government entity. The station is zoned R-1 and we are not sure what the Village would allow a buyer to do. A discussion was held on the positive and negative effects of keeping the station. Trustee Caldwell does not want to keep the station. We had decided to sell it and offered it to both the Park District and the Village. Secretary M. Rittorf made a motion, seconded by Trustee McMillin that by March 14th we as a board will elect of keep station 2 or to open the bid from the Channahon Park District to sell the station for no less than \$150,000. A roll call vote: President Montgomery – No; Treasurer S. Rittorf – No; Secretary M. Rittorf – Yes; Trustee Caldwell – No; Trustee McMillin - Yes. Motion fails. Trustee Caldwell voted no because we had already decided to sell the station and the Park District has made an offer. DC Toepper stated that we will make things work as originally planned if we move forward with the sale of station 2. He is sure the Park District would like an answer. A motion was made by Secretary M. Rittorf, seconded by Treasurer S. Rittorf at the February board meeting we will decide to keep the current station 2 for storage or open the bid from the Park District. A roll call vote: President Montgomery – Yes; Treasurer S. Rittorf – Yes; Secretary M. Rittorf – Yes; Trustee Caldwell – No; Trustee McMillin - Yes. Motion carried.
- 2. Discuss and approve the purchase of two MTD's:** A discussion was held. Secretary M. Rittorf made a motion to purchase two MTD's, seconded by Trustee McMillin. A roll call vote: President Montgomery – Yes; Treasurer S. Rittorf – Yes; Secretary M. Rittorf – Yes; Trustee Caldwell – Yes; Trustee McMillin - Yes. Motion carried.

Treasurer S. Rittorf questioned the ambulance being at Jewel and would it not be better to have someone go in the pickup truck to keep our vehicles in town. We are not able to separate

ambulance crew. If there is only one person in an ambulance it is considered out of service by Will Grundy EMS. If a call comes in the paramedics stop shopping and leave.

Trustee Caldwell informed the board that he will not be seeking reappointment in May. He does not feel that anyone should be on the board for more than six years (2 terms), there needs to be fresh ideas and movement. Treasurer S. Rittorf stated he felt Casey brought a lot to the table. Trustee Caldwell feels that the board is not all on the same page and he is more proactive and does not feel this is for him. He will finish his term which ends April 2024, he will notify the County Executive.

Executive Assistant Arnold asked Treasurer S. Rittorf if he planned on putting in for reappointment so she can get the paperwork. He said yes.

Secretary M. Rittorf made a motion to have Trustee McMillin be the WESCOM Executive Board backup in place of Trustee Caldwell, seconded by Secretary S. Rittorf. All in favor.

WESCOM: None.

LEGAL UPDATE: None.

DEPUTY CHIEF REPORT AND VEHICLE/BUILDING MAINTENANCE: (report attached)

- New 5" hose is here.
- Sonar has been ordered for the boat; emergency lighting will be installed.
- 401's new car is now in service.
- Ben Petro has started working on the vehicles.
- Monroe fixed the snowplow.
- Tom Fielder has been in contact with DC, the heat exchangers have been installed and are working.
- New phones and a door lock system have been installed.
- Working on the ISO rating information for April.
- Working on:
 - Box Cards
 - Redistrict for Station 2
 - Ambulance remount in March
 - 416 has been advertised, no bites will be lowering the price.

CHIEF REPORT: (report attached)

- Received the ARPA Grant, waiting for check.
- The insurance claim has been submitted and we are waiting for payment.
- CRR program is moving forward. Has been used a few times already. Trustee Caldwell asked if we ever got funding for the program. Not yet. Could we possibly reach out to local business to assist with the program?
- Next Decennial Committee Meeting is January 31st at 9am. After that Chief, Chuck, and Tina will work on the report.

- ISO grading is coming in April.
- Working on the website upgrade.
- Zach Carpenter has left for Joliet Fire.
- The arbitrator has ruled against the fire district in the ongoing workers compensation case. We are waiting for the WC attorney to respond to a possible appeal.

There being no further or other business to come before the meeting, upon motion duly made by Secretary M. Rittof, seconded by Trustee McMillin, unanimously approved, the meeting adjourned at 10:45 a.m.

Respectfully Submitted

Jacque Arnold

Executive Fire Support Manager

CHANNAHON FIRE PROTECTION DISTRICT

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Register: 2016660 · First Secure - Checking

From 12/14/2023 through 01/02/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/14/2023		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	58,595.36	X		1,054,037.99
12/15/2023	1	Verizon Wireless	1-201 · 2000 Accounts ...	VOID: 815922...		X		1,054,037.99
12/15/2023	2557	A Beep	1-201 · 2000 Accounts ...	0003335	10,347.97	X		1,043,690.02
12/15/2023	2558	Air One Equipment, ...	1-201 · 2000 Accounts ...	146	10,107.75	X		1,033,582.27
12/15/2023	2559	Allegra Coal City	1-201 · 2000 Accounts ...	Inv. 129059	83.80	X		1,033,498.47
12/15/2023	2560	American Heart Asso...	1-201 · 2000 Accounts ...	Inv. SCPR1525...	102.00	X		1,033,396.47
12/15/2023	2561	Andres Medical Billi...	1-201 · 2000 Accounts ...	Inv. 122023CH...	2,010.84	X		1,031,385.63
12/15/2023	2562	Auto Science	1-201 · 2000 Accounts ...	Inv. 13021	464.76	X		1,030,920.87
12/15/2023	2563	CDW Government, L...	1-201 · 2000 Accounts ...		1,116.19	X		1,029,804.68
12/15/2023	2564	Clear Voice, Inc.	1-201 · 2000 Accounts ...	Inv. 21471	23,818.42	X		1,005,986.26
12/15/2023	2565	Comcast	1-201 · 2000 Accounts ...		248.50	X		1,005,737.76
12/15/2023	2566	Cross Points Sales, Inc.	1-201 · 2000 Accounts ...	Inv. P81453	1,339.75	X		1,004,398.01
12/15/2023	2567	D'Orazio Ford	1-201 · 2000 Accounts ...	Inv. 212090	465.82	X		1,003,932.19
12/15/2023	2568	Dillon Pierce	1-201 · 2000 Accounts ...		41.00			1,003,891.19
12/15/2023	2569	Dive Right in Scuba	1-201 · 2000 Accounts ...		4,588.00	X		999,303.19
12/15/2023	2570	Dynegy Energy Serv...	1-201 · 2000 Accounts ...	Inv. 165217523...	1,838.73	X		997,464.46
12/15/2023	2571	Ecolab, Inc.	1-201 · 2000 Accounts ...	Inv. 6341716314	119.47	X		997,344.99
12/15/2023	2572	Environmental Recy...	1-201 · 2000 Accounts ...		139.00	X		997,205.99
12/15/2023	2573	Estech Sysems, Inc.	1-201 · 2000 Accounts ...	Inv. 103990	77.04	X		997,128.95
12/15/2023	2574	Factory Motor Parts ...	1-201 · 2000 Accounts ...		52.66	X		997,076.29
12/15/2023	2575	Feece Oil Co.	1-201 · 2000 Accounts ...		3,993.03	X		993,083.26
12/15/2023	2576	Fleet Safety Supply	1-201 · 2000 Accounts ...		679.95	X		992,403.31
12/15/2023	2577	Harborside Marina, L...	1-201 · 2000 Accounts ...		711.00	X		991,692.31
12/15/2023	2578	Health Care Centers ...	1-201 · 2000 Accounts ...		11,660.00	X		980,032.31
12/15/2023	2579	Illinois Fire Inspector...	1-201 · 2000 Accounts ...	Inv. 23904	100.00			979,932.31
12/15/2023	2581	Illinois Public Risk F...	1-201 · 2000 Accounts ...	Inv. 87030	13,667.00	X		966,265.31
12/15/2023	2582	Industrial Organizati...	1-201 · 2000 Accounts ...	Inv. C58579A	1,673.00			964,592.31
12/15/2023	2583	Interstate Power Syst...	1-201 · 2000 Accounts ...		1,478.50	X		963,113.81
12/15/2023	2584	Jeff Toepper	1-201 · 2000 Accounts ...	Cell Phone	80.00	X		963,033.81
12/15/2023	2585	Mapline	1-201 · 2000 Accounts ...		2,600.00	X		960,433.81
12/15/2023	2586	McCann Industries, L...	1-201 · 2000 Accounts ...	Inv. W00046	1,070.16	X		959,363.65
12/15/2023	2587	Miner Electronics Co...	1-201 · 2000 Accounts ...	577205	1,890.50	X		957,473.15
12/15/2023	2588	Minooka Fire Protect...	1-201 · 2000 Accounts ...	Wilson 4th qrt	11,426.56	X		946,046.59
12/15/2023	2589	Minooka Grain, Lum...	1-201 · 2000 Accounts ...	76767	45.98	X		946,000.61
12/15/2023	2590	Municipal Emergenc...	1-201 · 2000 Accounts ...		10,873.88	X		935,126.73
12/15/2023	2591	Napa Auto Parts of C...	1-201 · 2000 Accounts ...		281.42	X		934,845.31
12/15/2023	2592	Nicor Gas	1-201 · 2000 Accounts ...		178.58	X		934,666.73
12/15/2023	2593	Ottosen Dinolfo Has...	1-201 · 2000 Accounts ...	Inv. 1966	144.50	X		934,522.23
12/15/2023	2594	PNC Equipment Fina...	1-201 · 2000 Accounts ...	98994080-1	14,673.34	X		919,848.89
12/15/2023	2595	Pomp's Tire Service, ...	1-201 · 2000 Accounts ...	Inv. 1710005184	70.50	X		919,778.39

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/15/2023	2596	PremiStar - North	1-201 · 2000 Accounts ...	Inv. SI2224978	498.39	X		919,280.00
12/15/2023	2597	R. C. Wegman	1-201 · 2000 Accounts ...	Payment #12	225,047.00	X		694,233.00
12/15/2023	2598	Ricoh USA, Inc.	1-201 · 2000 Accounts ...	Inv. 3872150	188.73	X		694,044.27
12/15/2023	2599	Staples 2022	1-201 · 2000 Accounts ...	Inv. 8072261004	70.12	X		693,974.15
12/15/2023	2600	The Village of Chan...	1-201 · 2000 Accounts ...		820.42	X		693,153.73
12/15/2023	2601	U.S. Bank	1-201 · 2000 Accounts ...		4,217.39	X		688,936.34
12/15/2023	2602	UMB Bank	1-201 · 2000 Accounts ...		302,040.00	X		386,896.34
12/15/2023	2603	US Gas	1-201 · 2000 Accounts ...	Inv. 433245	183.60	X		386,712.74
12/15/2023	2604	Village of Romeovill...	1-201 · 2000 Accounts ...	Inv. 2023-631	385.00	X		386,327.74
12/15/2023	2605	Wescom	1-201 · 2000 Accounts ...	Inv. 20240104	8,346.44			377,981.30
12/15/2023	2606	Whitmore Ace Hard...	1-201 · 2000 Accounts ...		15.36	X		377,965.94
12/15/2023	2607	Zoll Data Systems	1-201 · 2000 Accounts ...	INV00159450	772.20	X		377,193.74
12/15/2023	2608	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	513.28	X		376,680.46
12/15/2023	115036	AFLAC	-split-	HX998	176.82	X		376,503.64
12/15/2023	24264919	Department of Treas...	-split-	36-3327732	12,287.94	X		364,215.70
12/15/2023	1634607...	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	3,783.89	X		360,431.81
12/15/2023	1818042...	Transamerica	-split-	PE61743-0000...	3,995.92	X		356,435.89
12/15/2023	DD6385	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6386	Blanton, David M	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6387	Bowles, Matthew	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6388	Carpenter, Zachary R	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6389	Ciarlette, Noah A	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6390	Dikun, Nathan S	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6391	Dircks, Brennan C	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6392	Fals, Shelby L.	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6393	Grubisich, Danial P	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6394	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6395	Hartman, Jason S	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6396	Highbaugh, Andrew S	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6397	Kazak, Jeffrey M	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6398	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6399	Mazziotta, Daniel J	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6400	McMillin, Brian D.	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6401	Newton, Jack T	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6402	O'Hern, Terrence M.	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6403	Petrakis, John	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6404	Pierce, Dillon J.	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6405	Randich, Jacob M.	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6406	Schneider, Scott W.	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6407	Schumacher, Jessica L	-split-	Direct Deposit		X		356,435.89

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/15/2023	DD6408	Skole, Matthew J.	-split-	Direct Deposit		X		356,435.89
12/15/2023	DD6409	Toepper, Jeffrey S.	-split-	Direct Deposit		X		356,435.89
12/18/2023			-split-	Deposit		X	1,706.16	358,142.05
12/18/2023	2609	Harmonic Design	1-201 · 2000 Accounts ...	Inv. 13463	1,345.00	X		356,797.05
12/18/2023	2610	Illinois Healthcare an...	1-201 · 2000 Accounts ...	Inv. GEMT202...	94,806.30	X		261,990.75
12/18/2023	468259610	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	80.00	X		261,910.75
12/19/2023	277802	Principal Group Insu...	1-201 · 2000 Accounts ...	Account 10743...	371.28	X		261,539.47
12/19/2023	277803	Standard Insurance C...	1-201 · 2000 Accounts ...	00 162517	305.00	X		261,234.47
12/19/2023	937559184	Blue Cross and Blue ...	1-201 · 2000 Accounts ...	Acct. 000618608	40,462.71	X		220,771.76
12/21/2023			401-14 · Will County ...	Deposit		X	18,168.92	238,940.68
12/22/2023	2611	Compass Insurance P...	1-201 · 2000 Accounts ...	Inv. 11976	39,112.00			199,828.68
12/22/2023	2612	Municipal Emergenc...	1-201 · 2000 Accounts ...	Inv. IN1978209	7,197.38	X		192,631.30
12/22/2023	2613	Ottosen Dinolfo Has...	1-201 · 2000 Accounts ...	Inv. 2240	1,533.25	X		191,098.05
12/27/2023			401-07 · Grant Money \$	Deposit		X	12,238.00	203,336.05
12/28/2023		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	73,679.70	X		129,656.35
12/29/2023	2614	Channahon Prof. Fire...	2100 · Payroll Liabilities		2,170.00			127,486.35
12/29/2023	2615	Channahon FPD Fire...	2100 · Payroll Liabilities		23,722.86			103,763.49
12/29/2023	2054407	IMRF	-split-	07256	3,890.77	X		99,872.72
12/29/2023	25452700	Transamerica	-split-	PE61743-0000...	4,553.56			95,319.16
12/29/2023	74829926	Department of Treas...	-split-	36-3327732	17,338.28	X		77,980.88
12/29/2023	1567524...	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,836.57			73,144.31
12/29/2023	DD6410	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6411	Blanton, David M	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6412	Bowles, Matthew	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6413	Carpenter, Zachary R	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6414	Ciarlette, Noah A	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6415	Dikun, Nathan S	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6416	Dircks, Brennan C	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6417	Fals, Shelby L.	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6418	Grubisich, Danial P	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6419	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6420	Hartman, Jason S	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6421	Highbaugh, Andrew S	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6422	Kazak, Jeffrey M	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6423	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6424	Mazziotta, Daniel J	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6425	McCluskey, William	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6426	McMillin, Brian D.	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6427	O'Hern, Terrence M.	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6428	Petrakis, John	-split-	Direct Deposit		X		73,144.31

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12/29/2023	DD6429	Pierce, Dillon J.	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6430	Randich, Jacob M.	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6431	Schneider, Scott W.	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6432	Schumacher, Jessica L	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6433	Skole, Matthew J.	-split-	Direct Deposit		X		73,144.31
12/29/2023	DD6434	Toepper, Jeffrey S.	-split-	Direct Deposit		X		73,144.31
12/29/2023			Channahon FPD - Gen...	Funds Transfer			1,200,000.00	1,273,144.31



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, ILLINOIS 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

Deputy Chief Report for December 2023

Vehicles

- ✚ 414 to Foster Coach for body/paint repair.
- ✚ 421 Kusmall air eject repair with Ben.
- ✚ 415 Kusmall 110V cover replaced.
- ✚ Removed equipment from old 401 to prep for new 401 install.
- ✚ New 50' hydrant lines put on all 3 engines.
- ✚ 800' new 5" LDH on 411.
- ✚ Sonar equipment ordered for Boat 498.
- ✚ Records updates throughout the month.
- ✚ 401 equipment install completed and put in service.
- ✚ 402 emergency lighting re-programmed.
- ✚ 417 PM and inspection completed. Ben Petro.
- ✚ 498 to Harmonic Designs for graphics installation.
- ✚ 414 to D'Orazio for driver seat repair.
- ✚ EVT Jordan in for valve repair on 417, 421, and 412.
- ✚ 424 vacuum pump oil leak repair. Lockport Brian.
- ✚ 412 cab clearance light repair.
- ✚ 458 and snowplow to Monroe Truck for PM and repair.
- ✚ 458 PM and repairs at Auto Science.
- ✚ 448 PM and repairs at Auto Science.
- ✚ New insurance cards distributed.
- ✚ Boat 498 radio and light installation work.

Monthly total = \$ 5,722.93

Year to date = \$ 104,358.11

Stations

- ✚ Site visits to the new 2 for questions and clarifications.
- ✚ Captain McMillin repaired inside roof drainpipe.
- ✚ Shift personnel cleaned up around front flagpole area.
- ✚ Several contacts with Tom Fiedler reference RTU repair.
- ✚ Contacted Clennon Electric with punch list of repairs @ Station 1.
- ✚ Phone and door lock installation underway.
- ✚ Contacted Mike Viola regarding the new Station 2 install.
- ✚ Gold shift work on some towel dispenser mounting.



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, ILLINOIS 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

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Training/Professional Development

- ✚ Completed radio drill with shift personnel for Wescom TC training X3.
- ✚ Target Solutions/Vector Training Workshop in Plainfield.
- ✚ Silver Cross EMS training completed.

Meetings

- ✚ Weekly Staff meetings.
- ✚ Construction meeting with Wegman; Tuesday meetings.
- ✚ ISO grading meeting with Chief.
- ✚ Meeting with Chief to discuss Ben Petro part-time employment.
- ✚ MABAS 15 TRT Planning Meeting via zoom.
- ✚ Several correspondences with Division Box Card Committee.
- ✚ Attended MABAS Christmas luncheon.
- ✚ To Station 2 to cleanup Check It inventory items.

Miscellaneous

- ✚ Prep for Will County 911 Recommends Workshop.
- ✚ Met with Lt. Koranda reference EMS Check It items.
- ✚ Updated CFPD information worksheet for Wescom TC's.
- ✚ Picked up new sonar from Dive Right In SCUBA.
- ✚ Watched on-line ISO grading seminar.
- ✚ Ordered fittings and equipment for 412 and 421.
- ✚ Permit application completed for ice rescue training at the WC Forest Preserve.
- ✚ To Menards for small tools for 421.

Calls

Total calls for December = 139. [4.48 calls per day]. Total calls year to date = 1,331



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Calls I went on:

- ✚ Assisted on EMS run at the Mack Dealer.
- ✚ Assisted Morris FD on a house fire.
- ✚ Fire pump fire at Amoco Road Amazon.

Pending

- ✚ Division 15 Box Card Update.
- ✚ Re-district Station 2 response area for the new 2.
- ✚ New Station 2 and our soft cost items to secure.
- ✚ Water Squad Build.
- ✚ Boat 498 radio, lighting, and equipment installation.
- ✚ Unication Pager install for Station 1.
- ✚ ISO records preparation.
- ✚ Sale of 416.
- ✚ 415 remount: Mid March

\Channahon FPD\Station #1\Ambulance

2020 FORD 550/Horton

2020 Ford F550

Unit #:	AM-4	Serial #:	1FDUF5HN5LED62650
Tag #:	712601	Job #:	19528
Mileage	45,535		

Date	Mileage	Notes	Vendor	Total Cost
12/13/2023	45,508	Corrosion repair on the box. Each side near the front compartment.	Foster Coach	\$0.00
Maintenance Performed				Cost
Paint repair				\$0.00
Total:				\$0.00
12/14/2023	45,535	Drivers Seat repair.	D'Orazio Ford	\$187.50
Maintenance Performed				Cost
Seat Repair				\$187.50
Total:				\$187.50
Total:			\$6.94	\$187.50

\Channahon FPD\Station #1\Engines

2004 Pierce Quantum

2004 Pirece Quantum

Unit #:	ENG-2	Serial #:	4PCT02HG4A003791
Tag #:	N/A	JOB #:	14987
Mileage	78,418		

Date	Mileage	Notes	Vendor	Total Cost
12/21/2023	57,419	Cab clearance lights. 2 for replacement and 1 for stock.	Napa Channahon	\$17.14
Maintenance Performed				Cost
Clearance Light				\$17.14
Total:				\$17.14
Total:			\$17.14	\$17.14

\Channahon FPD\Station #1\Staff Cars

2013 Ford Explorer 448

2013 Ford Explorer

Unit #:	ADM-2	Serial #:	1FM5K8AR2DGB90436
Tag #:			
Mileage	114,861		

Date	Mileage	Notes	Vendor	Total Cost
12/19/2023	114,660	Replaced both emergency lights in the front grill. Used lights from the old 402.	CAMZ Communications	\$0.00
Maintenance Performed				Cost
Emergency Lights				\$0.00
Total:				\$0.00
12/19/2023	114,861	PM Service oil change, inspection, Check engine light diagnostics, repalce (2) oxygen sensors.	Auto Science	\$622.64
Maintenance Performed				Cost
PM Service				\$61.29
O 2 Sensors				\$360.40
Inspection				\$118.00
Check Engine Light Diagnosed				\$59.00
Total:				\$598.69

Total:	\$3.10	\$622.64
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2023 Ford Explorer 401

2023 Ford Explorer

Unit #:	ADM-5	Serial #:	1FM5K8AB6PGB36919
Tag #:	50		

Date		Notes	Vendor	Total Cost
12/6/2023	50	On-board charger and power inlet. Installed at Camz.	Fleet Safety Supply	\$214.95
Maintenance Performed				Cost
On-board charger				\$214.95
Total:				\$214.95
12/7/2023	0	Vehicle put in service.		\$0.00
Maintenance Performed				Cost
Put in Service				\$0.00
Total:				\$0.00
Total:			\$4.30	\$214.95

SOLD 2014 Ford Explorer

2014 Ford Explorer

Unit #:	ADM-3 SOLD	Serial #:	1FM5K8AR6EGA33347
Tag #:			
Mileage	135,151		

Date	Mileage	Notes	Vendor	Total Cost
12/19/2023	135,151			\$0.00
Maintenance Performed				Cost
Inspection				\$0.00
Total:				\$0.00
Total:			\$0.00	\$0.00

\Channahon FPD\Station #1\Tender

417 2014 Kenworth T800

2014 Kenworth T800

Unit #:	TEND-1 (417)	Serial #:	1NKDL40XXFJ426471
Tag #:		JOB #	UST5612
Mileage	11,769		

Date	Mileage	Notes	Vendor	Total Cost
12/26/2023	11,769	Bi-Annual PM and Inspection by EVT Petro.Changed oil and Filter, fuel filter, coolant filter. Chassis greased and inspected. Found several loose bolts that were tightened. Supplies from NAPA.	Ben Petro	\$992.40
Maintenance Performed				Cost
PM Service				\$992.40
Inspection				\$0.00
Total:				\$992.40
Total:			\$992.40	\$992.40

\Channahon FPD\Station #1\Utility

458 2014 Ford F-250

2014 Ford F-250 Super Cab 4x4 XL

Unit #:	UT-3 (458)	Serial #:	1FT8W3B61EEA60562
Tag #:			
Mileage	27,479		

Date	Mileage	Notes	Vendor	Total Cost
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12/22/2023	27,477	Was have some issues with the snow plow hook-up and electrical plug. Had them check the entire unit. Repalced hydraulic fluid. Repalced plow side harness. Replaced tension springs for the pins. Replaced bolts and hardware on mount.	Monroe Truck Equipment, INC	\$597.93
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<i>Maintenance Performed</i>		Cost
Snow Plow		\$597.93
Total:		\$597.93

12/27/2023	27,479	PM oil change,inspection, exhaust repair, and new wiper blades..	Auto Science	\$378.46
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<i>Maintenance Performed</i>		Cost
Inspection		\$118.00
PM Service		\$73.92
wipers		\$43.98
Exhaust repair		\$128.00
Total:		\$363.90

Total:	\$488.19	\$976.39
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UT-9 Tri-Toon - 2021 Genesis MBPT22-2
2021 Genesis MBPT22-2

Unit #:	UT-9 Tri-Toon	Serial #:	7M7MB2224M1027727
Tag #:	0		

Date		Notes	Vendor	Total Cost
12/1/2023	0	Emergency lighting and plug for shoreline battery charger.	Fleet Safety Supply	\$805.23

<i>Maintenance Performed</i>		Cost
Emergency lighting		\$790.32
Total:		\$790.32

12/14/2023	0	Boat graphics completed.	Harmonic Designs	\$1,345.00
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<i>Maintenance Performed</i>		Cost
Graphics Install		\$1,345.00
Total:		\$1,345.00

Total:	\$2,150.23	\$2,150.23
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\Channahon FPD\Station #2\Ambulance

2012 Ford 450/Medtec
2012 Ford F-450

Unit #:	AM-2	Serial #:	1FDUF4HT1CEC73361
Tag #:	712603AM	Job #	2607-1
Mileage	119,280		

Date	Mileage	Notes	Vendor	Total Cost
12/18/2023	119,280	New LED back-up lights due to cracked lens on curemnt lights.	Fleet Safety Supply	\$225.71

<i>Maintenance Performed</i>		Cost
Backup Lights		\$225.71
Total:		\$225.71

Total:	\$225.71	\$225.71
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2016 Ford 550/Horton
2016 Ford F550

Unit #:	AM-3	Serial #:	1FDUF5HT7GEC58536
Tag #:	712602AM	Job #	17427
Mileage	65,034		

Date	Mileage	Notes	Vendor	Total Cost
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12/21/2023	65,034	Oil leak on the block at the vaccum pump. Replaced gasket and torqued the bolts.	Lockport FPD	\$265.47
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<i>Maintenance Performed</i>		Cost
Vacuum Pump Leak		\$242.47
Total:		\$242.47

Total:	\$265.47	\$265.47
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\Channahon FPD\Station #2\Engines

2012 Pierce Quantum

2012 Pierce Quantum

Unit #:	ENG-3	Serial #:	4P1CU01D7CA012705
Tag #:	N/A	Job #	25218
Mileage	78,865		

Date	Mileage	Notes	Vendor	Total Cost
12/1/2023	78,865	Pasengers side inner rear dual was flat. Found the leak to be the valve extension. Repaired and back in service.	Pomp's Tire	\$70.50

<i>Maintenance Performed</i>		Cost
Tire Repair		\$64.50
Total:		\$64.50

Total:	\$70.50	\$70.50
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Grand Total:	\$5,722.93
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History (Cost Summary)

1/1/2023 - 12/31/2023

Innovative Maintenance Systems

\Channahon FPD\Small Tools\Small Tools & Equipment

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
411 Chain Saw - Tempest	\$0.00	\$8.54	\$0.00	\$8.54	\$8.54
411 Circular Saw - Partner K-950	\$0.00	\$164.94	\$0.00	\$164.94	\$174.94
421 Circular Saw - Partner K950	\$0.00	\$21.99	\$0.00	\$21.99	\$34.64
Station 1 JD Mower	\$24.92	\$0.00	\$0.00	\$24.92	\$24.92
Station 2 Cub Cadet Mower - 2021	\$0.00	\$49.29	\$15.00	\$34.29	\$55.69
Category Subtotal -	\$24.92	\$244.76	\$15.00	\$254.68	\$298.73

\Channahon FPD\Station #1\Ambulance

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2020 FORD 550/Horton	\$979.63	\$6,807.79	\$2,883.31	\$4,904.11	\$8,023.32
Category Subtotal -	\$979.63	\$6,807.79	\$2,883.31	\$4,904.11	\$8,023.32

\Channahon FPD\Station #1\Breathing Air Compressor

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Station 1 MAKO	\$1,419.00	\$0.00	\$1,369.00	\$50.00	\$1,419.00
Category Subtotal -	\$1,419.00	\$0.00	\$1,369.00	\$50.00	\$1,419.00

\Channahon FPD\Station #1\Engines

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2004 Pierce Quantum	\$4,423.34	\$5,613.51	\$5,408.80	\$4,628.05	\$10,224.06
2021 Pierce Enforcer	\$4,627.40	\$1,568.24	\$4,028.91	\$2,166.73	\$6,341.09
SOLD 1996 Pierce Quantum	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Category Subtotal -	\$9,050.74	\$7,181.75	\$9,437.71	\$6,794.78	\$16,565.15

\Channahon FPD\Station #1\Generator

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Station 1 - Generac	\$1,170.01	\$0.00	\$1,114.50	\$55.51	\$1,200.01
Category Subtotal -	\$1,170.01	\$0.00	\$1,114.50	\$55.51	\$1,200.01

\Channahon FPD\Station #1\Staff Cars

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2013 Ford Explorer 448	\$336.28	\$5,438.42	\$2,901.57	\$2,873.13	\$5,997.91
2023 Ford Explorer 401	\$0.00	\$6,949.23	\$0.00	\$6,949.23	\$6,949.23
2023 Ford Explorer 402	\$19.95	\$2,343.90	\$995.00	\$1,368.85	\$2,363.85
SOLD 2009 Ford Escape	\$225.28	\$120.00	\$253.00	\$92.28	\$352.64
SOLD 2014 Ford Explorer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Category Subtotal -	\$581.51	\$14,851.55	\$4,149.57	\$11,283.49	\$15,663.63

\Channahon FPD\Station #1\Tender

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
417 2014 Kenworth T800	\$4,102.47	\$950.75	\$3,553.90	\$1,499.32	\$5,164.73
Category Subtotal -	\$4,102.47	\$950.75	\$3,553.90	\$1,499.32	\$5,164.73

\Channahon FPD\Station #1\Utility

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
416 1989 Ford Marion	\$604.70	\$0.00	\$598.50	\$6.20	\$604.70
418 2001 Ford F-250	\$825.38	\$227.24	\$468.00	\$584.62	\$1,085.64
458 2014 Ford F-250	\$479.75	\$3,942.20	\$1,758.31	\$2,663.64	\$4,562.23
488 Kubota	\$838.15	\$0.00	\$667.20	\$170.95	\$899.85
498 OMC Rescue Boat	\$221.90	\$0.00	\$0.00	\$221.90	\$221.90

UT-8 496 - 2023 Ford F59	\$0.00	\$331.24	\$0.00	\$331.24	\$0.00	\$331.24
UT-9 Tri-Toon - 2021 Genesis MBPT22-2	\$0.00	\$2,846.32	\$1,345.00	\$1,501.32	\$2,861.23	
Category Subtotal -	\$2,969.88	\$7,347.00	\$4,837.01	\$5,479.87	\$10,566.79	

\Channahon FPD\Station #2\Ambulance

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2012 Ford 450/Medtec	\$1,198.22	\$3,158.57	\$2,795.90	\$1,560.89	\$4,431.63
2016 Ford 550/Horton	\$2,448.16	\$4,700.13	\$3,110.71	\$4,037.58	\$7,454.03
Category Subtotal -	\$3,646.38	\$7,858.70	\$5,906.61	\$5,598.47	\$11,885.66

\Channahon FPD\Station #2\Engines

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2012 Pierce Quantum	\$4,760.47	\$27,150.94	\$23,959.58	\$7,951.83	\$32,353.92
Category Subtotal -	\$4,760.47	\$27,150.94	\$23,959.58	\$7,951.83	\$32,353.92

\Channahon FPD\Station #2\Generator

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Station 2 - Generac	\$1,187.17	\$0.00	\$593.50	\$593.67	\$1,217.17
Category Subtotal -	\$1,187.17	\$0.00	\$593.50	\$593.67	\$1,217.17
Grand Totals:	\$29,892.18	\$72,393.24	\$57,819.69	\$44,465.73	\$104,358.11



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON IL 60410

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December 31, 2023

To: Board of Trustees

From: John Petrakis, Fire Chief

RE: Monthly Chief Activity Report

The following items summarize my appointments, assignments, and completions for this month:

- Station 2 Updates
 - Construction and Site Events
 - Rough-in work continues.
 - Drywall
 - Electrical
 - Mechanical
 - Plumbing
 - Starting to field some finish detail clarifications
 - Apparatus air drops
 - Apparatus power drops
 - Junction box locations and positioning
 - Garage door installation paneling (interior)
 - Exterior metal paneling finishes
 - ComEd continues to stick to their “it is in the two-week schedule” response.
 - We have requested a meeting with ComEd and RC Wegman.
 - RC Wegman is coordinating natural gas service to be operational the first week of January; will provide heat to the building during the winter months
 - Contractor Schedule
 - CAD Glazing Window installation & Glazing
 - Air Quality HVAC Rough-in
 - Elliot Electric Electrical Rough-in
 - Omega Plumbing Plumbing Rough-in
 - Heintz Drywall Installation
 - We continue to monitor the soft cost purchasing and delivery timelines. Pending items include:
 - Gear Extractor
 - Ice Maker
 - Office Furniture
 - Nederman Installation Phase II (exhaust capture drops)
 - Contingency Adjustments were submitted for the following:
 - None
 - Miscellaneous
 - ARPA Infrastructure Grant
 - Grant award was released to the fire district

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- Vandalism Insurance Claim
 - Insurance claim information was submitted to the Compass and our field adjuster. No further action was required by the fire district.
- Vandalism Investigation
 - No Report
- Community Risk Reduction and Wellness Task Force
 - Coordination with Thriveworks continues but remains slow. We were informed our initial contact is longer in his position. Luanne has reached out to the new Thriveworks contact and we are waiting for a reply.
 - The group is organizing an orientation for the CCRWTF purpose as well as the crisis first aid for our staff members.
- Decennial Committee on Government Efficiency
 - Coordinating with Chuck Szoke to organize and compose the report.
 - Next meeting is January 31 at 9:00 AM.
 - Composition of the report will begin after the January 31st meeting.
- Eligibility Testing
 - All candidates, except for one, participated in the interviews on December 13.
 - Conditional offers have been extended and background checks are currently underway.
- ISO Field Grading
 - First preparation virtual meeting is scheduled for January 8th with Irene Tiscareno
- Coordinating with Jacque and Bill to organize the website to provide improved public access to the residents including meeting agendas, minutes, financial information, contact information, etc.
- Tours were conducted at Station 2 with representatives of the Park District and Village.
 - Bid information was shared with both parties and they intend to submit bids.
- Zach Carpenter has submitted his letter of resignation effective January 4th. He has accepted a position with the Joliet Fire Department. Jacque has conducted an exit interview and we will share during the meeting.
- Closed Session
 - None



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Miscellaneous Events/Activities

- RC Wegman Construction Manager Meeting
- Administrative Staff Meetings
- Meeting with Village of Channahon Community Development
- Community Risk Reduction and Mental Wellness Task Force Meeting
- Firefighter Interviews with Board of Fire Commissioners
- Decennial Committee on Government Efficiency Meeting #2
- ISO Preparation Webinar
- Station 2 Tours
 - Channahon Park District
 - Village of Channahon

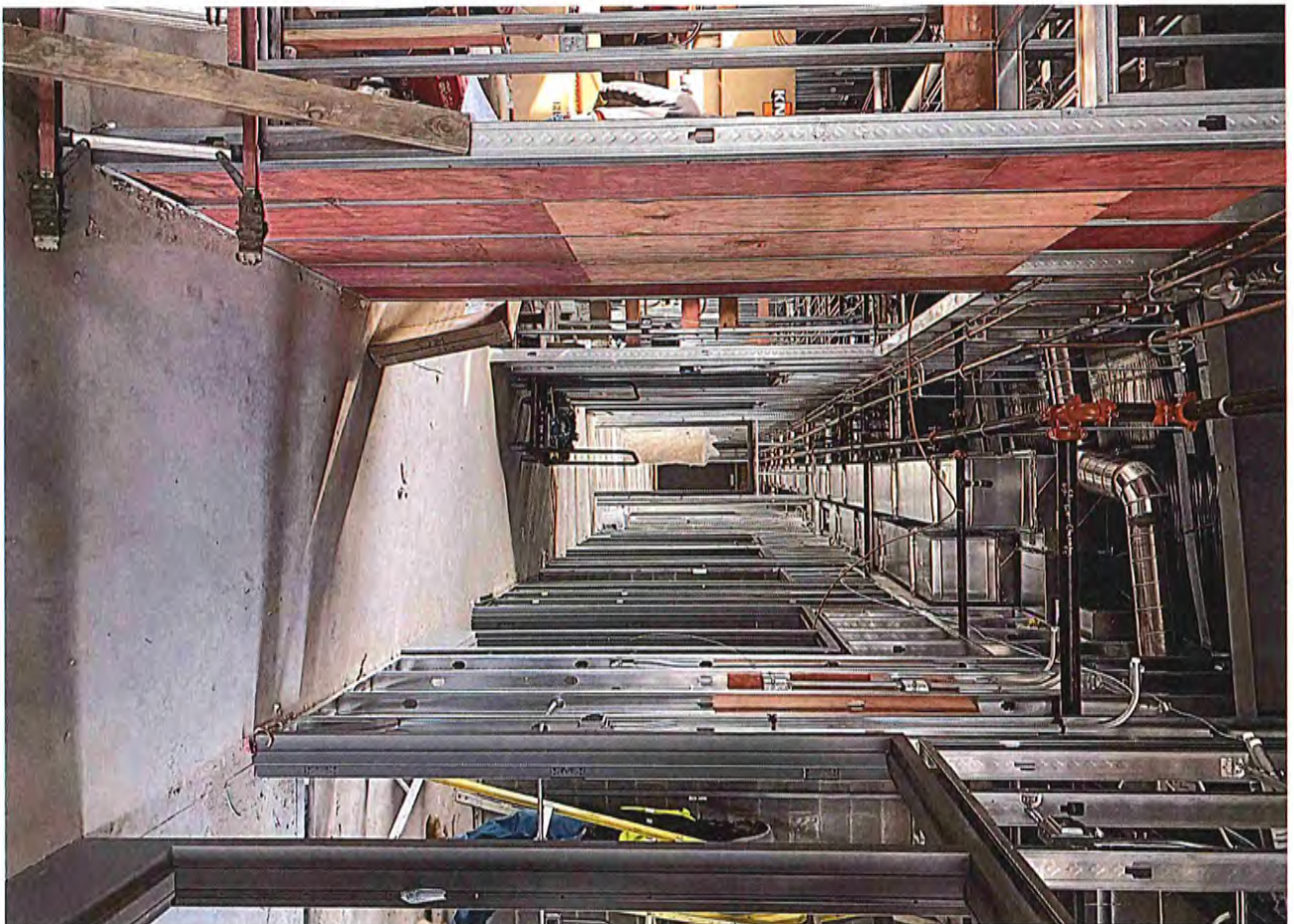
District Development

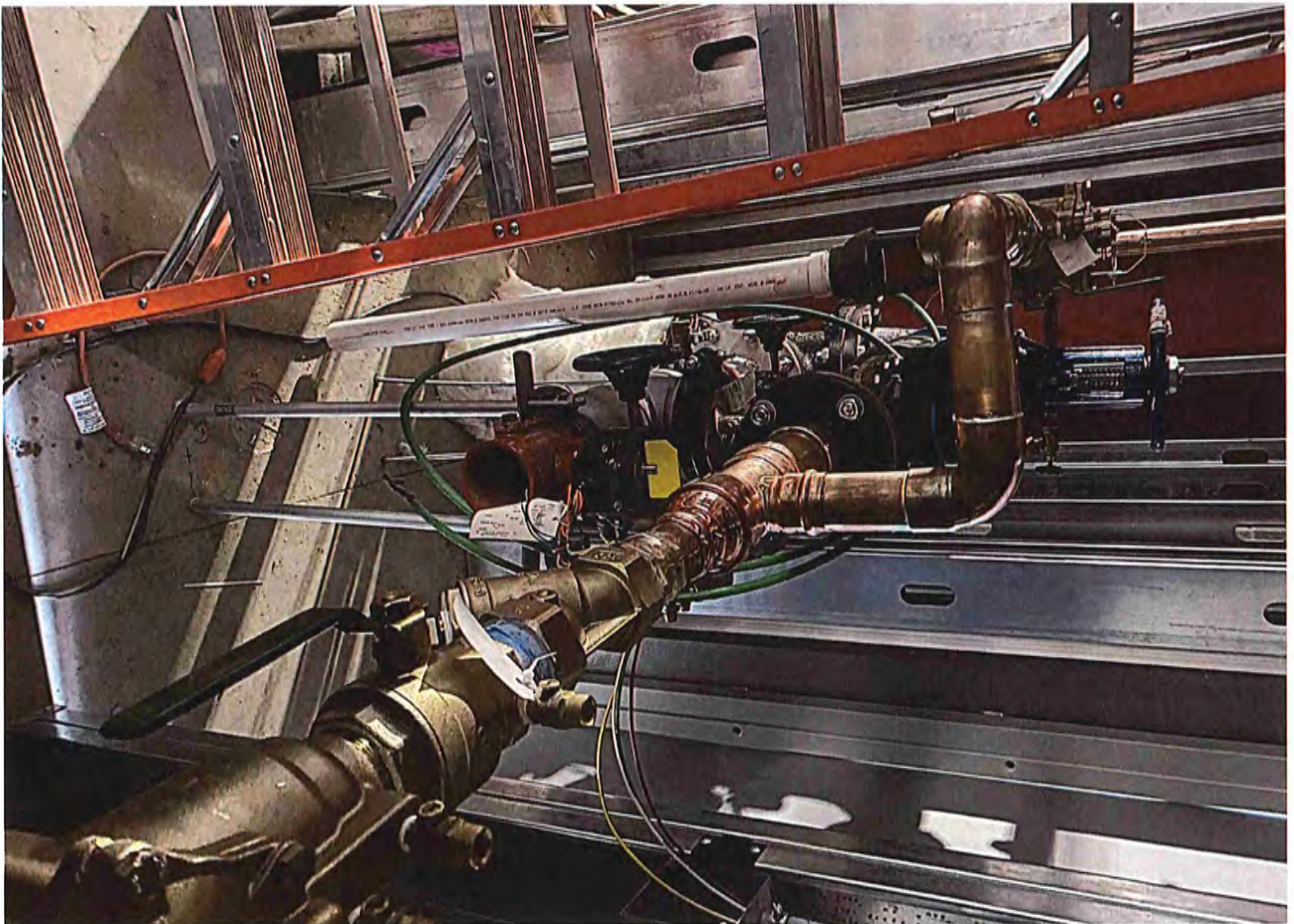
- No Report

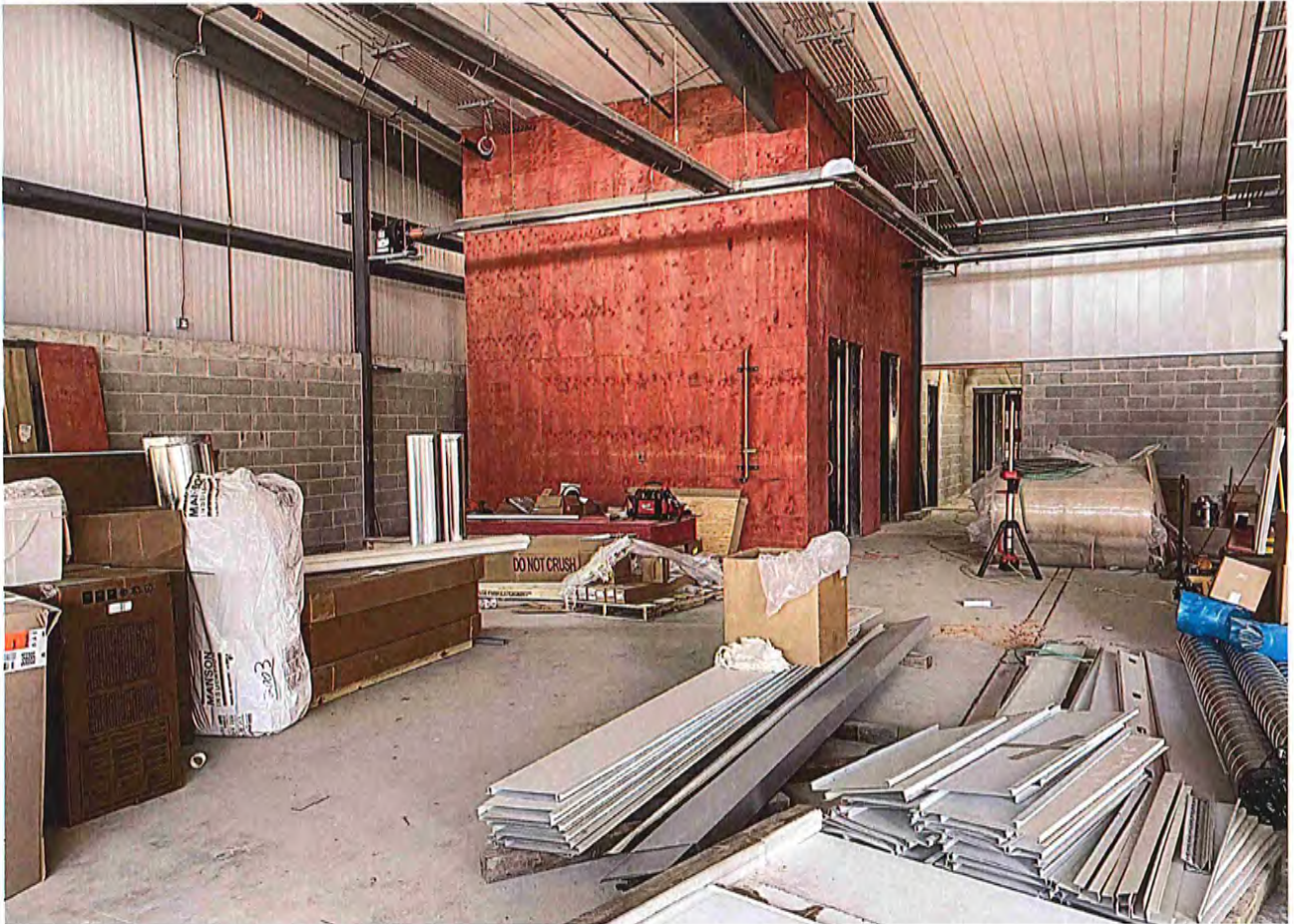
Pending

- 2024 Planning with DC Toepper
- Officer Meetings
- Staffing Reviews with Upcoming Vacancies
- Firefighter Backgrounds and Hiring
- Board of Trustee Administrative Manual Revisions
- Board of Fire Commissioner Manual Revisions
- Website Reconfiguration
- Community Risk Reduction and Mental Wellness Task Force Development
- Crisis First Aid Training
- Community Risk Reduction Orientation with Duty Crews
- Decennial Committee on Government Efficiency Meetings and Report Compilation
- ISO Fire Protection Class Grading
- Station 2 interior project coordination with RC Wegman
- Training Village Administration – Basic Incident Command Concepts
- Training Channahon EMA – Basic Incident Command Concepts







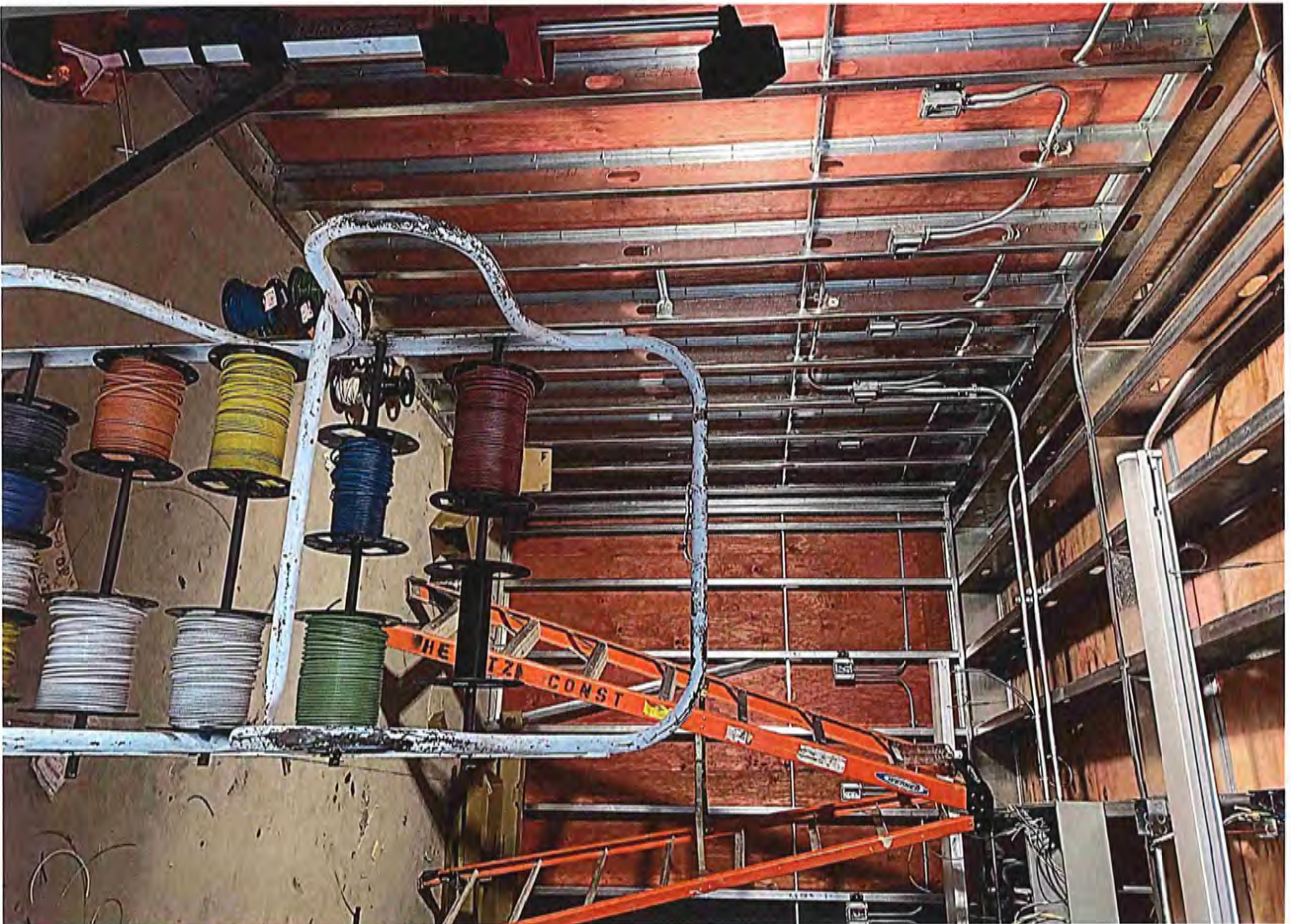










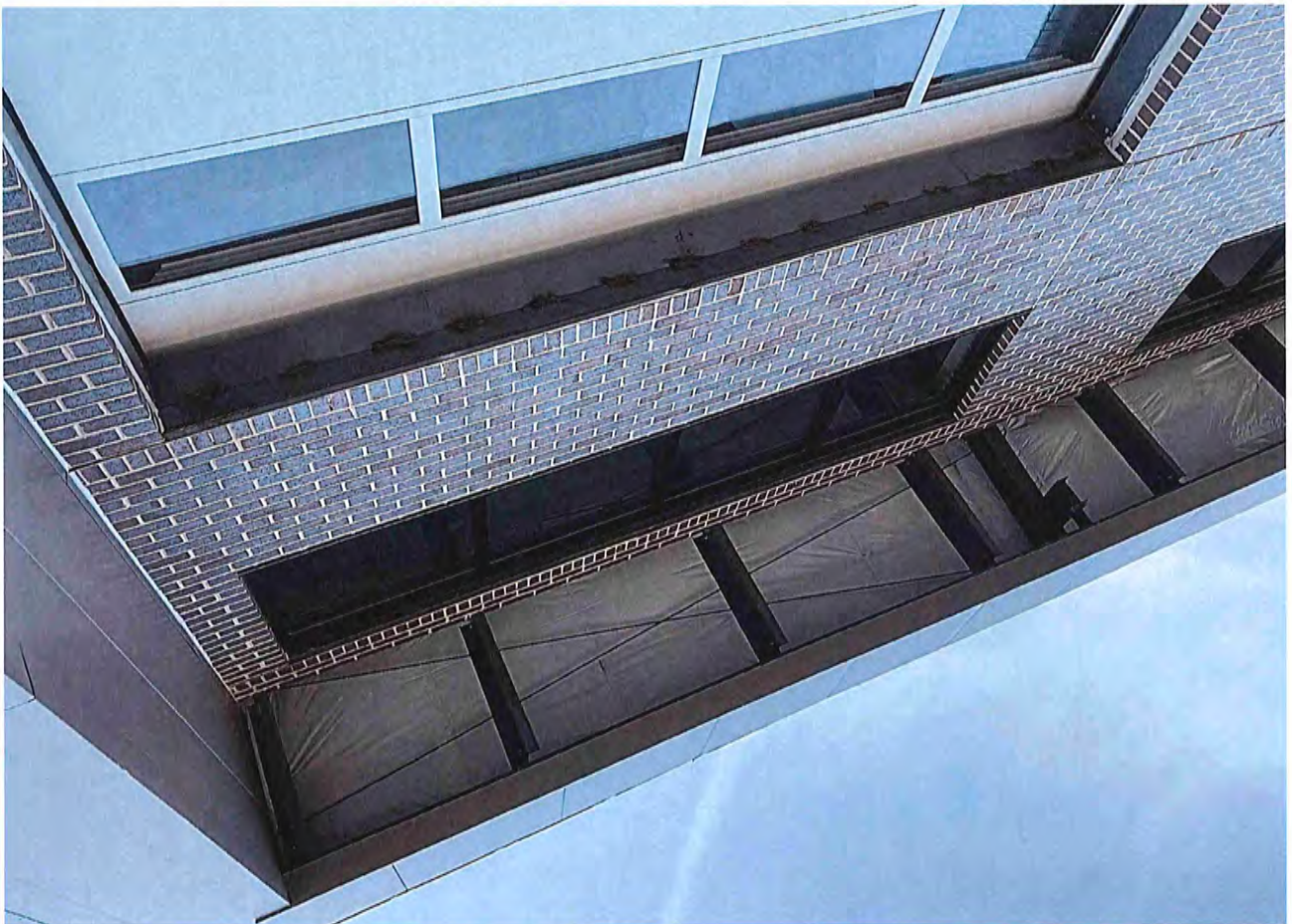




























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Fire Prevention and Inspection Monthly Activities December 2023

Inspection Summary	
Total Inspections	25
Re-Inspections	29
Violations referred to Village/County Building Code Official	2
Recorded Violations	
Life Safety	32
Fire Prevention Systems	11
Electrical	7
Miscellaneous Conditions	13

Field Activity	Total
Alarm System Malfunction - Trouble	5
Alarm System Malfunction - Supervisory	0
Out of Service – Fire Alarms	2
Out of Service – Sprinkler Systems	1
Fire Alarm Certification	2
Fire Sprinkler Certification	0
Occupancy Inspection	1



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Village Community Development Report	Monthly safety inspections Testa violations turned over to Village Bowman Trailer Leasing violation turned over to Village Coordinate pre plans with Captain McMillin Speedway electrical fire follow-up Scott's Hyponex knox box update
Meetings/Trainings	Weekly meeting with Village of Channahon Building Inspector CRR meeting Meeting with School Resource Officer regarding pull station covers 448 in for service Conference call for Verdeco plans Mabas 15 Chiefs luncheon
Pending Activities	Verdeco Plastics Fire Alarm and Sprinkler System OOS Amazon on Amoco trouble alarm. 24309 Riverside Dr. plan review "dilemma" Bunge/Loaders fire pump, alarm, and hydrant project Ineos buildout

Respectfully Submitted,

Daniel Mazziotta, Fire Inspector