



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, IL 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

Board of Trustee Regular Meeting Minutes

On the 11th day of July 2024, the regular meeting of the Board of Trustees of the Channahon Fire Protection District held at fire station #1 was called to order at 9:00 a.m., pursuant to notice, at the Fire Station #1, 24929 S. Center St., Channahon, Illinois with the Pledge of Allegiance.

In attendance were President S. Rittof, Secretary M. Rittof, Treasurer M. McMillin, Trustee Montgomery, and Trustee M. J. McMillin. Chief Petrakis, Deputy Chief Toepper, and Executive Assistant Arnold were in attendance.

Guests: Captain B. McMillin was in attendance.

MATTER OF THE PUBLIC:

Communications:

1. City of Joliet – Thank you for the funeral coverage for Captain Hargis.
2. Donation letter from Michelle Lukavich, Chief Lukavich's 81st Birthday. \$300 donation.

APPROVAL OF THE MINUTES:

Treasurer M. McMillin made a motion to approve the June 13, 2024, regular meeting minutes, seconded by Secretary M. Rittof. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

TREASURER REPORT:

The Treasurer's report ending June 2024 along with the disbursement record for June 2024 were presented, showing disbursements by check number, date, payee, and amount. Secretary M. Rittof made a motion to accept the reports as presented, seconded by Trustee Montgomery. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

The outstanding bills to be paid were presented. The Trustees reviewed the bills. Secretary M. Rittof made a motion to pay the bills as presented but hold payment to R.C. Wegman until questions are resolved, seconded by Trustee Montgomery. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

MONEY COLLECTED:

\$9,621.32 - Ambulance Billing (\$308,508.17 for 2024); \$300.00 – Donations; \$1,140.00 – CPR Classes; \$10,688.77 – Interest; \$1,510.71 – Reimbursement; \$1,996,482.67 – Will County Treasurer.

COMMUNICATIONS:

OLD BUSINESS:

1. **Station #2 Construction Updates:** Chief Petrakis took a moment to thank everyone involved with the building of Station 2. It was a great effort from everyone, especially DC Toepper, Ex. Assistant for the behind the scenes works, Lt. Koranda, the station 2, guys, and the board. DC Toepper commented on the living conditions. The old station 2 was a garage, the new station is so much nicer. President S. Rittof also, thanked everyone involved in helping get the station built and ready to live in. Trustee M. J. McMillin mentioned a few items he noticed that he would like to have looked at. On each side of the station there is a piece of metal that has a dent on it and the blacktop has a spot where the asphalt looks to have been pulled up during the rolling process. That will be a problem down the road. He also asked about when the Park District would be purchasing the old station 2. The attorneys for the fire district and park district are working on that.
2. **Hold discussion on Station 2 Ribbon Cutting Ceremony:** It will be held on August 1st scissors 3:00pm. Invitations will be sent out and the Chamber of Commerce will be in attendance with scissors and ribbon. Chief Petrakis ordered coffee mugs, there will be light refreshments. Parking could be an issue. Chief Petrakis will work with the Channahon Police to have some accommodations made.

President S. Rittof asked if 416 was still for sale. Yes, it is.

The applications for the Life Safety Educator went out today. The information is on the website and the district Facebook page.

Lt. O'Hern and Firefighter Hammerstein both received scholarships for the IFCA.

President S. Rittof asked Trustee M. J. McMillin if he would be able to get the old 180 running. It is now at Station 2. He would like to see it in the parade and at our events.

NEW BUSINESS: None

WESCOM: None

LEGAL UPDATE: None.

FIRE PREVENTION AND INSPECTION MONTHLY REPORT: Attached

DEPUTY CHIEF REPORT AND VEHICLE/BUILDING MAINTENANCE: (report attached)

- Had a few high-priced expenses for vehicles this month.

- Ambulance re-chassis is being painted.
- Sealcoating at Station 1 has been completed.
- The painting on the outbuilding garage doors and the station 1-man doors are being painted.
- Will check into having the foyer painted.
- Fireworks planning for July 4th.
- Working on new station recommends
- Significant Calls
 - Small fire in the attic on Valle Court.
 - Accident on the East Frontage with victim search.
 - TRT call in Morris with a truck into a building. Cancelled enroute.
 - Water tower rescue on Youngs Road.
 - Pump house fire in Elwood, Exxon Mobile by the river.
 - Interdivisional Dive call in Kankakee on the river. Successful recovery.
 - Fire Eastwood. AC condenser wiring burned up.
 - Full Still fire in Wilmington. Commercial Building.
 - Total calls for Junne = 147
- Two outstanding vehicles.
- The festival is coming – there will be some prep work to be done for that.
- Station 2 generator is about 50 weeks out on an order. DC Toepper is looking towards a diesel generator. They are about half the price of a gas generator. Elliott Electric can do the work to install it. Cummings specializes in diesel.

CHIEF REPORT: (report attached)

- The Community Risk Reduction is progressing well. Working on partnership. Trying to pinpoint policies and practice. Working on understanding the needs of the crews to be able to gather information. There will be Crisis First Aid training with Katie from Mental Health Matters.
- The Fire Lieutenant applications have been put out. There are four eligible to challenge the test.
- Budget items to come:
 - Station 1 generator
 - Station 1 apron – tear out and put in all concrete.
 - Station 1 Ready Rack storage for the gear lockers
 - Two new support vehicles for the pub ed position and the inspector
 - Station 2 seeding
 - Station 2 new floors and painting in the admin area
 - New Station 2 employees – to have three on shift daily.
- One employee has left for Manhattan Fire, and one is being processed for Plainfield Fire. We have one that we are processing on our list. After that individual we will need to test again, our list is exhausted.
- The unemployment claim filed was denied.
- Our Fire Buddy, Wren, has gotten a Cancer Free report. There will be an escort home for her on July 18th.

Secretary M. Rittof asked is Chief Petrakis was handling the call in Rockdale, Channahon was not mentioned in the press release.

President S. Rittof wants to make sure that Luanne knows that she will not receive a raise until January of 2026. He would like all the administrative staff to have January 1st date for their raises.

There being no further or other business to come before the meeting, upon motion duly made by Secretary M. Rittof, seconded by Treasurer M. McMillin, unanimously approved, the meeting adjourned at 9:59 a.m.

Respectfully Submitted
Jacque Arnold
Executive Fire Support Manager

CHANNAHON FIRE PROTECTION DISTRICT

7/8/2024 2:25 PM

Register: 2016660 · First Secure - Checking

From 06/13/2024 through 07/11/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/13/2024			401-14 · Will County ...	Deposit		X	1,675,251.95	2,279,920.54
06/13/2024	2862	CDW Government, I...	1-201 · 2000 Accounts ...		2,173.59	X		2,277,746.95
06/13/2024	2866	A Beep	1-201 · 2000 Accounts ...	0003335	500.65	X		2,277,246.30
06/13/2024	2867	Air One Equipment, ...	1-201 · 2000 Accounts ...	146	345.00	X		2,276,901.30
06/13/2024	2868	American Heart Asso...	1-201 · 2000 Accounts ...		455.00	X		2,276,446.30
06/13/2024	2869	Andres Medical Billi...	1-201 · 2000 Accounts ...	Inv. 062024CH...	2,057.18	X		2,274,389.12
06/13/2024	2870	Arneson Tire Center,...	1-201 · 2000 Accounts ...	Inv. 130340	5,236.40	X		2,269,152.72
06/13/2024	2871	Auto Science	1-201 · 2000 Accounts ...	Inv. 13703	486.62	X		2,268,666.10
06/13/2024	2872	CDW Government, I...	1-201 · 2000 Accounts ...	VOID:		X		2,268,666.10
06/13/2024	2873	Celtic Landscaping	1-201 · 2000 Accounts ...	Inv. 2625	1,527.69	X		2,267,138.41
06/13/2024	2874	Channahon General ...	1-201 · 2000 Accounts ...	Inv. 99127	429.60	X		2,266,708.81
06/13/2024	2875	Comcast	1-201 · 2000 Accounts ...		253.43	X		2,266,455.38
06/13/2024	2876	ComEd	1-201 · 2000 Accounts ...	Acct. 0569052...	178.05	X		2,266,277.33
06/13/2024	2877	Crescent Electric Sup...	1-201 · 2000 Accounts ...		112.71	X		2,266,164.62
06/13/2024	2878	Dynegy Energy Serv...	1-201 · 2000 Accounts ...	Inv. 030000315...	2,044.36	X		2,264,120.26
06/13/2024	2879	Estech Sysems, Inc.	1-201 · 2000 Accounts ...	Inv. 136899	228.67	X		2,263,891.59
06/13/2024	2880	Feece Oil Co.	1-201 · 2000 Accounts ...		2,183.52	X		2,261,708.07
06/13/2024	2881	FGM Architects, Inc.	1-201 · 2000 Accounts ...	21-3199.01	2,280.00	X		2,259,428.07
06/13/2024	2882	Fleet Safety Supply	1-201 · 2000 Accounts ...	Inv. 82931	189.97	X		2,259,238.10
06/13/2024	2883	Harborside Marina, I...	1-201 · 2000 Accounts ...		268.99	X		2,258,969.11
06/13/2024	2884	Harmonic Design	1-201 · 2000 Accounts ...		6,125.00	X		2,252,844.11
06/13/2024	2885	Illinois Public Risk F...	1-201 · 2000 Accounts ...	Inv. 87036	13,671.00	X		2,239,173.11
06/13/2024	2886	JCM Uniforms, Inc.	1-201 · 2000 Accounts ...		114.50	X		2,239,058.61
06/13/2024	2887	Jeff Toepper	1-201 · 2000 Accounts ...	Cell Phone	80.00	X		2,238,978.61
06/13/2024	2888	LIVunLTD	1-201 · 2000 Accounts ...		295.00	X		2,238,683.61
06/13/2024	2889	Lockport Twp Fire D...	1-201 · 2000 Accounts ...	WO Number 0...	1,379.37	X		2,237,304.24
06/13/2024	2890	LRS, Inc.	1-201 · 2000 Accounts ...		164.50	X		2,237,139.74
06/13/2024	2891	MacQueen Emergenc...	1-201 · 2000 Accounts ...		648.05	X		2,236,491.69
06/13/2024	2892	Mechanical Plumbin...	1-201 · 2000 Accounts ...	Inv. 961-24-28	859.00	X		2,235,632.69
06/13/2024	2893	Midwest Office Inter...	1-201 · 2000 Accounts ...	Inv. 265452	11,195.70	X		2,224,436.99
06/13/2024	2894	Municipal Emergenc...	1-201 · 2000 Accounts ...	Inv. IN2033872	18,479.34	X		2,205,957.65
06/13/2024	2895	Napa Auto Parts of ...	1-201 · 2000 Accounts ...		130.53	X		2,205,827.12
06/13/2024	2896	NCI	1-201 · 2000 Accounts ...	Inv. 004984	967.38	X		2,204,859.74
06/13/2024	2897	Nicor Gas	1-201 · 2000 Accounts ...		725.04	X		2,204,134.70
06/13/2024	2898	Ottosen Dinolfo Has...	1-201 · 2000 Accounts ...		220.50	X		2,203,914.20
06/13/2024	2899	PNC Equipment Fina...	1-201 · 2000 Accounts ...	98994080-1	14,673.34	X		2,189,240.86
06/13/2024	2900	Pomp's Tire Service, ...	1-201 · 2000 Accounts ...	Inv. 690135290	349.89	X		2,188,890.97
06/13/2024	2901	Promos 911, Inc.	1-201 · 2000 Accounts ...		2,743.83	X		2,186,147.14
06/13/2024	2902	Quad County Fire Eq...	1-201 · 2000 Accounts ...	Inv. 6887	1,145.00	X		2,185,002.14
06/13/2024	2903	Ricoh USA, Inc.	1-201 · 2000 Accounts ...	Inv. 39317688	188.73	X		2,184,813.41

CHANNAHON FIRE PROTECTION DISTRICT

7/8/2024 2:25 PM

Register: 2016660 · First Secure - Checking

From 06/13/2024 through 07/11/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/13/2024	2904	Safe Sitter, Inc.	1-201 · 2000 Accounts ...	Inv. 70528	441.00	X		2,184,372.41
06/13/2024	2905	SymbolArts	1-201 · 2000 Accounts ...	Inv. 394997	1,161.50	X		2,183,210.91
06/13/2024	2906	The Village of Chan...	1-201 · 2000 Accounts ...		5,433.33	X		2,177,777.58
06/13/2024	2907	UMB Bank	1-201 · 2000 Accounts ...		67,440.00	X		2,110,337.58
06/13/2024	2908	US Gas	1-201 · 2000 Accounts ...		190.40	X		2,110,147.18
06/13/2024	2909	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	511.59	X		2,109,635.59
06/13/2024	2910	Village of Romeovill...	1-201 · 2000 Accounts ...		2,000.00	X		2,107,635.59
06/13/2024	2911	Waste Management ...	1-201 · 2000 Accounts ...	801-0040854-2...	750.00	X		2,106,885.59
06/13/2024	2912	Wescom	1-201 · 2000 Accounts ...	Inv. 20240704	8,443.59	X		2,098,442.00
06/13/2024	2913	Whitmore Ace Hard...	1-201 · 2000 Accounts ...		45.98	X		2,098,396.02
06/13/2024	2914	Zoll Data Systems	1-201 · 2000 Accounts ...	INV00175432	803.09	X		2,097,592.93
06/13/2024		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	64,100.11	X		2,033,492.82
06/14/2024	36887	Transamerica	-split-	PE61743-0000...	4,228.36	X		2,029,264.46
06/14/2024	168397	AFLAC	-split-	HX998	416.84	X		2,028,847.62
06/14/2024	12851600	Department of Treas...	-split-	36-3327732	13,591.98	X		2,015,255.64
06/14/2024	244559152	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,086.37	X		2,011,169.27
06/14/2024	DD6723	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6724	Blanton, David M	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6725	Bowles, Matthew	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6726	Cantrell, Luanne K	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6727	Ciarlette, Noah A	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6728	Dikun, Nathan S	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6729	Dircks, Brennan C	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6730	Fals, Shelby L.	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6731	Grubisich, Danial P	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6732	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6733	Hartman, Jason S	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6734	Highbaugh, Andrew S	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6735	Kazak, Jeffrey M	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6736	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6737	Mazziotta, Daniel J	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6738	McMillin, Brian D.	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6739	O'Hern, Terrence M.	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6740	Petrakis, John	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6741	Pierce, Dillon J.	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6742	Randich, Jacob M.	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6743	Rigoni, Bruce A	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6744	Schneider, Scott W.	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6745	Schumacher, Jessica L	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6746	Skole, Matthew J.	-split-	Direct Deposit		X		2,011,169.27

CHANNAHON FIRE PROTECTION DISTRICT

7/8/2024 2:25 PM

Register: 2016660 · First Secure - Checking

From 06/13/2024 through 07/11/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/14/2024	DD6747	Tobolt, Dale G	-split-	Direct Deposit		X		2,011,169.27
06/14/2024	DD6748	Toepper, Jeffrey S.	-split-	Direct Deposit		X		2,011,169.27
06/15/2024	477218917	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	80.00	X		2,011,089.27
06/18/2024	2865	U.S. Bank	1-201 · 2000 Accounts ...		9,664.74	X		2,001,424.53
06/18/2024	5617867...	Blue Cross and Blue ...	1-201 · 2000 Accounts ...	Acct. 000618608	43,117.35	X		1,958,307.18
06/19/2024	310042	Principal Group Insu...	1-201 · 2000 Accounts ...	Account 10743...	399.18	X		1,957,908.00
06/19/2024	310043	Standard Insurance C...	1-201 · 2000 Accounts ...	00 162517	317.20	X		1,957,590.80
06/20/2024			-split-	Deposit		X	700.07	1,958,290.87
06/21/2024	2917	CDW Government, I...	1-201 · 2000 Accounts ...	Inv. CB005602...	213.75	X		1,958,077.12
06/21/2024	2918	Channahon FPD Fire...	1-201 · 2000 Accounts ...		65,466.50	X		1,892,610.62
06/21/2024	2919	Dinges Fire Company	1-201 · 2000 Accounts ...	Inv. 39841	7,395.00	X		1,885,215.62
06/26/2024			401-05 · CPR Classes \$	Deposit		X	690.00	1,885,905.62
06/27/2024			401-14 · Will County ...	Deposit		X	297,969.92	2,183,875.54
06/27/2024		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	68,142.10	X		2,115,733.44
06/28/2024	2920	Channahon Prof. Fire...	2100 · Payroll Liabilities		1,470.00	X		2,114,263.44
06/28/2024	2921	Channahon FPD Fire...	2100 · Payroll Liabilities		15,984.57			2,098,278.87
06/28/2024	43193	Transamerica	-split-	PE61743-0000...	4,503.90	X		2,093,774.97
06/28/2024	3127686	Department of Treas...	-split-	36-3327732	14,588.92	X		2,079,186.05
06/28/2024	1191396...	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,362.27	X		2,074,823.78
06/28/2024	DD6749	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6750	Blanton, David M	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6751	Bowles, Matthew	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6752	Cantrell, Luanne K	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6753	Ciarlette, Noah A	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6754	Dikun, Nathan S	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6755	Dircks, Brennan C	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6756	Fals, Shelby L.	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6757	Grubisich, Danial P	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6758	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6759	Hartman, Jason S	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6760	Highbaugh, Andrew S	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6761	Kazak, Jeffrey M	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6762	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6763	Mazziotta, Daniel J	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6764	McMillin, Brian D.	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6765	O'Hern, Terrence M.	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6766	Petrakis, John	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6767	Pierce, Dillon J.	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6768	Randich, Jacob M.	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6769	Rigoni, Bruce A	-split-	Direct Deposit		X		2,074,823.78

CHANNAHON FIRE PROTECTION DISTRICT

7/8/2024 2:25 PM

Register: 2016660 · First Secure - Checking

From 06/13/2024 through 07/11/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/28/2024	DD6770	Schneider, Scott W.	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6771	Schumacher, Jessica L	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6772	Skole, Matthew J.	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6773	Tobolt, Dale G	-split-	Direct Deposit		X		2,074,823.78
06/28/2024	DD6774	Toepper, Jeffrey S.	-split-	Direct Deposit		X		2,074,823.78
06/30/2024			401-09 · Interest \$	Interest		X	89.65	2,074,913.43
06/30/2024			2790 · First Secure Co...	Funds Transfer		X	0.56	2,074,913.99
07/02/2024			401-01 · Ambulance Bi...	Deposit			203.00	2,075,116.99
07/03/2024	843617	IMRF	-split-	07256	3,048.73			2,072,068.26



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, ILLINOIS 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

Deputy Chief Report for June 2024

Vehicles

- ✚ Maintenance records updates throughout the month as needed.
- ✚ To Middlebury to pick up ambulance chassis.
- ✚ Prep ambulance for sale with title and hold harmless paperwork.
- ✚ 448 to Auto Science for PM and AC repair.
- ✚ EVT Ben to Station 2 for AC repair.
- ✚ 411 clearance light repair.
- ✚ 496 to Ben for exhaust adjustment and shoreline charger for chassis battery.
- ✚ McCann in to work on Forklift. Hydraulic leak and check it over.
- ✚ 414 to Lockport EVT for siren issue.
- ✚ Wilmington Ambulance in while 414 is being repaired.
- ✚ Investigated 421 foam capabilities for master stream application.
- ✚ Skole and Kazak repaired 411 pump manifold line that came off under pressure at Amsty.
- ✚ Bought and installed battery for CART trailer from Napa.
- ✚ Checked and cleared DEF code in 424.

✚ Monthly total = \$ 10,212.60

Year to date = \$ 46,624.11

Stations

- ✚ Westtown out for AC PM service at Station 1.
- ✚ Several days at the new 2 to evaluate status of pending work and outstanding items for move-in.
- ✚ Met with interior light programming contractor for review of the system at the new 2.
- ✚ Contacted Anderson Towing regarding moving antique to Station 1.
- ✚ Water softener follow-up for the new 2 install.
- ✚ Fitness equipment delivered to the new 2.
- ✚ Maintenance garage cleaned and organized for moving the antique in.
- ✚ The antique was delivered to the maintenance garage.
- ✚ PO completed for water softener for the new 2.
- ✚ Cleaned and prep at the new 2 for the move-in.
- ✚ Several correspondences with Wegman Jake on the new 2 punch list and move-in preparation.



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, ILLINOIS 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

- ✚ Chucks Sealcoating in for repairs and sealcoating over the weekend.
- ✚ New 2 Fire Alarm Final Inspection.
- ✚ New 2 softener installation.
- ✚ Went to Sherwin Williams for paint samples for Station 1 steel man doors.
- ✚ Knox Box removed from the old 2 to the new 2.
- ✚ Generator Load test and operation training at the new 2.
- ✚ Walk-through at the new 2 with FGM Jason and his engineers.
- ✚ Prep and logistics for the new 2 move-in.

Training/Professional Development

- ✚ Foam training at Amsty with 411.
- ✚ Division 15 Water Rescue Drill.

Meetings

- ✚ Board Meeting.
- ✚ Weekly Staff Meetings.
- ✚ Zoom meeting with DC Blasky and Erich on Storm Mode Function in CAD.
- ✚ Met with Minooka Inspector Feinburg and VOC Inspector Kirk for updates in the village on code enforcement.
- ✚ Construction meeting at the new 2.
- ✚ MABAS meeting at Plainfield.
- ✚ Visited 2 to see Blanton regarding his move to Manhattan.
- ✚ Working Group meeting at Wescom with 911 Kathy on Storm Mode and Stacking calls.

Miscellaneous

- ✚ To Youngs Road to sort address issue with Will County 911.
- ✚ Contacted Will County 911 Kathy on Recommends updates.
- ✚ PO prepared for Vector Check It and Scheduling.
- ✚ Fireworks planning meeting with Parks and the PD.
- ✚ Met with Captain Randich to discuss apparent issues with the new 2 implementation.
- ✚ Check CAD Recommends updated on the Training side.
- ✚ Reviewed draft SOG's for Emergency Button use.



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, ILLINOIS 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

- ✚ Evaluated Division SOG's. Evacuation Tone, Mayday, and Distress Alert.
- ✚ To Home Depot to get supplies for the new 2.
- ✚ Met with Kazak on Check It and EMS items.
- ✚ Completed July 3 Fireworks IAP.
- ✚ Took Home Depot Shipments to the new 2.

Significant Calls

- ✚ Small fire in the attic on Valle Court.
- ✚ Accident on the East Frontage with victim search.
- ✚ TRT call in Morris with a truck into a building. Cancelled enroute.
- ✚ Water tower rescue on Youngs Road.
- ✚ Pump house fire in Elwood, Exxon Mobile by the river.
- ✚ Interdivisional Dive call in Kankakee on the river. Successful recovery.
- ✚ SMOKF on Eastwood. Ac condenser wiring burned up.
- ✚ Full Still fire in Wilmington. Commercial Building.

- ✚ Total calls for Junne = 147

Pending

- ✚ Boat 498 radio, lighting, and sonar installation completion.
- ✚ Water Squad 496 lighting, radios, and equipment installation.
- ✚ Sale of 416.
- ✚ Ambulance re-chassis underway. At the paint shop.
- ✚ 412 pump test.
- ✚ 417 PM

*** End of Report ***

\Channahon FPD\Station #1\Ambulance

2020 FORD 550/Horton

2020 Ford F550

Unit #: AM-4 Serial #: 1FDUF5HN5LED62650
 Tag #: 712601 Job #: 19528
 Mileage 53,312

Date	Mileage	Notes	Vendor	Total Cost
6/20/2024	53,312	Siren OOS. EVT found a bad fuse to the siren drivers. Replaced fuse. Checked all connections. Siren functioning without fail.	Lockport FPD	\$0.00
Maintenance Performed				Cost
Siren				\$0.00
Total:				\$0.00
Total:			\$0.00	\$0.00

\Channahon FPD\Station #1\Engines

2004 Pierce Quantum

2004 Pirece Quantum

Unit #: ENG-2 Serial #: 4PCT02HG4A003791
 Tag #: N/A JOB #: 14987
 Mileage 78,418

Date	Mileage	Notes	Vendor	Total Cost
6/13/2024	58,149	PM, Inspection, and repairs. All tires replaced due to age. Fan clutch drive replaced. Turbo Sensor replaced. Officer side 2 1/2 discharge valve seal kit installed.		\$7,202.18
Maintenance Performed				Cost
Inspection				\$0.00
PM Service				\$1,662.52
Tires				\$5,253.89
Drive belt tensioner				\$113.04
Akron Seal Kit				\$154.10
Total:				\$7,183.55
6/19/2024	58,149	Was driving the engine back from the shops following maintenance when a check engine light came on. Went back and the EVT ran the code. Showed a humidity sensor on the intake side of the engine. Sensor was ordered and replaced.		\$280.91
Maintenance Performed				Cost
Engine Sensor				\$263.41
Total:				\$263.41
6/26/2024	78,418	Turbo not engaging all the time. Took turbo off and had it checked. Turbo is fine. Determined another sensor is intermittent. Rpalced Sensor P. Test drove and turbo is now functioning as it should.	Interstate Power Systems	\$172.94
Maintenance Performed				Cost
Sensor P				\$152.94
Total:				\$152.94

Total: **\$0.38** **\$7,656.03**

2021 Pierce Enforcer

2021 Pierce Enforcer

Unit #:	ENG-4	Serial #:	4P1BAAFF4MA023991
Tag #:		Job #:	36337
Mileage	17,394		

Date	Mileage	Notes	Vendor	Total Cost
6/18/2024	17,218	Officers side rear top LED clearance light was OOS. Replaced with one from stock.		\$0.00
Maintenance Performed				Cost
Clearance Light				\$0.00
				Total: \$0.00
6/21/2024	17,222	Valve control lever repair. Plastic grab-end ws cracked. Replaced with new part from Pierce.	MacQueen Emergency Products	\$28.12
Maintenance Performed				Cost
Valve control lever				\$14.79
				Total: \$14.79
6/25/2024	17,305	Auto eject cover was broke off. Repalced the cover and ordered one for stock.	Fleet Safety Supply	\$99.53
Maintenance Performed				Cost
Auto Eject Cover				\$85.00
				Total: \$85.00
6/27/2024	17,394	Door sensor warning light on with all doors closed. Found to be all doors on the drivers side found to be in fault. Ordered sensor components for Ben to trouble shoot and make the repair.	MacQueen Emergency Products	\$173.69
Maintenance Performed				Cost
Door Sensor Parts				\$152.70
				Total: \$152.70

Total: **\$1.71** **\$301.34**

\Channahon FPD\Station #1\Forklift & Scissorlift

Fork Lift - 1994 CAT GP-30

1994 CAT GP-30

Unit #:	Fork Lift	Serial #:	
Tag #:	0		

Date	Mileage	Notes	Vendor	Total Cost
6/18/2024	0	Called for a hydraulic leak. Could not find any valve or hoses leaking. Topped off all fluid levels. Repaired cracked housing for the ignition key. Will monitor for any further leaks.	Channahon Tractor	\$581.89
Maintenance Performed				Cost
Hydraulic leak, inspection, and repairs				\$510.27
				Total: \$510.27

Total: **\$581.89** **\$581.89**

\Channahon FPD\Station #1\Staff Cars

2013 Ford Explorer 448

2013 Ford Explorer

Unit #:	ADM-2	Serial #:	1FM5K8AR2DGB90436
Tag #:			
Mileage	118,970		

Date	Mileage	Notes	Vendor	Total Cost
6/21/2024	118,970	PM and repairs. AC was leaking. Changed oil and filter. Replaced air filter. Replaced AC condensor and re-charged system.	Auto Science	\$1,367.23

Maintenance Performed	Cost
Inspection	\$0.00
AC Leak	\$1,219.86
PM Service	\$94.78
Total:	\$1,314.64

Total: \$1,367.23 \$1,367.23

\Channahon FPD\Station #1\Trailers**CART Trailer - 2012 CargoMat**

2012 CargoMat

Unit #:	CART Trailer	Serial #:	5NHUBL22XCNO75567
Tag #:	0		

Date	Mileage	Notes	Vendor	Total Cost
6/20/2024	0	New battery installed.	Napa Channahon	\$192.99

Maintenance Performed	Cost
Battery	\$192.99
Total:	\$192.99

Total: \$192.99 \$192.99

\Channahon FPD\Station #1\Utility**416 1989 Ford Marion**

1989 Ford LS 9000 Marion

Unit #:	UT-1 (416)	Serial #:	1FDYS90LOKVA52306
Tag #:		JOB #:	39189
Mileage	37,378		

Date	Mileage	Notes	Vendor	Total Cost
6/14/2024	29,110	Replaced one upper rear clearance light. Parts only.	Napa Channahon	\$4.63

Maintenance Performed	Cost
Clearance Light	\$4.63
Total:	\$4.63

Total: \$4.63 \$4.63

458 2014 Ford F-250

2014 Ford F-250 Super Cab 4x4 XL

Unit #:	UT-3 (458)	Serial #:	1FT8W3B61EEA60562
Tag #:			
Mileage	29,146		

Date	Mileage	Notes	Vendor	Total Cost
6/21/2024	29,146	PM Service.	Auto Science	\$108.49

Maintenance Performed	Cost
Inspection	\$0.00
PM Service	\$104.32
Total:	\$104.32

Total: \$108.49 \$108.49

UT-8 496 - 2023 Ford F59

2023 Ford F59

Unit #:	UT-8 496	Serial #:	1F65F5KNONOA9835
Tag #:	0		

Date		Notes	Vendor	Total Cost
6/21/2024	0	EVT Ben re-routed exhaust to the officers side for connection to the Niederman System. Also added a shoreline charger to the chassis battery.		\$0.00

Maintenance Performed	Cost
Punch List	\$0.00
Total:	\$0.00

Total:	\$0.00	\$0.00
---------------	---------------	---------------

\Channahon FPD\Station #2\Engines**2012 Pierce Quantum**

2012 Pierce Quantum

Unit #:	ENG-3	Serial #:	4P1CU01D7CA012705
Tag #:	N/A	Job #:	25218
Mileage	80,002		

Date	Mileage	Notes	Vendor	Total Cost
6/13/2024	80,002	AC not blowing as colds as it should. Heater valves to cab were closed. Also found the freon low. Checked for leaks and finding none freon was topped off and the AC is blowing colds as it should.		\$0.00

Maintenance Performed	Cost
AC	\$0.00
Total:	\$0.00

Total:	\$0.00	\$0.00
---------------	---------------	---------------

Grand Total:		\$10,212.60
---------------------	--	--------------------

\Channahon FPD\Small Tools\Small Tools & Equipment

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
411 Chain Saw - Tempest	\$0.00	\$285.00	\$0.00	\$285.00	\$309.16
Category Subtotal -	\$0.00	\$285.00	\$0.00	\$285.00	\$309.16

\Channahon FPD\Station #1\Ambulance

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2020 FORD 550/Horton	\$522.26	\$1,274.16	\$977.75	\$818.67	\$1,889.02
Category Subtotal -	\$522.26	\$1,274.16	\$977.75	\$818.67	\$1,889.02

\Channahon FPD\Station #1\Breathing Air Compressor

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Station 1 MAKO	\$340.96	\$0.00	\$330.00	\$10.96	\$340.96
Category Subtotal -	\$340.96	\$0.00	\$330.00	\$10.96	\$340.96

\Channahon FPD\Station #1\Engines

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2004 Pierce Quantum	\$1,662.52	\$8,997.72	\$1,927.50	\$8,732.74	\$10,801.37
2021 Pierce Enforcer	\$275.00	\$2,635.79	\$1,080.00	\$1,830.79	\$3,010.51
Category Subtotal -	\$1,937.52	\$11,633.51	\$3,007.50	\$10,563.53	\$13,811.88

\Channahon FPD\Station #1\Forklift & Scissorlift

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Fork Lift - 1994 CAT GP-30	\$0.00	\$510.27	\$477.50	\$32.77	\$581.89
Category Subtotal -	\$0.00	\$510.27	\$477.50	\$32.77	\$581.89

\Channahon FPD\Station #1\Generator

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Station 1 - Generac	\$721.00	\$1,197.19	\$1,788.00	\$130.19	\$2,023.19
Category Subtotal -	\$721.00	\$1,197.19	\$1,788.00	\$130.19	\$2,023.19

\Channahon FPD\Station #1\Staff Cars

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2013 Ford Explorer 448	\$94.78	\$1,382.86	\$911.00	\$566.64	\$1,530.23
2023 Ford Explorer 401	\$28.20	\$1,990.00	\$1,990.00	\$28.20	\$2,018.20
2023 Ford Explorer 402	\$28.20	\$0.00	\$0.00	\$28.20	\$28.20
Category Subtotal -	\$151.18	\$3,372.86	\$2,901.00	\$623.04	\$3,576.63

\Channahon FPD\Station #1\Tender

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
417 2014 Kenworth T800	\$275.00	\$2,933.14	\$2,008.00	\$1,200.14	\$3,622.81
Category Subtotal -	\$275.00	\$2,933.14	\$2,008.00	\$1,200.14	\$3,622.81

\Channahon FPD\Station #1\Trailers

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
CART Trailer - 2012 CargoMat	\$0.00	\$192.99	\$0.00	\$192.99	\$192.99
Kobata Alum Trailer - 2008	\$261.18	\$0.00	\$200.00	\$61.18	\$261.18
Category Subtotal -	\$261.18	\$192.99	\$200.00	\$254.17	\$454.17

\Channahon FPD\Station #1\Utility

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
416 1989 Ford Marion	\$0.00	\$4.63	\$0.00	\$4.63	\$4.63

418 2001 Ford F-250	\$0.00	\$1,665.72	\$635.04	\$1,030.68	\$1,732.35
458 2014 Ford F-250	\$104.32	\$35.72	\$30.00	\$110.04	\$144.21
488 Kubota	\$487.10	\$0.00	\$435.20	\$51.90	\$517.56
UT-8 496 - 2023 Ford F59	\$0.00	\$175.00	\$0.00	\$175.00	\$189.97
UT-9 Tri-Toon - 2021 Genesis MBPT22-2	\$0.00	\$577.84	\$100.00	\$477.84	\$600.65
Category Subtotal -	\$591.42	\$2,458.91	\$1,200.24	\$1,850.09	\$3,189.37

\Channahon FPD\Station #2\Ambulance

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2012 Ford 450/Medtec	\$52.00	\$31.92	\$52.00	\$31.92	\$83.92
2016 Ford 550/Horton	\$834.56	\$563.20	\$767.25	\$630.51	\$1,450.91
Category Subtotal -	\$886.56	\$595.12	\$819.25	\$662.43	\$1,534.83

\Channahon FPD\Station #2\Engines

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2012 Pierce Quantum	\$275.00	\$14,859.84	\$3,635.00	\$11,499.84	\$15,290.20
Category Subtotal -	\$275.00	\$14,859.84	\$3,635.00	\$11,499.84	\$15,290.20
Grand Totals:	\$5,962.08	\$39,312.99	\$17,344.24	\$27,930.83	\$46,624.11

CHANNAHON FIRE PROTECTION DISTRICT BOARD OF TRUSTEES FIRE CHIEF'S BULLETIN

June 20, 2024

ORGANIZATIONAL

I am working on revising the Life Safety Educator job description to reflect its relevance to our fire district. The current job description was written to include elements of the partnership when it was created. In addition, I am working on the advertisement, interview questions, and process.

FINANCIALS & BUDGET

No Report

STAFF

Firefighter/Paramedic David Blanton has provided his two week notice. His last shift day is June 28. He has accepted a position with the Manhattan Fire Protection District. He was hired in January 2023.

We have extended a conditional offer of employment to the next eligible candidate on the list. Alexandra Quesse was provided a conditional offer of employment. We are awaiting the return of the conditional offer letter and we can finish processing her for the Fire Commissioners to review.

VEHICLES

DC Toepper provided a link you can follow to watch the progress of the ambulance remount.

<https://www.facebook.com/crossroadsambulance>

All updates are posted on their social media page.

The ambulance is at the paint shop. We will see more activity once it is placed on the production line.

I would encourage you to view the Facebook page as they have fantastic examples of their work. There are many side by side pictures of "before" and "after".

BUILDINGS

The new station final construction, installations, and inspections are underway. The following activities are on the schedule for completion:

Thomas Engineering Walk Through

WT Engineering Walk Through (Mechanical)

Final Fire Alarm Test and Keltron Installation

Plumbing Final Inspection Completed

Electrical Awaiting load test on generator

Moving loose items from current station to new facility

Fitness equipment delivery and assembly

Water softner installation

Final interior cleaning in progress

Concrete surface seam caulking

Completion of remaining IT equipment installation; Bringing CAD online

We have received a quote for exterior painting for the Station #1 entry doors, canopy, and maintenance garage overhead doors. The quote for materials and labor is \$6,200.00. We would like to move forward with this project as soon as possible.

COMMUNITY/DISTRICT ISSUES

Attended the Will County Board Meeting on 6/20 with Village of Channahon to hear the decision to locate or deny the solar farm development along McKinley Woods Road. The county board voted down the solar farm development.

NOTABLE INCIDENTS & EVENTS

23315 S. Youngs Road Technical Rescue Incident

Male trapped inside the water tower and rescued by technical rescue team operators.

PENDING TASKS & ACTIVITIES

Life Safety Educator Advertisement & Interview

Onboarding FF Blanton's replacement

Station 2 Occupancy

Writing Administrative Guide Manual to supplement the processes and practices within administration, budgeting/finance, community services, industry standards, and staff recognition and development.

Transitioning Luanne into her new role and supporting her "60 Day" plan.

Community Support Services program implementation

Working with Cindy on the fire and life safety program transition.

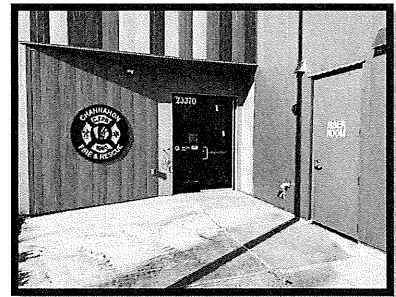
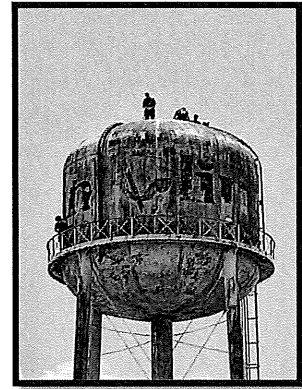
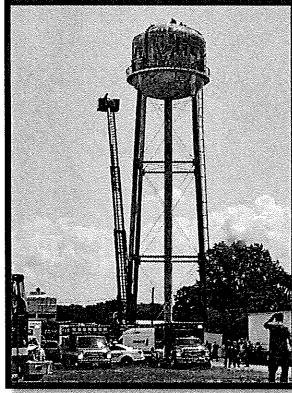
Fire Lieutenant Promotional Process planning, exam refinement, timeline, reading list, and study materials

Board of Trustee Policy Manual Updates

Board of Fire Commissioner Updates

MISCELLANEOUS

23315 S. Youngs Road
Technical Rescue



Station 2 Progress



CHANNAHON FIRE PROTECTION DISTRICT BOARD OF TRUSTEES FIRE CHIEF'S BULLETIN

July 8, 2024

ORGANIZATIONAL

The Community Support Services efforts by Luanne are progressing well. With the help of Will County 911's Kim Hartley, Luanne can review reports and assess details, follow-up, and determine the best resources to connect persons with. Referrals have been steady and slowly increasing. In addition, internal components and practices are evolving as we navigate the new service element.

Items and tasks we are working on:

- Partnerships and "go-to contacts" for external associate organizations
- "Committee" Administration and Best Practices Guide
- Documentation practices: Referrals and Follow-ups
- Statistical information collection and approaches of capture
- Refinement of the service and referral algorithm
- Support Services In-Service Training with Crews – August
- Crisis 1st Aid Class for Crews – September

Applications for the 2024 Fire Lieutenant assessment have been released to eligible candidates. A total of 4 firefighters can challenge the assessment center and written examination. Deadline for application is August 31. Testing will take place in November and the list will be established on December 4 ahead of its December 7 expiry date.

FINANCIALS & BUDGET

The FY2025 budget planning process will begin August 1.

A few items we will evaluate for 2025:

- Station 1 emergency generator and switch gear replacement
- Station 1 Apron tearout and pour
- Ready Rack Turnout Gear Storage – Station 1
- Support Vehicles – Fire Inspection & Public Education
- Station 2 Seeding
- Staffing Additions at Station 2

STAFF

Alexandra Quesse was provided a conditional offer of employment, however, could not provide a valid copy of her CPAT (candidate physical ability testing). We have extended a conditional offer of employment to the next eligible candidate on the list, William Watkins. He is currently undergoing his background and polygraph.

We have also received notification that another employee, Bruce Rigoni, has accepted a conditional offer of employment with Plainfield FPD. We sent conditional offers to the last remaining persons on the current list. They did not respond to their conditional offers and

those are no longer valid. We will be establishing another list as the current list has been exhausted. I have been in contact with I/O Solitions to get another testing cycle scheduled. More details will follow once I have finality on dates.

VEHICLES

No Report

BUILDINGS

The new station has been functional since July 4th. No glaring issues have been reported or experienced since taking occupancy. Crews continue to work on getting settled and configuring the fire station for use.

A punchlist has been created by FGMA and Jake is coordinating the completion of the items. The painters have already been through and completed the touch-ups and finishes. The list is attached for your awareness and information.

We have planned an August 1 Community Open House and Ribbon Cutting Ceremony from 1 PM – 3 PM. We have ordered commemorative mugs, cookies, cake, and refreshments for all of our guests. Jacque is working on the invitations to local stakeholders. We will also place the announcement on social media for the community to view.

We are scheduled to have the mandooors and apparatus bay doors on the maintenance buidling painted. The doors and awning are very weathered and require touch-up. The apparatus bay doors on the maintenance facility will be painted red to match the doors on the firehouse.

Our legal is working with the Park District's attorney to refine the purchase and sale agreement. The draft sent by our legal counsel was very robust. The document was shared with the Park District and their attorney generated a list of questions and clarifications. The attorney's are working on an agreement that better suits both entities. Once we get a refined copy of the updated agreement, we can authorize it between both parties.

COMMUNITY/DISTRICT ISSUES

No Report

NOTABLE INCIDENTS & EVENTS

Our Fire Buddy, Wren, has completed her cancer treatments and her doctors have informed her she is officially in remission as all her tests have come back showing no signs of cancer cells. On July 18th, she will return from her doctor visit with the great news. Our Fire Buddy chapter along with the Channahon Police Department and Pink Heals are surprising her with a victory parade once she returns to Channahon. This is a big deal for Wren and her family. Our Fire Buddies Chapter has been a great positive influence for Wren and helped her with support and smiles. The Fire Buddies Chapter is led by a group of our own personnel outside of shift work to provide her support and outreach.

PENDING TASKS & ACTIVITIES

- Life Safety Educator Advertisement & Interview
- 2024-1 Eligibility Test and List
- Onboarding FF Blanton's replacement
- Onboarding FF Rigoni's replacement (?)
- Station 2 Punchlist

- Writing Administrative Guide Manual to supplement the processes and practices within administration, budgeting/finance, community services, industry standards, and staff recognition and development.
- Transitioning Luanne into her new role and supporting her “60 Day” plan.
- Continued Community Support Services program implementation
- Working with Cindy on the fire and life safety program transition
- Fire Lieutenant Promotional Process planning, exam refinement, timeline, reading list, and study materials
- Board of Trustee Policy Manual Updates
- Board of Fire Commissioner Updates

MISCELLANEOUS

No Report

Channahon Fire Protection District
New Fire Station No 2
Punchlist

FGMARCHITECTS

Date of June 28, 2024

Issued June 30, 2024

FGMA#: 21-3199.01

The following is a list of items to be completed or corrected by the contractor. The failure to include any item on this list does not relieve the contractor of his responsibility to complete all work in accordance with the contract documents.

Item No.	Location	Responsible Contractor	Item Name/Description of Completion or Correction
1	GENERAL		Touch up paint/ patch at all blue tape locations throughout the entire project.
2	GENERAL		Storefront system key cores are incorrect and need to be replaced to match Owner keyway.
3	GENERAL		Missing tags on fire extinguishers
4	GENERAL		Provide/Install back plate covers for interior signs that are mounted on glazing to not see the mounting tape throughout station. This can be a plastic-laminate back or matching vinyl adhered to the back side of the glazing.
5	GENERAL		Provide training on thermostats
6	GENERAL		Provide training on the tox-alert exhaust system in the bay.
7	GENERAL		Provide training on the exterior lighting controls
8	Kitchen/ Dayroom/ Dining 101		Reinstall roller shade at south narrow window on east wall. Uneven. Binds at bottom and bunches on the north end when rolled up. Touch up/ patch from
9	Kitchen/ Dayroom/ Dining 101		Install base on south wall of dining at tile.
10	Kitchen/ Dayroom/ Dining 101		Install floor base on island casework and in trash recess.
11	Kitchen/ Dayroom/ Dining 101		Install corner guards at dedication wall and west wall of dayroom to corridor.
12	Kitchen/ Dayroom/ Dining 101		Exposed conduit and junction box in trash alcove under island. This should have been installed inside the framing wall of the island. Contractor to provide options to Owner on correcting this.
13	Kitchen/ Dayroom/ Dining 101		Island Sink cabinet is supposed to be convertible to ADA accessibility. The base is called to be removeable. This requires that the base and the bottom shelf of the unit to be removeable. This requires exposed fasteners that the Owner can access if they need to adjust. Modify cabinet/ install to meet this requirement. Flooring should have extended under this cabinet as well.
14	Kitchen/ Dayroom/ Dining 101		Plumbing lines for the island sink impede within the ADA clearance if the cabinet is converted to be accessible. These lines will need to be relocated out of the clear
15	Kitchen/ Dayroom/ Dining 101		Fire extinguisher is incorrect. Should be K style. Replace. If necessary, switch cabinets to accommodate proper extinguisher size.
16	Kitchen/ Dayroom/ Dining 101		Touch up paint/ patch at all blue tape locations.
17	Vestibule 100		Replace dedication plaque with corrected board member names.
18	Vestibule 100		Touch up paint/ patch at all blue tape locations.
19	Computer Lab 102		Install forbo wall covering
20	Computer Lab 102		Touch up paint/ patch at all blue tape locations.
21	Corridor 103		Touch up paint/ patch at all blue tape locations.
22	Toilet 106		Install baby changing station. Discussion was about clearance. Possibility of changing to a vertical mount in lieu of the horizontal type to fit. Requires substantial wall support. Contractor to confirm and provide.
23	Toilet 106		Touch up paint/ patch at all blue tape locations.
24	Janitor 107		Touch up paint/ patch at all blue tape locations.
25	Laundry 108		Touch up paint/ patch at all blue tape locations.
26	Fitness 109		Correct ceiling fan that is not working.
27	Fitness 109		Touch up paint/ patch at all blue tape locations.
28	Bunk Corridor 110		Tighten up light switch on north wall at east end - loose.
29	Bunk Corridor 110		Touch up paint/ patch at all blue tape locations.
30	Bunk Rooms 111-115		Tighten up wall mounted light fixtures above the bed- loose
31	Bunk Rooms 111-115		Touch up/ patch holes under shelf at desk from electrical in all bunk rooms.
32	Bunk Rooms 111-115		Correct ceiling fans that are not working in bunk 111 & 112
33	Bunk Rooms 111-115		Touch up paint/ patch at all blue tape locations.
34	IT 116		Touch up paint/ patch at all blue tape locations.
35	Toilet 117 & 118		Tighten vertical grab bar in Toilet 117.
36	Toilet 117 & 118		Touch up paint/ patch at all blue tape locations.
37	Work Room/ Storage 119		Repaint jambs to exterior doors
38	Work Room/ Storage 119		Touch up paint/ patch at all blue tape locations.
39	Corridor 120A		Touch up paint/ patch at all blue tape locations.
40	Corridor 120B		Touch up paint/ patch at all blue tape locations.
41	Apparatus Bay 120		Paint triple basin covers.
42	Apparatus Bay 120		Fire extinguisher in NW corner is incorrect. It is a K style, and should be an ABC. This unit should be in kitchen.
43	Apparatus Bay 120		Finish intalling door contacts at manddoors.
44	Apparatus Bay 120		FRP wall panels at south wall of half bay is loose and not fully ashered in multiple locations. Review and address entire wall and trim.
45	Apparatus Bay 120		Touch up paint/ patch at all blue tape locations.

46	Apparatus Bay 120		Bottom 3-4 steps of ships ladder are supposed to be removeable to allow Owner easy access for cleaning. Modify.	
47	Turnout Gear 121		Exhaust fan not working	
48	Bay Laundry 122		Exhaust fan not working	
49	Exterior		Install caulking at site concrete drives, aprons, and walks.	
50	Exterior		Adjust low voltage vault to be flush with grading.	
51	Exterior		Power line poles and lines are to be dropped underground and poles removed. Restore turf areas when poles are removed.	
52	Exterior		Exterior natgas lines to be painted at generator, meter, and patio. Coordinate color selection with Owner.	
53	Exterior		Clean spray off of OH doors and metal panel near concrete resulting from sawcuts.	
54	Exterior		Fix/ repair hole in yard on south end of building from what looks like something was removed. Is this from a new tree? Contractor to confirm and finalize.	
55	Exterior		Cut down sonnotube at patio piers on East side of building.	
56	Exterior		Repair exterior lighting system, thought to be a bad photocell item. Confirm and complete.	
57	Exterior		Paint the large format '2' on the front elevation on the left side of the entrance (east of entry)	
58	Exterior		Metal jambs on east and west end of bay OH door elevation are irregular and not fully adhered. Contractor to install metal edge to fully mount and prevent maoisture from entering.	



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET
CHANNAHON IL 60410

815-467-6767
FAX: 815-467-5081



Fire Prevention and Inspection Monthly Activities June 2024

Inspection Summary	
Total Inspections	21
Re-Inspections	9
Violations referred to Village/County Building Code Official	0
Recorded Violations	
Life Safety	5
Fire Prevention Systems	3
Electrical	5
Miscellaneous Conditions	2
Field Activity	
Alarm System Malfunction - Trouble	5
Alarm System Malfunction - Supervisory	3
Out of Service – Fire Alarms	3
Out of Service – Sprinkler Systems	2
Fire Alarm Certification	3
Fire Sprinkler Certification	2
Occupancy Inspection	4



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET
CHANNAHON IL 60410

815-467-6767
FAX: 815-467-5081



Village Community Development Report	Monthly safety inspections
Meetings/Trainings	Weekly meeting with Village of Channahon Building Inspector Will County Fire Inspectors meeting Plan Review online class (30% completion) Virtual Seminars
Pending Activities	Verdeco Plastics fire alarm and sprinkler system OOS Verdeco Plastics fire alarm and sprinkler system project. Bungee/Loaders fire alarm and sprinkler system OOS Bunge/Loaders fire pump project New Penske building Alliance Transportation Services building McDonalds hood system update

Respectfully Submitted,

Daniel Mazziotta, Fire Inspector