



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, IL 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

Board of Trustee Regular Meeting Minutes

On the 8th day of February 2024, the regular meeting of the Board of Trustees of the Channahon Fire Protection District held at fire station #1 was called to order at 9:00 a.m., pursuant to notice, at the Fire Station #1, 24929 S. Center St., Channahon, Illinois with the Pledge of Allegiance.

In attendance were President Montgomery, Secretary M. Rittof, Treasurer S. Rittof, Trustee Caldwell, and Trustee McMillin. Chief Petrakis and Executive Assistant Arnold were in attendance.

Guests: Ron Lehman and Mike Leonard with the Channahon Park District, Captain Skole, FF/Medic Schnieder, Fire Inspector Mazziotta attended the meeting.

MATTER OF THE PUBLIC:

APPROVAL OF THE MINUTES:

Treasurer S. Rittof made a motion to approve the January 11, 2024, regular meeting minutes, seconded by Secretary M. Rittof. A roll call vote: President Montgomery – Yes; Treasurer S. Rittof – Yes; Secretary M. Rittof – Yes; Trustee Caldwell – Yes; Trustee McMillin – Yes. Motion carried.

TREASURER REPORT:

The Treasurer's report ending January 2024 along with the disbursement record for January 2024 were presented, showing disbursements by check number, date, payee, and amount. Treasurer S. Rittof made a motion to accept the reports as presented, seconded by Secretary M. Rittof. A roll call vote: President Montgomery – Yes; Treasurer S. Rittof – Yes; Secretary M. Rittof – Yes; Trustee Caldwell – Yes; Trustee McMillin – Yes. Motion carried.

The outstanding bills to be paid were presented. The Trustees reviewed the bills. Treasurer S. Rittof made a motion to pay the bills as presented, seconded by Secretary M. Rittof. A roll call vote: President Montgomery – Yes; Treasurer S. Rittof – Yes; Secretary M. Rittof – Yes; Trustee Caldwell – Yes; Trustee McMillin – Yes. Motion carried.

MONEY COLLECTED:

\$67,166.47 - Ambulance Billing (\$67,166.47 for 2024); \$65.00 – CPR Class; \$220.80 – Fire Reco very, \$351,526.00 – Grant Money; \$16,230.59 – Interest; \$2,828.96 – Reimbursements; \$20.00 – Report Fees; \$22756.54 – State of Illinois; \$241.46 – Will County Treasurer.

COMMUNICATIONS:

The two new FF/Medics joined the meeting to introduce themselves; Dale Tobolt and Bruce Rigoni.

OLD BUSINESS:

- 1. Station #2 Construction Updates:** Perry Wegman will be calling in when he is finished with his other meeting. The Village of Channahon Building Inspector requests a change be made in the egress from the mezzanine. Chief Petrakis researched the request and the past information and informed them we will not be changing the layout that was approved two years ago by their people.
- 2. Discuss and approve the dissolution of the Channahon Volunteer Fire Department:** Table
- 3. Open and discuss and approve the bid to sell Station #2, McClintock Road;** Treasurer S. Rittof stated that he discussed with Chief Petrakis the need for keeping the current station for storage, and we do not need to do that. Treasurer S. Rittof would like to get as much for the station as possible. The only way to do that is to sell it out right. Secretary M. Rittof feels we need to sell it to another government agency. Trustee McMillin stated we need to open the bid and sell it to the Park District. Trustee Caldwell stated we offered it to the Park District, they made an offer as requested, it should have been opened and approved last month. He also asked the Park District if they are good with our timeline? Mike Lenoard said they are. A motion was made by Secretary M. Rittof, seconded by Trustee Caldwell to open the bids for the current Station #2 on McClintock Road and award it to the highest bidder. A roll call vote: President Montgomery – Yes; Treasurer S. Rittof – Yes; Secretary M. Rittof – Yes; Trustee Caldwell – Yes; Trustee McMillin - Yes. Motion carried. Chief Petrakis opened the only bid received from the Channahon Park District, they offered \$150,000. A motion was made by Secretary M. Rittof, seconded by Trustee Caldwell to sell Station #2 on McClintock Road to the Channahon Park District for \$150,000. A roll call vote: President Montgomery – Yes; Treasurer S. Rittof – Yes; Secretary M. Rittof – Yes; Trustee Caldwell – Yes; Trustee McMillin - Yes. Motion carried. Mike Lenoard thanked the board for this opportunity. Ron Lehman commented on how the entities in Channahon have always looked out for each other. It made good sense to purchase the old fire station.

NEW BUSINESS:

Treasurer S. Rittof asked Chief Petrakis to investigate promoting a smoke detector/co monitor program for the senior citizens. Secretary M. Rittof stated the Red Cross will partner with you to help hand out and install the detectors. Chief Petrakis stated he would research the different options.

- 1. Discuss and approve the purchase of stock uniforms; JCM Uniforms \$6,040.00:** Secretary M. Rittof made a motion to purchase the stock uniforms from JCM in the amount of \$6,040.00 seconded by Trustee McMillin to purchase. A roll call vote: President Montgomery – Yes; Treasurer S. Rittof – Yes; Secretary M. Rittof – Yes; Trustee Caldwell – Yes; Trustee McMillin - Yes. Motion carried.

2. Discuss and approve the purchase turnout gear and personal protect equipment:

Secretary M. Rittof made a motion to purchase turnout gear from MES/Honeywell in the amount of \$18,400.00 seconded by Treasurer S. Rittof to purchase. A roll call vote: President Montgomery – Yes; Treasurer S. Rittof – Yes; Secretary M. Rittof – Yes; Trustee Caldwell – Yes; Trustee McMillin – Yes. Motion carried.

Secretary M. Rittof made a motion to purchase fire hoods, gloves, and boots for the new firefighters from Air One Equipment in the amount of \$3,430.00, seconded by Trustee McMillin. A roll call vote: President Montgomery – Yes; Treasurer S. Rittof – Yes; Secretary M. Rittof – Yes; Trustee Caldwell – Yes; Trustee McMillin – Yes. Motion carried.

Perry Wegman called into the meeting to discuss the station 2 construction progress. They are finishing the drywall, painters are coming on Monday, flooring will be getting installed in a few weeks, mill work is ready, and ComEd says we are second in line to be turned on. A discussion was held on the ceiling change and color. It was asked how the ceiling tiles will be hung; they are suspended by cables. Trustee Caldwell feels this was another FGM design error. Chief Petrakis did state it will be a way to hide the mechanics. Secretary M. Rittof asked if there is a completion date yet. Perry stated it possibly would be mid-May. We still cannot pour concrete due to the nighttime freezing. Treasurer S. Rittof questioned the bay painting since all the lights are hanging.

WESCOM: Budget was approved at the Executive Board Meeting

LEGAL UPDATE: None.

FIRE PREVENTION AND INSPECTION MONTHLY REPORT: Fire Inspector Mazziotta presented his report to the board. The district has never done monthly safety inspections on vacant buildings per the fire code. The Village of Channahon is the fire code officials so any violations that we find are taken to the village for resolution. Inspector Mazziotta informed the board of some issues within the district that he is working on with the Village. After further discussion regarding code violations and business licensing the board would like to meet with the Village to make sure we are all on the same page. The safety of the fire district is our biggest concern.

DEPUTY CHIEF REPORT AND VEHICLE/BUILDING MAINTENANCE: (report attached)

CHIEF REPORT: (report attached)

- Community Risk Reduction: meeting with Alliance Counseling, it was a good meeting. Have a meeting set up with Mental Health Matters. Secretary M. Rittof discussed an interview Scott Slocum had with Lockport Township Supervisor on how Thrive Works is helping with preventing a time delay for treatment. Luanne Cantrell has been working with the program here. Last month she had contact with three senior citizens, one house fire, and one traumatic event. Chief Petrakis would like to consider bringing her on at the 7G rate (\$25.00) to work with this program. Trustee Caldwell feels the district needs to get ahead of this.
- All the phone issues with the direct dial emergency line to WESCOM (815-467-2121) have been resolved.

- Chief Petrakis would like direction on how the board would like to move forward with the vacant Trustee position.

There being no further or other business to come before the meeting, upon motion duly made by Secretary M. Rittof, seconded by Treasurer S. Rittof, unanimously approved, the meeting adjourned at 10:38 a.m.

Respectfully Submitted
Jacque Arnold
Executive Fire Support Manager

CHANNAHON FIRE PROTECTION DISTRICT

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Register: 2016660 · First Secure - Checking

From 01/11/2024 through 02/08/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/11/2024	2617	Air One Equipment, ...	1-201 · 2000 Accounts ...	146	2,088.00	X		1,271,044.85
01/11/2024	2618	American Heart Asso...	1-201 · 2000 Accounts ...	Inv. SCPR1547...	273.24	X		1,270,771.61
01/11/2024	2619	Andres Medical Billi...	1-201 · 2000 Accounts ...	Inv. 012024CH...	1,904.50	X		1,268,867.11
01/11/2024	2620	Auto Science	1-201 · 2000 Accounts ...		1,001.10	X		1,267,866.01
01/11/2024	2621	Camz Communicatio...	1-201 · 2000 Accounts ...		1,990.00	X		1,265,876.01
01/11/2024	2622	Clennon Electric, Inc.	1-201 · 2000 Accounts ...	Inv. 41697	1,650.21	X		1,264,225.80
01/11/2024	2623	Comcast	1-201 · 2000 Accounts ...		253.62	X		1,263,972.18
01/11/2024	2624	Crescent Electric Sup...	1-201 · 2000 Accounts ...	Inv. S5120224...	145.16	X		1,263,827.02
01/11/2024	2625	D'Orazio Ford	1-201 · 2000 Accounts ...	Inv. 212934	187.50	X		1,263,639.52
01/11/2024	2626	D.O.A. Pest Co.	1-201 · 2000 Accounts ...	Pest Control	1,225.00	X		1,262,414.52
01/11/2024	2627	Des Plaines Valley ...	1-201 · 2000 Accounts ...	Inv. 2001	115.00	X		1,262,299.52
01/11/2024	2628	Dive Right in Scuba	1-201 · 2000 Accounts ...	Inv. 225784	825.00	X		1,261,474.52
01/11/2024	2629	Dynegy Energy Serv...	1-201 · 2000 Accounts ...	Inv. 165175231...	1,811.08	X		1,259,663.44
01/11/2024	2630	Environmental Recy...	1-201 · 2000 Accounts ...		139.00	X		1,259,524.44
01/11/2024	2631	Estech Sysems, Inc.	1-201 · 2000 Accounts ...	Inv. 109589	313.40	X		1,259,211.04
01/11/2024	2632	Feece Oil Co.	1-201 · 2000 Accounts ...		1,718.27	X		1,257,492.77
01/11/2024	2633	Fleet Safety Supply	1-201 · 2000 Accounts ...		1,030.33	X		1,256,462.44
01/11/2024	2634	Flow Municipal Serv...	1-201 · 2000 Accounts ...	Inv. 2505	1,600.00			1,254,862.44
01/11/2024	2635	Grainger	1-201 · 2000 Accounts ...	851153502	28.24	X		1,254,834.20
01/11/2024	2636	Harmonic Design	1-201 · 2000 Accounts ...	Inv. 13155	163.00	X		1,254,671.20
01/11/2024	2637	Illinois Fire Chiefs ...	1-201 · 2000 Accounts ...	Inv. 6750	325.00	X		1,254,346.20
01/11/2024	2638	Illinois Public Risk F...	1-201 · 2000 Accounts ...	Inv. 87031	13,671.00	X		1,240,675.20
01/11/2024	2639	Investigative Support...	1-201 · 2000 Accounts ...		3,432.00	X		1,237,243.20
01/11/2024	2640	Jeff Toepper	1-201 · 2000 Accounts ...	Cell Phone	80.00	X		1,237,163.20
01/11/2024	2641	Joliet Water Recondi...	1-201 · 2000 Accounts ...	Inv. 10933	125.00	X		1,237,038.20
01/11/2024	2642	Kevin W. Shaughnessy	1-201 · 2000 Accounts ...		1,000.00	X		1,236,038.20
01/11/2024	2643	Lockport Twp Fire D...	1-201 · 2000 Accounts ...	WO Number 0...	265.47	X		1,235,772.73
01/11/2024	2644	MacQueen Emergenc...	1-201 · 2000 Accounts ...	Inv. P26278	125.51	X		1,235,647.22
01/11/2024	2645	Monroe Truck Equip...	1-201 · 2000 Accounts ...	Inv R81572	597.93	X		1,235,049.29
01/11/2024	2646	Morris Hospital	1-201 · 2000 Accounts ...	Inv. 00027072-...	1,325.00	X		1,233,724.29
01/11/2024	2647	Napa Auto Parts of C...	1-201 · 2000 Accounts ...		2,018.11	X		1,231,706.18
01/11/2024	2648	Nicor Gas	1-201 · 2000 Accounts ...		1,354.19	X		1,230,351.99
01/11/2024	2649	PNC Equipment Fina...	1-201 · 2000 Accounts ...	98994080-1	14,673.34	X		1,215,678.65
01/11/2024	2650	PremiStar - North	1-201 · 2000 Accounts ...	Inv. SI2229608	19,433.00	X		1,196,245.65
01/11/2024	2651	R. C. Wegman	1-201 · 2000 Accounts ...	Payment #13	248,739.00	X		947,506.65
01/11/2024	2652	Ricoh USA, Inc.	1-201 · 2000 Accounts ...		198.17	X		947,308.48
01/11/2024	2653	Staples 2022	1-201 · 2000 Accounts ...	VOID:		X		947,308.48
01/11/2024	2654	Stryker Sales Corp	1-201 · 2000 Accounts ...	Inv. 9205283548	6,380.10	X		940,928.38
01/11/2024	2655	The Sherwin-Willia...	1-201 · 2000 Accounts ...		227.96	X		940,700.42
01/11/2024	2656	UMB Bank	1-201 · 2000 Accounts ...		318.00	X		940,382.42

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/11/2024	2657	US Gas	1-201 · 2000 Accounts ...		354.98	X		940,027.44
01/11/2024	2658	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	516.44	X		939,511.00
01/11/2024	2659	Wescom	1-201 · 2000 Accounts ...	Inv. 20240204	8,348.76	X		931,162.24
01/11/2024	2660	Whitmore Ace Hard...	1-201 · 2000 Accounts ...		224.61	X		930,937.63
01/11/2024	2661	Witmer Public Safety...	1-201 · 2000 Accounts ...	2350 Channaho...	343.38	X		930,594.25
01/11/2024		QuickBooks Payroll ...	064-6 · Amb General/ ...	Adjusted for vo...	67,248.50	X		863,345.75
01/11/2024		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	2,966.05	X		860,379.70
01/12/2024	464710	AFLAC	-split-	HX998	176.82	X		860,202.88
01/12/2024	32274842	Department of Treas...	-split-	36-3327732	15,833.36	X		844,369.52
01/12/2024	89462700	Transamerica	-split-	PE61743-0000...	4,561.19	X		839,808.33
01/12/2024	828520496	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,566.72	X		835,241.61
01/12/2024	DD6435	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6436	Blanton, David M	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6437	Bowles, Matthew	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6438	Carpenter, Zachary R	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6439	Ciarlette, Noah A	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6440	Dikun, Nathan S	-split-	VOID: Direct ...		X		835,241.61
01/12/2024	DD6441	Dircks, Brennan C	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6442	Fals, Shelby L.	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6443	Grubisich, Danial P	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6444	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6445	Hartman, Jason S	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6446	Highbaugh, Andrew S	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6447	Kazak, Jeffrey M	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6448	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6449	Mazziotta, Daniel J	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6450	McMillin, Brian D.	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6451	O'Hern, Terrence M.	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6452	Petrakis, John	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6453	Petro, Benjamin J	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6454	Pierce, Dillon J.	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6455	Randich, Jacob M.	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6456	Schneider, Scott W.	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6457	Schumacher, Jessica L	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6458	Skole, Matthew J.	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6459	Toepper, Jeffrey S.	-split-	Direct Deposit		X		835,241.61
01/12/2024	DD6460	Dikun, Nathan S	-split-	Direct Deposit		X		835,241.61
01/15/2024	469706172	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	80.00	X		835,161.61
01/15/2024	722072700	Transamerica	1-201 · 2000 Accounts ...		28,500.00	X		806,661.61
01/16/2024			-split-	Deposit		X	462.26	807,123.87

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Register: 2016660 · First Secure - Checking

From 01/11/2024 through 02/08/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/16/2024	2616	Joliet Fire	1-201 · 2000 Accounts ...		225.00			806,898.87
01/18/2024	282723	Standard Insurance C...	1-201 · 2000 Accounts ...	00 162517	305.00	X		806,593.87
01/18/2024	2067923...	Blue Cross and Blue ...	1-201 · 2000 Accounts ...	Acct. 000618608	40,462.71	X		766,131.16
01/18/2024	2067923...	Principal Group Insu...	1-201 · 2000 Accounts ...	Account 10743...	371.28	X		765,759.88
01/18/2024	Fund Tra...	Channahon Fire Prot...	1-201 · 2000 Accounts ...	Funds Transfer ...		X	500,000.00	1,265,759.88
01/19/2024			401-10 · Reimburseme...	Deposit		X	330.84	1,266,090.72
01/19/2024	2662	U.S. Bank	1-201 · 2000 Accounts ...		3,847.48	X		1,262,243.24
01/19/2024	10002708	Harland Clarkd	1-201 · 2000 Accounts ...		371.13	X		1,261,872.11
01/22/2024			401-10 · Reimburseme...	Deposit		X	2,096.84	1,263,968.95
01/24/2024	2653	Staples 2022	1-201 · 2000 Accounts ...		916.67	X		1,263,052.28
01/24/2024	4394931	Illinois Director of E...	1-201 · 2000 Accounts ...	36-3327732, A...	11.25	X		1,263,041.03
01/24/2024	1717435...	Comcast	1-201 · 2000 Accounts ...		450.76	X		1,262,590.27
01/25/2024		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	63,378.00	X		1,199,212.27
01/26/2024	2663	Channahon Prof. Fire...	2100 · Payroll Liabilities		1,365.00	X		1,197,847.27
01/26/2024	2664	Channahon FPD Fire...	2100 · Payroll Liabilities		15,061.34			1,182,785.93
01/26/2024	2665	B&C Enterprises, Inc.	1-201 · 2000 Accounts ...	Inv. 1394	31,201.31			1,151,584.62
01/26/2024	2062056	IMRF	-split-	07256	2,642.28	X		1,148,942.34
01/26/2024	11772700	Transamerica	-split-	PE61743-0000...	4,531.14	X		1,144,411.20
01/26/2024	75523785	Department of Treas...	-split-	36-3327732	14,280.30	X		1,130,130.90
01/26/2024	1089336...	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,140.15	X		1,125,990.75
01/26/2024	DD6461	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6462	Blanton, David M	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6463	Bowles, Matthew	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6464	Ciarlette, Noah A	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6465	Dikun, Nathan S	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6466	Dircks, Brennan C	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6467	Fals, Shelby L.	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6468	Grubisich, Danial P	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6469	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6470	Hartman, Jason S	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6471	Highbaugh, Andrew S	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6472	Kazak, Jeffrey M	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6473	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6474	Mazziotta, Daniel J	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6475	McMillin, Brian D.	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6476	O'Hern, Terrence M.	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6477	Petrakis, John	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6478	Pierce, Dillon J.	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6479	Randich, Jacob M.	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6480	Schneider, Scott W.	-split-	Direct Deposit		X		1,125,990.75

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/26/2024	DD6481	Schumacher, Jessica L	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6482	Skole, Matthew J.	-split-	Direct Deposit		X		1,125,990.75
01/26/2024	DD6483	Toepper, Jeffrey S.	-split-	Direct Deposit		X		1,125,990.75
01/29/2024	2666	Grainger	1-201 · 2000 Accounts ...	851153502	282.27			1,125,708.48
02/02/2024			401-11 · Report / FOI...	Deposit			20.00	1,125,728.48



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, ILLINOIS 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

Deputy Chief Report for January 2024

Vehicles

- ✦ Car 402 touch up at Minooka Collision.
- ✦ 401/448 number change at Harmonic Designs.
- ✦ Boat lights to Camz for wire and programming.
- ✦ Installed new lighting on Boat 498.
- ✦ Stopped in at Morris Shops to check in with Ben and 421 repair.
- ✦ Wire picked at Camz for boat lighting.
- ✦ 417 rear fill valve repair.
- ✦ 458 snow plow hose repair.
- ✦ 421 OOS for steering box & pitman arm replacement, and oil coolant module replacement due to leaking.

✦ Monthly total = \$ 10,528.06 Year to date = \$ 10,528.06

Stations

- ✦ Picked up new air compressor at NAPA for new Station 2.
- ✦ Sidewalk salt picked up at Ace.
- ✦ Garage door follow-up for 414's door. Called a new vendor for evaluation/repair.
- ✦ Several site visits to the new Station 2.
- ✦ Meet IT Bill at the new Station 2 to assess low voltage equipment installation.

Training/Professional Development

- ✦ Radio drill prep for Active Threat radio drill.
- ✦ Active Threat radio drill completed X3.
- ✦ Attended MABAS 15 TRT Drill at Minooka.
- ✦ Sat in on Basic ICS training for Channahon Village.

Meetings

- ✦ Weekly Staff meetings.
- ✦ Construction meeting with Wegman; Tuesday meetings.



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, ILLINOIS 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

- ✦ Attended Silver Cross System Meeting.
- ✦ Will County Chiefs Meeting agenda prepared and sent out.
- ✦ ISO Zoom meeting with Irene.
- ✦ Meet with Lt. Koranda at Station 2 reference EMS items.
- ✦ Trustee Board Meeting.
- ✦ Attended Will County Pre-Application Zoning zoom for area on Thomas Dillon by Anderson's towing.
- ✦ Attended Grundy Chiefs Meeting.
- ✦ Attended Decennial Meeting.

Miscellaneous

- ✦ Vacation January 17 through 28.
- ✦ Researched helicopter landing light kits and their use.
- ✦ Picked up new Mustang Exposure Suit at Dive Right In,
- ✦ New hire planning.
- ✦ SCBA flow testing completed for 2024.
- ✦ Attend Police Chief Casey's Open House.
- ✦ Worked on engine small tools inventory with Dillon.
- ✦ Kazak and Blanton probation completed.
- ✦ Officer meeting preparation.
- ✦ Division 15 Box Card Committee work for March 1 completion date.
- ✦ Worked through some CAD and FRMS reporting issues with Will County due to CAD outage .X2.
- ✦ Swearing in (2) candidates. Dale Tobolt and Bruce Ragoni.
- ✦ PO completed for SCBA replacement batteries.
- ✦ Candidate paperwork and software logins.
- ✦ Attended Chief Verba retirement open house and DC Fonfara promotion to Chief.



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Calls

Total calls for January, 2024: 190

Calls I went on:

- ✦ Structure Fire on Highland Drive.
- ✦ Possible fire at Michelin Warehouse. RTU unit issue.
- ✦ Interstate 55 Crashes.

Pending

- ✦ Division 15 Box Card Update.
- ✦ Re-district Station 2 response area for the new 2.
- ✦ New Station 2 and our soft cost items to secure.
- ✦ Water Squad Build.
- ✦ Boat 498 radio, lighting, and equipment installation.
- ✦ Unication Pager install for Station 1.
- ✦ ISO records preparation.
- ✦ Sale of 416.
- ✦ 415 remount: Mid March

History (Detailed)

1/1/2024 - 1/31/2024

Innovative Maintenance Systems

\Channahon FPD\Station #1\Engines

2004 Pierce Quantum

2004 Pirece Quantum

Unit #:	ENG-2	Serial #:	4PCT02HG4A003791
Tag #:	N/A	JOB #	14987
Mileage	78,418		

Date	Mileage	Notes	Vendor	Total Cost
1/30/2024	78,418	Rebuild #1 Cross lay valve. Rebuild deluge valve. Replaced voltage gauge in the dash. Follow-up repairs from the Fall PM and Service work.	Redline Fire and Safety	\$1,233.00

Maintenance Performed

Valve and gauge repair

Cost

\$1,198.87

Total: \$1,198.87

Total:	\$1,233.00	\$1,233.00
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\Channahon FPD\Station #1\Staff Cars

2013 Ford Explorer 448

2013 Ford Explorer

Unit #:	ADM-2	Serial #:	1FM5K8AR2DGB90436
Tag #:			
Mileage	114,935		

Date	Mileage	Notes	Vendor	Total Cost
1/9/2024	114,935	Vehicle number change from 401 to 448.	Harmonic Designs	\$163.00

Maintenance Performed

Number Decals

Cost

\$163.00

Total: \$163.00

Total:	\$163.00	\$163.00
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2023 Ford Explorer 401

2023 Ford Explorer

Unit #:	ADM-5	Serial #:	1FM5K8AB6PGB36919
Tag #:	50		

Date	Mileage	Notes	Vendor	Total Cost
1/2/2024	50	New equipment install. Starcom radio, VHF radio, Computer mount & dock, portable radio charger, Knox Box, and flashlight charger.	CAMZ Communications	\$995.00

Maintenance Performed

Equipment Install

Cost

\$995.00

Total: \$995.00

1/2/2024	50	Emergency lighting and siren equipment installation.	CAMZ Communications	\$995.00
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Maintenance Performed

Emergency Lighting Installation

Cost

\$995.00

Total: \$995.00

Total:	\$1,990.00	\$1,990.00
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2023 Ford Explorer 402

2023 Ford Explorer

Unit #:	ADM-4	Serial #:	1FM5K8AB0PGA62736
Tag #:	11,560		

Date		Notes	Vendor	Total Cost
1/1/2024	11,560	Touch up paint on front end and left rear corner.	Minooka Collision	\$0.00
Maintenance Performed				Cost
Paint Touch Up				\$0.00
Total:				\$0.00
Total:			\$0.00	\$0.00

\Channahon FPD\Station #1\Tender**417 2014 Kenworth T800**

2014 Kenworth T800

Unit #:	TEND-1 (417)	Serial #:	1NKDL40XXFJ426471
Tag #:		JOB #	UST5612
Mileage	11,769		

Date	Mileage	Notes	Vendor	Total Cost
1/16/2024	11,769	Rear 4" fill valve was OOS. Replaced the valve. Rear flange of that valve is now leaking. The flange is ordered. The vehicle is still in service. Replaced 3 discharge drain valves on the officers side.		\$1,432.52
Maintenance Performed				Cost
Valve Repair				\$1,398.39
Total:				\$1,398.39

Total:	\$1,432.52	\$1,432.52
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\Channahon FPD\Station #1\Utility**458 2014 Ford F-250**

2014 Ford F-250 Super Cab 4x4 XL

Unit #:	UT-3 (458)	Serial #:	1FT8W3B61EEA60562
Tag #:			
Mileage	27,697		

Date	Mileage	Notes	Vendor	Total Cost
1/19/2024	27,697	Hydraulic hose on the snow plow OOS. Repalced the hose with new one from Marino Truck & Equipment. Added 1 quart of oil to the plow resevoir.		\$35.72
Maintenance Performed				Cost
Hydraulic Hose				\$35.72
Total:				\$35.72

Total:	\$35.72	\$35.72
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\Channahon FPD\Station #2\Engines**2012 Pierce Quantum**

2012 Pierce Quantum

Unit #:	ENG-3	Serial #:	4P1CU01D7CA012705
Tag #:	N/A	Job #	25218
Mileage	79,027		

Date	Mileage	Notes	Vendor	Total Cost
1/9/2024	79,027	Remove and replace front inlet drain valve due to leaking.	Redline Fire and Safety	\$191.14

Maintenance Performed

Valve Repair

Cost

\$160.72

Total: \$160.72

1/11/2024	79,027	Tac 4 steering box and and top pitman arm spline OOS. Repalced drivers side gear box and pitman arm. Checked all ball joints. Found a coolant leak behind the water pump.Pitman arm cost includes shipping. Coolant module includes a \$720.00 core charge and 102. shipping.	Ben Petro	\$5,482.68
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Maintenance Performed

Tac 4 Steering Box

Cost

\$125.51

Pitman Arm

\$1,846.04

Oil Coolant Module

\$3,511.13

Total: \$5,482.68

Total:	\$5,673.82	\$5,673.82
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Grand Total:	\$10,528.06
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History (Cost Summary)

1/1/2024 - 1/31/2024

Innovative Maintenance Systems

\Channahon FPD\Station #1\Engines

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2004 Pierce Quantum	\$0.00	\$1,198.87	\$682.50	\$516.37	\$1,233.00
Category Subtotal -	\$0.00	\$1,198.87	\$682.50	\$516.37	\$1,233.00

\Channahon FPD\Station #1\Staff Cars

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2013 Ford Explorer 448	\$0.00	\$163.00	\$60.00	\$103.00	\$163.00
2023 Ford Explorer 401	\$0.00	\$1,990.00	\$1,990.00	\$0.00	\$1,990.00
2023 Ford Explorer 402	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Category Subtotal -	\$0.00	\$2,153.00	\$2,050.00	\$103.00	\$2,153.00

\Channahon FPD\Station #1\Tender

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
417 2014 Kenworth T800	\$0.00	\$1,398.39	\$682.50	\$715.89	\$1,432.52
Category Subtotal -	\$0.00	\$1,398.39	\$682.50	\$715.89	\$1,432.52

\Channahon FPD\Station #1\Utility

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
458 2014 Ford F-250	\$0.00	\$35.72	\$0.00	\$35.72	\$35.72
Category Subtotal -	\$0.00	\$35.72	\$0.00	\$35.72	\$35.72

\Channahon FPD\Station #2\Engines

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2012 Pierce Quantum	\$0.00	\$5,643.40	\$65.00	\$5,578.40	\$5,673.82

Category Subtotal -	\$0.00	\$5,643.40	\$65.00	\$5,578.40	\$5,673.82
Grand Totals:	\$0.00	\$10,429.38	\$3,480.00	\$6,949.38	\$10,528.06



CHANNAHON FIRE PROTECTION DISTRICT

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January 31, 2024

To: Board of Trustees

From: John Petrakis, Fire Chief

RE: Monthly Chief Activity Report

The following items summarize my appointments, assignments, and completions for this month:

- Station 2 Updates
 - Site Work and Progress
 - Drywall taping underway
 - ComEd to install the meter 2/1 (tentatively)
 - A second crew will be scheduled to activate the service (TBD - ComEd policy)
 - Waiting for final dedication plaque drawing for approval
 - Two Week Work Schedule
 - Heintz Drywall and taping; Pour fence posts for trash enclosures
 - Elliot Electric Miscellaneous electric installation; Parking lot light pole installation
 - Osterbaan First coat of paint
 - CAD Glazing Remaining window opening installation
 - Pending
 - A-Beep station alerting
 - Midwest Air Pro Nederman exhaust
 - Midwest Office Interiors, Office furniture measurements
 - Contingency Adjustments
 - Contingency adjustment with Jimmy Z Masonry was settled
 - Total charged to 5% fund: \$15,649
 - Costs were adjusted including reduction materials, credit was given for fire walls in living area, reduction in the 6 inches CMU to 4 inches
 - RC Wegman waived their fee
 - Concealed Hallway Ceiling between Day Room and Dorm Hall was priced at approximately \$3,600 to install; Contingency adjustment is pending review by RC Wegman
 - Day Room and Fitness Room ceiling panels are being reduced from 4'x8' to 2'x4' for weight bearing purposes and ease of ceiling void access; Pricing under review.
 - Miscellaneous
 - Electric run for future exterior sign in front yard
 - Sign rendering to Village for consult and review
 - Bill will be out at the site on 1/31 to review all IT hookups, drops, and mounts
 - We continue to monitor the soft cost purchasing and delivery timelines. Pending items include:
 - Gear Extractor
 - Ice Maker

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- Office Furniture
 - Nederman Installation Phase II (exhaust capture drops)
 - Contingency Adjustments were submitted for the following:
 - None
 - Miscellaneous
- Vandalism Investigation
 - No Report
- Community Risk Reduction and Wellness Task Force
 - We have transitioned our attention from Thriveworks to local clinical professionals at Alliance Counseling to discuss potential opportunities to provide improved access to mental health wellness. We have been compiling data for the various incident types to aide in our program development to share it with Alliance Counseling for subject matter review.
 - In addition, we are reaching out to a local mental wellness not for profit, Mental Health Matters, and have invited them to visit with our internal group to discuss potential partnerships.
 - Crews have been actively making referrals to the task force even as we navigate the establishment of the program.
 - Referrals

	Month	YTD
Senior Services	3	3
Mental Wellness	0	0
Support Services (Post Fire)	1	1
Support Services (Traumatic Event)	1	1

- Decennial Committee on Government Efficiency
 - Final working committee meeting was held on 1/31 with discussion directed towards the content of the efficiency review and evaluation matrix.
 - Next meeting will be held with the community appointees and me to begin the composition of the report.
 - One last committee meeting will be necessary to review the report and recommend it to the Board for ratification and submission to the county.
- ISO Field Grading
 - First preparation virtual meeting was held January 8th with staff and Irene Tiscareno, ISO to discuss preparation, data collection, and provided opportunities to clarify questions.
 - I have been working alongside Chief Yancey as they have finished their grading and he has shared their experience and helpful tips.
 - Chief Yancey has also included us in conversation with the regional ISO representative regarding the Village's deficient hydrant flow and maintenance data. The regional ISO representative has had conversations with the Water Department about necessary data for our upcoming grading and required documentation to receive any amount of credit.

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- Box Alarm Structure Fire
 - On January 13, 2024, at approximately 1:07 PM, Channahon Fire Protection District was dispatched for structure fire at 26065 W Highland Drive, Channahon. While enroute, Wescom relayed the caller indicated the fire was spreading to the interior of the home.
 - Fire crews were challenged with a working fire in harsh winter conditions which included wind gusts up to 32 MPH and wind chill factors of -3°F. A methodical size-up of conditions prompted practical actions of initial arriving fire crews. Fire attack was initiated within 4 minutes of initial arrival, two attack lines were in place within 5 minutes of arrival. Fire control was achieved in approximately 1 hour of the initial fire attack.
 - Crews did respond for “rekindles” two additional occasions following the fire. High winds of 30 MPH + contributed to the additional responses as high wind gusts penetrated the openings of the home. Both occasions were mitigated in short amounts of time.
 - The cause of the investigation was ruled accidental but left undetermined.
- Assisted the insurance fire investigator at 26065 W Highland Drive with incident details, information, and documentation.
- On January 26, we learned our phone line 815-467-2121 at Wescom was “claimed” by a third party phone vendor. The situation was first reported on January 25 after a call for a fire alarm from a central monitoring company was received at the fire station. In speaking with the facility manager the following morning, they called their monitoring company to verify the correct number to use and they provided the *6767 line. Follow up with ClearVoice and Bill resulted in the following findings and remedies:

“Peerless was the carrier who maintained control of the 815-467-2121 number. On January 8th Peerless moved many of their services to a different location because of their purchase of another company. In doing so the Remote Call Forward information was lost/miss configured. Bill was able to track down the line with the assistance of a fellow communications professional. They were able to assist in having Peerless correct the forwarding information. The line 815-467-2121 is now functioning as expected. We will be moving this line to another carrier over the next week and a half, but in the interim this line is again working and on Peerless' network.”
- Continued coordination with Jacque and Bill to organize the website to provide improved public access to the residents including meeting agendas, minutes, financial information, contact information, etc.
- Dale Tobolt and Bruce Rigoni accepted their oath as probationary firefighter/paramedics on January 29th. Both men are currently in their 2-week orientation working on their training objectives before they are assigned shifts and released to duty.
- Closed Session
 - None



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Miscellaneous Events/Activities

- RC Wegman Construction Manager Meeting
- Administrative Staff Meetings
- Meeting with Village of Channahon Community Development
- Community Risk Reduction and Mental Wellness Task Force Meeting
- Website configuration review with Jacque and Bill
- Public Education Planning meeting with Chief Yancey and Cindy
- ISO Workgroup Meeting
- Probationary Celebrations for Jeff Kazak and David Blanton
- Basic Incident Management Class
 - Village of Channahon Administration
 - Village of Channahon Emergency Management Agency
- Meeting with Steven Cook (Alliance Counseling) and Luanne; mental wellness risk reduction
- Special Meeting of the Board of Fire Commissioners; Tier I Backgrounds
- Park District Emergency Planning Training Preparation
- Tobolt and Rigoni Swearing-In Ceremony
- Meeting with Chuck Szoke, Draft Decennial Report
- Decennial Committee on Government Efficiency Meeting #3

District Development

- No Report

Pending

- Officer Meetings
- Board of Trustee Administrative Manual Revisions
- Board of Fire Commissioner Manual Revisions
- Website Reconfiguration
- Community Risk Reduction and Mental Wellness Task Force Development
- Crisis First Aid Training
- Community Risk Reduction Orientation with Duty Crews
- Decennial Committee on Government Efficiency Meetings and Report Compilation
- ISO Fire Protection Class Grading
- Station 2 interior project coordination with RC Wegman



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Fire Prevention and Inspection Monthly Activities January 2024

Inspection Summary	
Total Inspections	35
Re-Inspections	23
Violations referred to Village/County Building Code Official	2
Recorded Violations	
Life Safety	22
Fire Prevention Systems	9
Electrical	5
Miscellaneous Conditions	10

Field Activity	Total
Alarm System Malfunction - Trouble	3
Alarm System Malfunction - Supervisory	0
Out of Service – Fire Alarms	1
Out of Service – Sprinkler Systems	1
Fire Alarm Certification	0
Fire Sprinkler Certification	0
Occupancy Inspection	1

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Village Community Development Report	Monthly safety inspections FBS violations turned over to Village Lallos violation turned over to Village Coordinate pre plans with Captain McMillin Canal Terminal Knox Box updates Amazon Churn Test after fire pump fire Amazon annual fire pump test Hoffman Trucking fire alarm malfunction
Meetings/Trainings	Weekly meeting with Village of Channahon Building Inspector ISO workgroup Will County Fire Inspectors meeting Penske sprinkler permit meeting
Pending Activities	Verdeco Plastics fire alarm and sprinkler system OOS Verdeco Plastics fire alarm and sprinkler system project. Amazon on Amoco trouble alarms. 24309 Riverside Dr. plan review "dilemma" (second month) Bunge/Loaders fire pump, alarm, and hydrant project Ineos buildout New Penske building

Respectfully Submitted,

Daniel Mazziotta, Fire Inspector