



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, IL 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

Board of Trustee Regular Meeting Minutes

On the 10th day of October 2024, the regular meeting of the Board of Trustees of the Channahon Fire Protection District held at fire station #1 was called to order at 9:00 a.m., pursuant to notice, at the Fire Station #1, 24929 S. Center St., Channahon, Illinois with the Pledge of Allegiance.

In attendance were President S. Rittof, Secretary M. Rittof, Treasurer M. McMillin, Trustee Montgomery, and Trustee M. J. McMillin. Chief Petrakis, Deputy Chief Toepper, and Executive Assistant Arnold were in attendance.

Captain McMillin joined the meeting.

MATTER OF THE PUBLIC: None

APPROVAL OF THE MINUTES:

Secretary M. Rittof made a motion to approve the September 12, 2024, regular meeting minutes and the September 26, 2024, special meeting minutes, seconded by Trustee Montgomery. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

TREASURER REPORT:

The Treasurer's report ending September 2024 along with the disbursement record for September 2024 were presented, showing disbursements by check number, date, payee, and amount. Secretary M. Rittof made a motion to accept the reports as presented, seconded by Trustee M. J. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

The outstanding bills to be paid were presented. The Trustees reviewed the bills. Secretary M. Rittof made a motion to pay the bills as presented, seconded by Trustee M. J. McMillin. A roll call vote: President S. Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittof – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

Trustee M.J. McMillin questioned the budget line items that have gone over in expenditures. Executive Assistant Arnold stated they were due to unexpected expenses. An example of that was the electric line repair at the old station #2. A discussion was held, and Executive Assistant Arnold will reach out to the accountant and attorney to discuss if anything needs to be done. A question was brought up about having to adopt an amended budget.

MONEY COLLECTED:

\$36,979.70 - Ambulance Billing (\$450,244.80 for 2024); \$3,000.00 – Contributions & Donations; \$80.00 – CPR Class; \$10,533.59 – Interest; \$14,857.85 – Reimbursement; \$1,577,539.82 – Will County Treasurer.

Communications:

1. Ambulance remount photos were shared.
2. Pension – Monthly Financial Report as of August 31, 2024, was provided.

OLD BUSINESS:

1. **Station #2 Construction** – Attached is an email from Perry Wegman with possible resolutions to the landscaping and asphalt paving issues. Chief Petrakis informed the board that he met with Colette Rozanski, President from RC Wegman and she is committed to correct the issues. As for the landscaping, Wegman will hold the retainage from Allied and hire an outside landscaper to complete the work at Wegman's expense. Abbey Paving is standing by the blacktop they put down. Trustee M.J. McMillin reached out to Gallagher Asphalt regarding the mix that was purchased for the project. Gallagher feels they have the best mix around. He was surprised by the pictures that were sent. The time stamped forms that we were given show when the last base coat was picked up and the first surface coat was picked up and it was too quick. President S. Rittorf questioned having the top surface grinded off and it redone. Trustee M.J. McMillin also asked about the soil samples and where the test results are.

Secretary M. Rittorf does not agree with the fix, he stated we instructed the attorney to send a letter to Wegman and he wants that done. They will not do what we want, we need to get their attention. DC Toepper stated we have their attention; the President of the company was here to go over all the issues. Trustee M.J. McMillin questioned the substantial completion letter again.

Secretary M. Rittorf made a motion to have the attorney still send the letter stating nonsatisfaction, seconded by Trustee M. J. McMillin. A roll call vote: President S. Rittorf – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittorf – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

DC Toepper is meeting with Celtic Landscaping to discuss the yard at 1pm today.

Chief Petrakis stated we are trying to find a solution be we go through all the legal fees. He will have John Motylinski send the letter per the board's direction. Trustee M.J. McMillin stated if Wegman had done their job this would not have happened.

DC Toepper asked what the board would like done with the punch list items that are remaining. Chief Petrakis is concerned that a letter from the attorney will change the chemistry, and it will become a legal issue. Trustee Montgomery reminded everyone that our record is not good with going through the legal process. Secretary M. Rittorf would like to move forward with the direction from the board to have the attorney send the letter. For right now everything is on hold.

NEW BUSINESS:

1. **Discuss and approve the RFP Bid for the Generator for Station #1** – DC Toepper explained there is a seven-to-eight-month lead time on getting a new generator. He would like the okay from the board to go out for bid for a new switch gear and generator. It will be similar to the new station #2's generator. Clennon and Elliott have looked at the job. Secretary M. Rittorf made a motion to repair the corrosion on 412, seconded by Treasurer M. McMillin. A roll call vote: President S. Rittorf – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittorf – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.
2. **Discuss and approve the Tentative Fire District 2025 Budget (posted on October 4th)** – Chief Petrakis presented everyone with the tentative budget document and discussed the highlights. He also explained the capital purchases for the year. We received the estimate from the County on what we will be getting next year. Secretary M. Rittorf made a motion to accept the tentative budget as presented, seconded by Treasurer M. McMillin. A roll call vote: President S. Rittorf – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittorf – Yes; Trustee Montgomery – Yes; Trustee M. J. McMillin – No. Motion carried.

Secretary M. Rittorf left the meeting at 10am.

Chief Petrakis explained the situation with the water usage and the village now billing us. We have to track the water usage on house fires and department hose testing and any other training where water is used for the village and report the amounts to public works. They are now charging us for the water that is being used. That is something that started in February, but we were never notified by the village that would be happening. Ed Dolezal stated we could approach the village board about the costs.

WESCOM: None

LEGAL UPDATE: None.

COMMUNITY SUPPORT SERVICES – (Report attached) – Chief Petrakis and Luanne Cantrell presented the board with an update on the progress of the community support services program. The report is attached. Following the presentation Chief Petrakis feels this is a critical position and asked the board to consider increasing Luanne to 30 hours a week. Treasurer M. McMillin made a motion to increase Luanne from 16 hours to 30 hours, Chief Petrakis to manage, seconded by Trustee Montgomery. A roll call vote: President S. Rittorf – Yes; Treasurer M. McMillin – Yes; Secretary M. Rittorf – Absent; Trustee Montgomery – Yes; Trustee M. J. McMillin – Yes. Motion carried.

FIRE AND LIFE SAFETY EDUCATOR – (Report attached)

FIRE PREVENTION AND INSPECTION MONTHLY REPORT: Captain McMillin has been filling in on his off days doing fire inspections. We did not receive any applications for a full-time inspector. The Chief would like to put the position out as part-time to try to capture those current firefighters that may want a second job.

DEPUTY CHIEF REPORT AND VEHICLE/BUILDING MAINTENANCE: (report attached)

- Call volume year to date is 1466, September we ran 179 calls.
- Still having some issues with 421. Ben has been working on getting those resolved.
- We have a buyer for 416 – Homer Fire, \$8,000. They will pick it up next week when Casey is done with the new squad.
- We are in the middle of hose testing.
- \$77,000 year to date on vehicle repairs
- Station #2 – Working on getting the final items completed.
- Celtic Landscaping will be out to Station 3 for the fall clean up.
- The FFIB (Foreign Fire Insurance Board) will be purchasing some items for the station, a new ice machine, it will be moved off the bay floor, new gear lockers, and painting in the bay. President S. Rittorf asked about the wall by the bathroom. DC Toepper stated he did not pursue that.
- Holding live fire training at Exxon Mobil
- Lieutenant assessments are coming.
- Firefighters are in the middle of having their annual physicals.
- Right Now Media – it is a new program for everyone in the district to take advantage of. Please check it out. Everyone was sent a link to join. The district paid for a year's subscription.
- Went to house fires in Minooka and Morris last month.

CHIEF REPORT: (report attached)

- Kurt Liebermann has won his workers compensation case. We are waiting for the Pension Board to give their determination on his petition requests. Ryan Jandura is on duty disability pension.

There being no further or other business to come before the meeting, upon motion duly made by Trustee M.J. McMillin, seconded by Trustee Montgomery, unanimously approved, the meeting adjourned at 10:50 a.m.

Respectfully Submitted
Jacque Arnold
Executive Fire Support Manager

CHANNAHON FIRE PROTECTION DISTRICT

10/4/2024 2:14 PM

Register: 2016660 · First Secure - Checking

From 09/12/2024 through 10/09/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/12/2024			401-14 · Will County ...	Deposit		X	1,329,462.40	2,202,450.27
09/12/2024	3028	Air One Equipment, ...	1-201 · 2000 Accounts ...	146	380.00	X		2,202,070.27
09/12/2024	3029	American Heart Asso...	1-201 · 2000 Accounts ...	Inv. SCPR1800...	255.00	X		2,201,815.27
09/12/2024	3030	Brian McMillin	1-201 · 2000 Accounts ...		40.00	X		2,201,775.27
09/12/2024	3031	CDW Government, I...	1-201 · 2000 Accounts ...		639.94	X		2,201,135.33
09/12/2024	3032	CIT Trucks - Joliet	1-201 · 2000 Accounts ...		627.56	X		2,200,507.77
09/12/2024	3033	Clennon Electric, Inc.	1-201 · 2000 Accounts ...	Inv. 42122	631.42	X		2,199,876.35
09/12/2024	3034	Comcast	1-201 · 2000 Accounts ...		374.73	X		2,199,501.62
09/12/2024	3035	ComEd	1-201 · 2000 Accounts ...	Acct. 0569052...	601.74	X		2,198,899.88
09/12/2024	3036	Compass Insurance P...	1-201 · 2000 Accounts ...	Inv. 12687	2,742.00	X		2,196,157.88
09/12/2024	3037	D'Orazio Ford	1-201 · 2000 Accounts ...		221.38	X		2,195,936.50
09/12/2024	3038	Dynegy Energy Serv...	1-201 · 2000 Accounts ...	Inv. 032400000...	1,970.77	X		2,193,965.73
09/12/2024	3039	EMS Management &...	1-201 · 2000 Accounts ...	Inv. EMS-0064...	1,507.00	X		2,192,458.73
09/12/2024	3040	Estech Sysems, Inc.	1-201 · 2000 Accounts ...	Inv. 153902	234.69	X		2,192,224.04
09/12/2024	3041	Feece Oil Co.	1-201 · 2000 Accounts ...		4,232.40	X		2,187,991.64
09/12/2024	3042	Illinois Healthcare an...	1-201 · 2000 Accounts ...	Inv. GEMTFY...	130,755.61	X		2,057,236.03
09/12/2024	3043	Illinois Public Risk F...	1-201 · 2000 Accounts ...	Inv. 87038	13,671.00	X		2,043,565.03
09/12/2024	3044	Investigative Support...	1-201 · 2000 Accounts ...		475.00	X		2,043,090.03
09/12/2024	3045	JCM Uniforms, Inc.	1-201 · 2000 Accounts ...		139.99	X		2,042,950.04
09/12/2024	3046	Jeff Toepper	1-201 · 2000 Accounts ...	Cell Phone	80.00	X		2,042,870.04
09/12/2024	3047	Joliet Water Recondi...	1-201 · 2000 Accounts ...		43.96	X		2,042,826.08
09/12/2024	3048	LRS, Inc.	1-201 · 2000 Accounts ...		194.40	X		2,042,631.68
09/12/2024	3049	MacQueen Emergenc...	1-201 · 2000 Accounts ...		4,036.45	X		2,038,595.23
09/12/2024	3050	Manhattan Fire Prote...	1-201 · 2000 Accounts ...	Fellows and C...	100.00			2,038,495.23
09/12/2024	3051	Minooka Ace Hardw...	1-201 · 2000 Accounts ...	VOID: Acct 30...		X		2,038,495.23
09/12/2024	3052	Morris Hospital	1-201 · 2000 Accounts ...	Inv. 00029581-...	441.00	X		2,038,054.23
09/12/2024	3053	Napa Auto Parts of C...	1-201 · 2000 Accounts ...		187.33	X		2,037,866.90
09/12/2024	3054	Nicor Gas	1-201 · 2000 Accounts ...		598.56	X		2,037,268.34
09/12/2024	3055	Ottosen Dinolfo Has...	1-201 · 2000 Accounts ...		1,935.50	X		2,035,332.84
09/12/2024	3056	PNC Equipment Fina...	1-201 · 2000 Accounts ...	98994080-1	14,673.34	X		2,020,659.50
09/12/2024	3057	Romeoville Fire Aca...	1-201 · 2000 Accounts ...	Inv. 2024-550	475.00	X		2,020,184.50
09/12/2024	3058	Stryker Sales Corp	1-201 · 2000 Accounts ...	Inv. 9207090136	3,060.00	X		2,017,124.50
09/12/2024	3059	The Public Safety St...	1-201 · 2000 Accounts ...	Inv. 189275	21.00	X		2,017,103.50
09/12/2024	3060	The Village of Chan...	1-201 · 2000 Accounts ...		69,908.72	X		1,947,194.78
09/12/2024	3061	US Gas	1-201 · 2000 Accounts ...	Inv. 453594	204.40	X		1,946,990.38
09/12/2024	3062	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	525.27	X		1,946,465.11
09/12/2024	3063	Wescom	1-201 · 2000 Accounts ...	Inv. 20241004	8,443.59	X		1,938,021.52
09/12/2024	3064	Whitmore Ace Hard...	1-201 · 2000 Accounts ...		204.41	X		1,937,817.11
09/12/2024	3065	Working Fire Furnitu...	1-201 · 2000 Accounts ...	Inv. 6928	582.48	X		1,937,234.63
09/12/2024	3066	Zoll Data Systems	1-201 · 2000 Accounts ...	INV00182206	803.09	X		1,936,431.54

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From 09/12/2024 through 10/09/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/15/2024	481792992	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	80.00	X		1,936,351.54
09/16/2024			401-01 · Ambulance Bi...	Deposit		X	815.92	1,937,167.46
09/17/2024			401-01 · Ambulance Bi...	Deposit		X	392.54	1,937,560.00
09/17/2024	373664981	Blue Cross and Blue ...	1-201 · 2000 Accounts ...	Acct. 000618608	43,454.21	X		1,894,105.79
09/19/2024			401-01 · Ambulance Bi...	Deposit		X	490.93	1,894,596.72
09/19/2024		Blue Pallet Events	1200 · Accounts Recei...			X	800.00	1,895,396.72
09/19/2024	3067	U.S. Bank	1-201 · 2000 Accounts ...		2,714.68	X		1,892,682.04
09/19/2024	327240	Principal Group Insu...	1-201 · 2000 Accounts ...	Account 10743...	399.18	X		1,892,282.86
09/19/2024	327241	Standard Insurance C...	1-201 · 2000 Accounts ...	00 162517	305.00	X		1,891,977.86
09/19/2024		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	68,158.41	X		1,823,819.45
09/20/2024	3068	Channahon Prof. Fire...	2100 · Payroll Liabilities		1,400.00	X		1,822,419.45
09/20/2024	3069	Channahon FPD Fire...	2100 · Payroll Liabilities		15,391.52	X		1,807,027.93
09/20/2024	83563	Transamerica	-split-	PE61743-0000...	4,586.82	X		1,802,441.11
09/20/2024	83770	Transamerica	11.11 · chief's pen. & d...	VB98198 00001	164.65	X		1,802,276.46
09/20/2024	50933535	Department of Treas...	-split-	36-3327732	15,230.66	X		1,787,045.80
09/20/2024	413397168	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,401.72	X		1,782,644.08
09/20/2024	DD6907	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6908	Bowles, Matthew	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6909	Cantrell, Luanne K	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6910	Ciarlette, Noah A	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6911	Dikun, Nathan S	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6912	Dircks, Brennan C	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6913	Fals, Shelby L.	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6914	Fellows, Sarah K	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6915	Grubisich, Danial P	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6916	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6917	Hartman, Jason S	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6918	Highbaugh, Andrew S	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6919	Kazak, Jeffrey M	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6920	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6921	Mazziotta, Daniel J	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6922	McCluskey, William	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6923	McMillin, Brian D.	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6924	O'Hern, Terrence M.	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6925	Petrakis, John	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6926	Pierce, Dillon J.	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6927	Randich, Jacob M.	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6928	Rigoni, Bruce A	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6929	Schneider, Scott W.	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6930	Schumacher, Jessica L	-split-	Direct Deposit		X		1,782,644.08

CHANNAHON FIRE PROTECTION DISTRICT

10/4/2024 2:14 PM

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From 09/12/2024 through 10/09/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/20/2024	DD6931	Skole, Matthew J.	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6932	Tobolt, Dale G	-split-	Direct Deposit		X		1,782,644.08
09/20/2024	DD6933	Toepper, Jeffrey S.	-split-	Direct Deposit		X		1,782,644.08
09/25/2024			401-01 · Ambulance Bi...	Deposit		X	433.90	1,783,077.98
09/26/2024			401-14 · Will County ...	Deposit		X	248,077.42	2,031,155.40
09/26/2024	1891961...	Comcast	1-201 · 2000 Accounts ...		226.99	X		2,030,928.41
09/26/2024	1891961...	Comcast	1-201 · 2000 Accounts ...		293.71	X		2,030,634.70
09/27/2024			-split-	Deposit		X	14,788.40	2,045,423.10
09/30/2024			401-09 · Interest \$	Interest		X	153.66	2,045,576.76
10/03/2024	3070	Mental Health Matter...	1-201 · 2000 Accounts ...		80.00			2,045,496.76
10/03/2024		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	75,700.98			1,969,795.78
10/04/2024	90034	Transamerica	11.11 · chief's pen. & d...	VB98198 00001	164.65			1,969,631.13
10/04/2024	90037	Transamerica	-split-	PE61743-0000...	4,759.27			1,964,871.86
10/04/2024	527844	AFLAC	-split-	HX998	625.26			1,964,246.60
10/04/2024	1463120	IMRF	-split-	07256	3,449.66			1,960,796.94
10/04/2024	85549403	Department of Treas...	-split-	36-3327732	17,692.46			1,943,104.48
10/04/2024	1447483...	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,864.57			1,938,239.91
10/04/2024	DD6934	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6935	Benson, Kyle D	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6936	Bowles, Matthew	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6937	Cantrell, Luanne K	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6938	Ciarlette, Noah A	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6939	Dikun, Nathan S	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6940	Dircks, Brennan C	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6941	Fals, Shelby L.	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6942	Fellows, Sarah K	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6943	Grubisich, Danial P	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6944	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6945	Hartman, Jason S	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6946	Highbaugh, Andrew S	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6947	Kazak, Jeffrey M	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6948	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6949	Mazziotta, Daniel J	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6950	McMillin, Brian D.	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6951	O'Hern, Terrence M.	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6952	Petrakis, John	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6953	Petro, Benjamin J	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6954	Pierce, Dillon J.	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6955	Randich, Jacob M.	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6956	Schneider, Scott W.	-split-	Direct Deposit		X		1,938,239.91

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/04/2024	DD6957	Schumacher, Jessica L	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6958	Skole, Matthew J.	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6959	Tobolt, Dale G	-split-	Direct Deposit		X		1,938,239.91
10/04/2024	DD6960	Toepper, Jeffrey S.	-split-	Direct Deposit		X		1,938,239.91

Community Support Services Report September 2024

Statistics

644 Ambulance Calls YTD

- Lift Assist/Falls - 138 (21%)
 - 23 Frequent Users (16% of Lift Assist/Falls, 3% of total Ambulance calls)
- Psych – 65 (10%)
 - 5 Frequent Users (7.6% of Psych, .07% of total Ambulance calls)

Ambulance Calls – September 2024

- Lift Assist/Falls
- Psych

Activity

- Invited the Manager of Aging & Disability Resource Network- Central of Catholic Charities to be part of the CSS Support Squad. She will join us at our meeting on November 7th.
- I reached out to the person in charge of senior activities at the Channahon Park District to see if they could attend our Support Squad meeting or recommend someone who might attend.
- I reached out to the coordinator for St. Elizabeth residences, but they will be leaving the position soon. I will wait until a new coordinator is in place.
- Did presentations for the Lions and Rotary Clubs.
- Did four presentations at the Channahon Police Department
 - Chief created a referral document for their use.
 - Received a referral from CPD the same afternoon as the first presentation.
- Met with the superintendents of both District #111 and #17 to introduce our program as well as a plan for contacting the administrators if a resident in their schools has a crisis such as a house fire.
- Developing curriculum with Katie Diaz-Huges for presentation to crews regarding Crisis Communication and Assessment
- Exploring Senior Services – attended an all-day class on “Matter of Balance” with FF Cindy and Life Safety Instructor Sarah. Sarah and I will be trainers and able to hold classes in the future for seniors to prevent falls
- Completed and online course in HIPAA.
- Taking online courses CRR and Grief Support
- Took the Mental Health First Aid Course
 - I will be registering to take the course to become a facilitator to assist our crews
- I am registered to take Public Life Safety Instructor 1 course in November.
- I will be attending the Illinois CRR conference in November
- Continue to adjust CSS tab, reports, and algorithms for the crews

- Attended meeting of MABAS 15 chaplains and shared more about the Support Services model
 - I will be doing a presentation on the CSS model at a MABAS Chiefs meeting in the near future.
- Daily review of incidents looking for CSS referrals
- Met with Director of Will County Senior Services/Adult Protection Services

Respectively submitted,

Luanne Cantrell
Community Support Services Coordinator



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET
CHANNAHON IL 60410

815-467-6767
FAX: 815-467-5081



Fire Safety and Life Educator Monthly Activities September 2024

School Visits	
9/9 Galloway 2 nd Grade	108
9/11-9/13 Pioneer Path 3 rd grade Art Project	126
9/16-17 United Methodist Church Preschool	40
CPR Training Classes	
9/13 CPR Heart Saver course Park District Employees	6
9/18 CPR Heart Saver course School District	11
Other	
9/20 Touch a Truck Assisted Cindy Little Learners in Minooka	30
9/23 Touch a Truck Galloway Preschool	16



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Meetings/Trainings	9/5 Community Services Support Squad Meeting 9/11 Safe Sitter Instructor Training course 9/19 An Introduction to the Incident Command System (ICS100) 9/22 Q0463 Basic Incident Command System for Initial Response (ICS 200) 9/23 Steps to Safety: Prevent Fires and Falls at Home Training 9/25 A Matter of Balance Managing Concerns about Falls Coach Training. 10/1 Galloway School 1 st Grade 10/2 Fire Life Safety Educator Monthly Meeting 10/3 Mental Health First Aid Training Course 10/4 Galloway Kindergarten
Pending Activities	10/10 Trunk or Treat Community Park 10/7-10/12 Fire Prevention Week Library Scavenger Hunt 10/16 HomeSchool presentation for ages 4-10 10/21 Galloway 2 nd grade 10/28 Park District Preschool 10/29 Park District Preschool 11/6-11/8, 11/13-11/14 Fire Life Safety Educator Training Course 11/20-11/22 Car Seat Installation Training Course

Respectfully Submitted,

Sarah Fellows, Fire Life Safety Educator



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Deputy Chief Report for September 2024

Vehicles

- + Maintenance records updates throughout the month as needed.
- + Parts run for EVT Ben.
- + PO completed for 412 corrosion repair.
- + 412 to Troy for pump test. Failed X2 with a power issue.
- + Follow-up for light repair on 411.
- + Maintenance follow-up for 412.
- + Homer FD in to look at 416.
- + Evaluated 421 for engine noise. Found Compressor intake hose off. Ben in to complete the repair.
- + Ordered new intake for 421.
- + Ordered (2) hydrant adapters for the engines.
- + 414 to Camz for light repair.
- + 417 to Pomp's for slow leak tire.
- + Hose Tested 421.

+ Monthly total = \$ 13,028.83

Year to date = \$ 77,557.63

Stations

- + To Menards for Station supplies.
- + Punch List follow-up for Station 2.
- + Testa at Station 2 for punch list items.
- + Heintz in at Station 2 for punch list.
- + Celtic called for Fall clean-up.

Training/Professional Development

- + Step Up and Lead presentation and discussion for all 3 shifts.
- + Wescom Radio Drills. Plainfield Tech Rescue.
- + Live fire training at Exxon with Elwood FD.
- + Prep for lieutenant assessment practical exercise.
- + Incident command training for Verona-Kinsman.
- + Attended IFCA Conference.
- + Class scheduling for Captain training and Fireground Officer School.
- + Skole registered for Command Officer School.



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Meetings

- ✚ Board Meeting.
- ✚ Weekly Staff Meetings.
- ✚ FFIB meeting on station upgrades.
- ✚ Wescom Working Group meeting on policy and procedures.
- ✚ Wescom Ops meeting.
- ✚ Wescom Chiefs meeting.
- ✚ DC Lunch meeting.
- ✚ Meet with Chief on Budget and planning.
- ✚ Meet with 1302 for combined officer training.
- ✚ Grundy Chiefs meeting @ Coal City.
- ✚ Meet with IFCA to review the lieutenant assessment processes.
- ✚ Special Board Meeting on Station 2 items.
- ✚ Lunch meeting with IT Bill.
- ✚ Will County EMA in for equipment list evaluation for disasters.
- ✚ Will County Chiefs meeting at Lockport Station 6.
- ✚ Met with Chief and Koranda on FFIB purchases.
- ✚

Miscellaneous

- ✚ PO completed for Vector Subscription.
- ✚ Completed annual physical schedule.
- ✚ Vacation September 18-22.
- ✚ Subscription completed for Right Now Media.
- ✚ To scrap iron to recycle yard.
- ✚ Worked on General Order Updates.
- ✚ 414 portable mic repaired and put back in service.

Significant Calls

- ✚ CPR call on Tryon.
- ✚ Minooka house fire X2.
- ✚ Morris house fire.
- ✚ AmSty Haz Mat

✚ Total calls for August = 179

Year-to-date = 1,466



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Pending

- ✚ Water Squad 496 lighting, radios, and equipment installation.
- ✚ Ambulance re-chassis completed.
- ✚ 412 pump test.
- ✚ Engine PM's.
- ✚ Ambulance PM's.
- ✚ Get Boat 498 trailered.
- ✚ Looking at new gear lockers and bay floor paint at Station 1.
- ✚ Possible RFP for new Station 1 generator.

*** End of Report ***

\Channahon FPD\Station #1\Ambulance

2020 FORD 550/Horton

2020 Ford F550

Unit #:	AM-4	Serial #:	1FDUF5HN5LED62650
Tag #:	712601	Job #	19528
Mileage	58,802		

Date	Mileage	Notes	Vendor	Total Cost
9/27/2024	57,723	Repalced 2 lights that were having issues. Under warrenty from Whalen. Labor only to replace the lights. Blue LED on the front of the box, passenger side second one from the left. Also the frame to the arrow stick due to the paint pealing.	CAMZ Communications	\$390.00
Maintenance Performed				Cost
Emergency lights				\$390.00
Total:				\$390.00
Total:			\$390.00	\$390.00

\Channahon FPD\Station #1\Breathing Air Compressor

Station 1 MAKO

2000 CompAir MAKO BAM07HE3

Unit #:	Station 1 MAK	Serial #:	5407H495
Tag #:			
Hours	578		

Date	Hours	Notes	Vendor	Total Cost
9/12/2024	578	Compressor would not start. Vendor found a broken wire preventing start-up.	Air One	\$0.00
Maintenance Performed				Cost
Wiring				\$0.00
Total:				\$0.00
Total:			\$0.00	\$0.00

\Channahon FPD\Station #1\Engines

2004 Pierce Quantum

2004 Pirece Quantum

Unit #:	ENG-2	Serial #:	4PCT02HG4A003791
Tag #:	N/A	JOB #	14987
Mileage	78,418		

Date	Mileage	Notes	Vendor	Total Cost
9/23/2024	58,576	New AC compressor from Pierce due to clutch coming apart on the old one. New Turbo from R & S Distributors. New EGR Valve from Interstate Power Systems.	MacQueen Emergency Products	\$6,923.87
Maintenance Performed				Cost
AC Compressor				\$1,168.18
Turbo				\$2,310.00
EGR Valve				\$1,975.12
Plumbing Leak				\$640.00
VPOD				\$761.40
Total:				\$6,854.70
9/25/2024	58,576	Pump test. Failed X2. Working	Quad County Fire Equipment	\$320.00

through the power issue with EVT.

Maintenance Performed				Cost
Pump Test				\$320.00
Total:				\$320.00
Total:				\$7,243.87
Total:				\$7,243.87
2021 Pierce Enforcer				
2021 Pierce Enforcer				
Unit #:		ENG-4	Serial #:	4P1BAAFF4MA023991
Tag #:			Job #	36337
Mileage		19,283		
Date	Mileage	Notes	Vendor	Total Cost
9/4/2024	18,837	Drivers side Rear airbag leaking. Electronic dash controls not functioning propoerly. Door sensor issue. Bi-annual PM and inspection.		\$947.56
Maintenance Performed				Cost
Air Bag				\$663.00
Filters				\$284.56
Total:				\$947.56
9/12/2024	18,928	Gauge assembly for replacement.	MacQueen Emergency Products	\$2,191.82
Maintenance Performed				Cost
Gauge assembly				\$2,150.24
Total:				\$2,150.24
9/25/2024	19,283	LED spotlight for the hose bed is OOS. Part only. Replaced by our personnel.	MacQueen Emergency Products	\$90.15
Maintenance Performed				Cost
LED Light				\$67.16
Total:				\$67.16
Total:				\$7.24
Total:				\$3,229.53

\Channahon FPD\Station #1\Staff Cars

2023 Ford Explorer 401				
2023 Ford Explorer				
Unit #:		ADM-5	Serial #:	1FM5K8AB6PGB36919
Tag #:				
Mileage		7,300		
Date	Mileage	Notes	Vendor	Total Cost
9/30/2024	7,300	Starting issues due to low voltage battery. Replaced the battery. In-house labor.	Factory Motor Parts (FMP)	\$133.43
Maintenance Performed				Cost
Battery				\$133.43
Total:				\$133.43
Total:				\$133.43
Total:				\$133.43

\Channahon FPD\Station #1\Tender

417 2014 Kenworth T800				
2014 Kenworth T800				
Unit #:		TEND-1 (417)	Serial #:	1NKDL40XXFJ426471
Tag #:			JOB #	UST5612
Mileage		18,772		
Date	Mileage	Notes	Vendor	Total Cost
9/26/2024	12,610	Driver side rear tandum outside tire was leaking down. Pumps	Pomp's Tire	\$45.00

found a leak at the valve stem extension. Extension tightened and checked for leaks.

<u>Maintenance Performed</u>		<u>Cost</u>
Low tire		\$45.00
Total:		\$45.00
Total:		\$45.00

\Channahon FPD\Station #1\Utility

488 Kubota		Unit #:	UT-5 (488)	Serial #:	76969
2007 Kubota		Tag #:			
		Hours	339.7		
Date	Hours	Notes	Vendor		Total Cost
9/27/2024	339.7	. Bi-annaul inspection. A self-inspection.			\$0.00
<u>Maintenance Performed</u>				<u>Cost</u>	
Inspection				\$0.00	
Total:				\$0.00	
Total:				\$0.00	\$0.00

\Channahon FPD\Station #2\Ambulance

2016 Ford 550/Horton		Unit #:	AM-3	Serial #:	1FDUF5HT7GEC58536
2016 Ford F550		Tag #:	712602AM	Job #	17427
		Mileage	71,760		
Date	Mileage	Notes	Vendor		Total Cost
9/23/2024	71,760	Bi-Annual safety lane check.	Sal Clay Truck and Trailer		\$52.00
<u>Maintenance Performed</u>				<u>Cost</u>	
Safety Lane				\$52.00	
Total:				\$52.00	
Total:				\$52.00	\$52.00

\Channahon FPD\Station #2\Engines

2012 Pierce Quantum		Unit #:	ENG-3	Serial #:	4P1CU01D7CA012705
2012 Pierce Quantum		Tag #:	N/A	Job #	25218
		Mileage	81,126		
Date	Mileage	Notes	Vendor		Total Cost
9/24/2024	81,102	Intake line came off of air compressor. Ben came out and repaired with a temporary line. He will make a permanent repair during the next PM.			\$160.00
<u>Maintenance Performed</u>				<u>Cost</u>	
Compressor intake line				\$160.00	
Total:				\$160.00	
9/27/2024	81,105	Officers side intake swivel leaking and corroded inside. It was also over 20 years old. Replaced the valve with a demo unit. A Task Force Tips jumbo ball valve with shaft on top.	Air One		\$1,775.00

Maintenance Performed		Cost
Intake Valve		\$1,600.00
Total:		\$1,600.00
Total:		\$645.00
		\$1,935.00

\Channahon FPD\Station #2\Generator

Station 2 - Generac		Unit #:	Station 2	Serial #:
Generac		Tag #:		
		Hours	0	
Date	Hours	Notes	Vendor	Total Cost
9/25/2024	0	Station on McClintock was sold and no longer maintaining this generator. Future entries will be at the new station.		\$0.00
Maintenance Performed		Cost		
Engine Oil & Filter		\$0.00		
Total:		\$0.00		
Total:		\$0.00		\$0.00

Grand Total:	\$13,028.83
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History (Cost Summary)

1/1/2024 - 9/30/2024

Innovative Maintenance Systems

\Channahon FPD\Small Tools\Small Tools & Equipment

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
411 Chain Saw - Tempest	\$0.00	\$285.00	\$0.00	\$285.00	\$309.16
Category Subtotal -	\$0.00	\$285.00	\$0.00	\$285.00	\$309.16

\Channahon FPD\Station #1\Ambulance

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2020 FORD 550/Horton	\$924.19	\$2,058.48	\$1,741.75	\$1,240.92	\$3,107.58
Category Subtotal -	\$924.19	\$2,058.48	\$1,741.75	\$1,240.92	\$3,107.58

\Channahon FPD\Station #1\Breathing Air Compressor

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Station 1 MAKO	\$1,282.96	\$0.00	\$1,222.00	\$60.96	\$1,282.96
Category Subtotal -	\$1,282.96	\$0.00	\$1,222.00	\$60.96	\$1,282.96

\Channahon FPD\Station #1\Engines

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2004 Pierce Quantum	\$1,982.52	\$16,733.77	\$4,842.50	\$13,873.79	\$18,947.68
2021 Pierce Enforcer	\$275.00	\$6,625.11	\$1,920.00	\$4,980.11	\$7,113.42
Category Subtotal -	\$2,257.52	\$23,358.88	\$6,762.50	\$18,853.90	\$26,061.10

\Channahon FPD\Station #1\Forklift & Scissorlift

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Fork Lift - 1994 CAT GP-30	\$0.00	\$510.27	\$477.50	\$32.77	\$581.89
Category Subtotal -	\$0.00	\$510.27	\$477.50	\$32.77	\$581.89

10/3/2024 10:23:10 AM

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\Channahon FPD\Station #1\Generator

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Station 1 - Generac	\$721.00	\$1,197.19	\$1,788.00	\$130.19	\$2,023.19
Category Subtotal -	\$721.00	\$1,197.19	\$1,788.00	\$130.19	\$2,023.19

\Channahon FPD\Station #1\Staff Cars

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2013 Ford Explorer 448	\$94.78	\$1,865.07	\$1,159.75	\$800.10	\$2,031.73
2023 Ford Explorer 401	\$98.15	\$2,123.43	\$2,023.15	\$198.43	\$2,221.58
2023 Ford Explorer 402	\$98.15	\$0.00	\$33.15	\$65.00	\$98.15
Category Subtotal -	\$291.08	\$3,988.50	\$3,216.05	\$1,063.53	\$4,351.46

\Channahon FPD\Station #1\Tender

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
417 2014 Kenworth T800	\$1,456.12	\$3,325.73	\$2,793.00	\$1,988.85	\$5,196.52
Category Subtotal -	\$1,456.12	\$3,325.73	\$2,793.00	\$1,988.85	\$5,196.52

\Channahon FPD\Station #1\Trailers

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
CART Trailer - 2012 CargoMat	\$0.00	\$192.99	\$0.00	\$192.99	\$192.99
Kobata Alum Trailer - 2008	\$261.18	\$0.00	\$200.00	\$61.18	\$261.18
Category Subtotal -	\$261.18	\$192.99	\$200.00	\$254.17	\$454.17

\Channahon FPD\Station #1\Utility

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
416 1989 Ford Marion	\$0.00	\$4.63	\$0.00	\$4.63	\$4.63

418 2001 Ford F-250	\$0.00	\$1,681.20	\$635.04	\$1,046.16	\$1,747.83
458 2014 Ford F-250	\$104.32	\$35.72	\$30.00	\$110.04	\$144.21
488 Kubota	\$487.10	\$0.00	\$435.20	\$51.90	\$517.56
UT-8 496 - 2023 Ford F59	\$0.00	\$655.00	\$480.00	\$175.00	\$669.97
UT-9 Tri-Toon - 2021 Genesis MBPT22-2	\$0.00	\$2,142.74	\$1,585.00	\$557.74	\$2,165.55
Category Subtotal -	\$591.42	\$4,519.29	\$3,165.24	\$1,945.47	\$5,249.75

\Channahon FPD\Station #2\Ambulance

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2012 Ford 450/Medtec	\$52.00	\$31.92	\$52.00	\$31.92	\$83.92
2016 Ford 550/Horton	\$2,793.43	\$1,333.29	\$1,867.00	\$2,259.72	\$4,281.65
Category Subtotal -	\$2,845.43	\$1,365.21	\$1,919.00	\$2,291.64	\$4,365.57

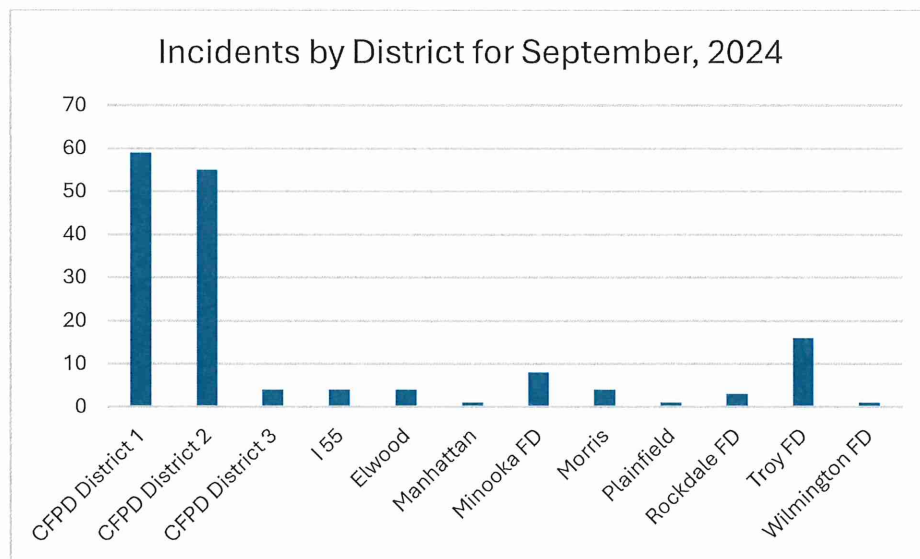
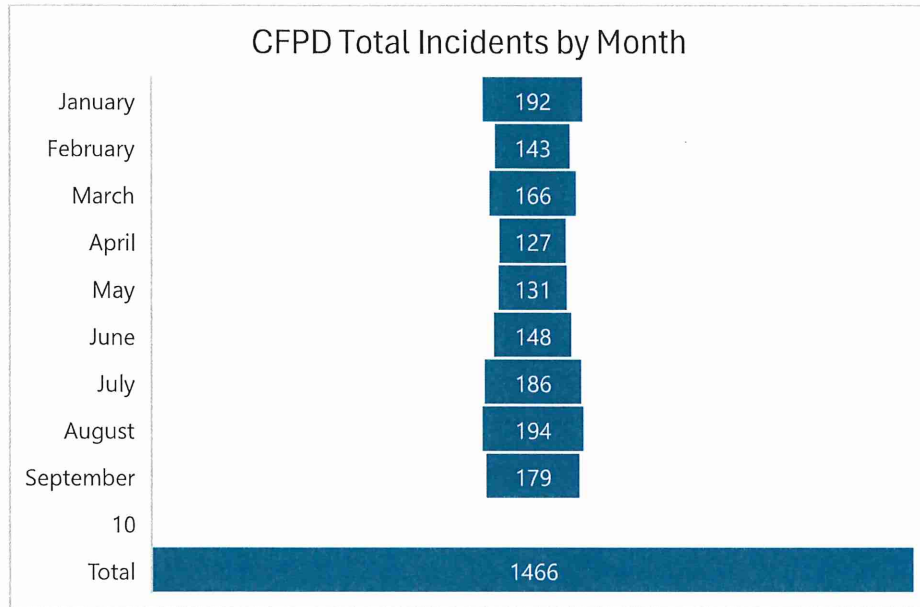
\Channahon FPD\Station #2\Engines

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
2012 Pierce Quantum	\$275.00	\$23,942.83	\$4,995.00	\$19,222.83	\$24,574.28
Category Subtotal -	\$275.00	\$23,942.83	\$4,995.00	\$19,222.83	\$24,574.28

\Channahon FPD\Station #2\Generator

Equipment	PM Cost	Repair Cost	Labor Cost	Parts Cost	Total Cost
Station 2 - Generac	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Category Subtotal -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Totals:	\$10,905.90	\$64,744.37	\$28,280.04	\$47,370.23	\$77,557.63

Incident Summary's for September 2024





CHANNAHON FIRE PROTECTION DISTRICT
24929 S. CENTER STREET
CHANNAHON IL 60410
815-467-6767
FAX: 815-467-5081



September 30, 2024

To: Board of Trustees

From: John Petrakis, Fire Chief

RE: Monthly Chief Activity Report

The following items summarize my appointments, assignments, and completions for this month:

- Station 2 Updates
 - Continued work with DC Toepper and RC Wegman to correct issues on punch list
 - Site meeting held on October 4 with RC Wegman to review asphalt surface and integrity, landscape conditions, and other items
- Composed FY2025 tentative budget
 - Anticipated revenues: \$5,685,949
 - Anticipated expenditures: \$5,686,013
 - Balance: +\$64.00
 - Planned capital expenditures:

▪ 001-301	Station 1 Generator and Gear Switch Replacement	\$82,480.00
▪ 001-302	Workstation Upgrades - 10 Stations	\$10,000.00
▪ 001-303	Ambulance WiFi Upgrade and Installation	\$5,000.00
▪ 001-303	Station 1 Outdoor Alerting Speakers	\$3,000.00
▪ 001-304	Engine 421 E-Tool Set	\$47,000.00
▪ 001-305	Fire Inspector Staff Vehicle	\$26,650.00
▪ 001-305	Public Education Staff Vehicle	\$26,650.00
▪ 064-502	Lucas Auto CPR Compression Devices (2)	\$46,000.00
- Jose Ramos was extended a conditional offer of employment pending the results of background processing; Awaiting background results
- Eligibility process 2024_2 began advertising on September 23
 - Application period ends October 21
 - Examination for eligible candidates is December 4, 2024
- Inspector Mazziotta's last day was September 30
 - Captain McMillin is assisting with annual inspections and re-inspections
 - Working with Captain McMillin to plan inspections and review other life safety issues resulting from inspections or inquiries from local occupancies
- No applications were received for fire inspector position



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- Will re-advertise for position and continue to manage inspection details with the assistance of Captain McMillin
- Continued work to advance community support services program
 - Partnership visits
 - Civic group presentations
 - School visits
 - Meetings with law enforcement officials
- Continued work to transition to the public educator position
- We have been advised, through receipt of “adjusted billing”, the fire district will be charged additional fees for all water used for fire extinguishment, apparatus water tank replenishment, and hose testing
 - Working on a request to the Village to request a reduction or waiver of such fees
- Closed Session
 - Kurt Liebermann W/C case status



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Miscellaneous Events/Activities

- Administrative Staff Meetings
- Division 15 Executive Board Meeting
- Fire Lieutenant promotional process preparation for November
- Budget preparation

Pending

- Board of Trustee Administrative Manual Revisions
- Board of Fire Commissioner Manual Revisions
- Administrative Guideline Compositions
- Website Reconfiguration – Risk reduction and Support services
- Community Support Services program management and refinement
- Community Educator transition
- Firefighter eligibility process and examination
- Fire Lieutenant promotional examination composition
- School crisis incident reunification training class

John Petrakis

From: Perry Wegman <PerryW@rcwegman.com>
Sent: Wednesday, October 9, 2024 3:54 PM
To: John Petrakis; Jeff Toepper
Cc: Colette Rozanski
Subject: CFPD Station #2 - Owner identified issues
Attachments: Roy'sLawncare CFPD Proposal.pdf

EXTERNAL EMAIL: This email originated from outside of the organization. Do not click on links or open attachments unless you recognize the sender, can confirm their contact information, were expecting the communication, and know the content is safe.

Chief Petrakis,

R.C. Wegman has received feedback from yourself and the CFPD board concerning the appearance of the landscaping and concerns with the Asphalt Pavement for the parking areas. R.C. Wegman is committed to working with our clients to resolve concerns such as these, and offers the following way forward to resolve these items:

Landscaping

R.C. Wegman has engaged with Roy's Lawncare to evaluate and provide a rescue plan for the turf at Station #2, which is attached for reference. It is my understanding the DC Toepper has also reached out to Celtic Landscaping, a local landscaper, that will be walking the project tomorrow at 1pm. RCW proposes to subcontract Roy's or possibly engage with Celtic landscaping after further discussion with the Fire District. The cost for this work is proposed to be deducted from the retainage owed to Allied Landscaping, with the remaining costs being borne by RCW and at no additional cost to CFPD.

A prompt decision needs to be made as Roy's Lawncare's plan calls for broadleaf, and weed killing sprays to be performed as soon as possible. Followed by 1-2 weeks later by overseeding with an aggressive rye/bluegrass blend to grow quickly and choke out the weed, and heavy fertilization with a High Iron Fertilizer.

Asphalt Paving

After reviewing drainage issues where the western lot asphalt paving meets the PCC Pavement driveway, R.C. Wegman reviewed with paving contractor, Abbey Paving, yourself, and DC Toepper on site. It was proposed to Heat the surface course with torches, rake and re-roll and compact this area. This work was completed by Abbey Paving and the drainage issue has been corrected. The district has expressed concern with the appearance of this repair, as well as abrasion marks from a skid steer, the fire apparatus, and the outriggers for the crane that placed the generator.

R.C. Wegman has reviewed with Abbey Paving, the condition of the lot currently. We find the pavement to be structurally sound, intact, and performing as intended as a parking lot pavement system. R.C. Wegman proposes to perform, at no additional cost to the Fire District, a 2-coat premium seal coating system and restriping of the lot. In addition to this, showing that Abbey Paving feels confident in their work, they have offered an extended warranty period of 3-years from substantial completion.

The sealcoating will resolve the cosmetic concerns with the pavement, fill the aggregate voids to provide a smoother surface, which will not be prone to abrasion when tires are turned while the vehicle is not moving. The extended warranty should alleviate the districts concern with the future performance of the asphalt paving.

You have also requested that R.C. Wegman get a quote to remove the surface course and repave the parking lot surface. R.C. Wegman and Abbey Paving disagree with this course of action is the correct or necessary path to take. R.C. Wegman will forward the pricing for this work effort to your attention when it is available. If this course of action is selected, a portion of the costs would be expected to be paid by CFPD, as further agreed to by R.C. Wegman and CFPD.

R.C. Wegman will continue to work with CFPD to resolve these and any other items of concern that may come up in the future. Please review our proposed course of action for these two items.

Thank you,

Perry Wegman

Senior Project Manager



R.C. WEGMAN
CONSTRUCTION COMPANY

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Community Support Services

6 Month Program Review

Board of Trustee's Meeting

October 10, 2024

"The Channahon Fire Protection District Community Support Services Program's mission is to show compassion and demonstrate caring by connecting the community with local resources to assist in difficult life crises and continued support to recovery."



Shifting the Paradigm of Local Public Service

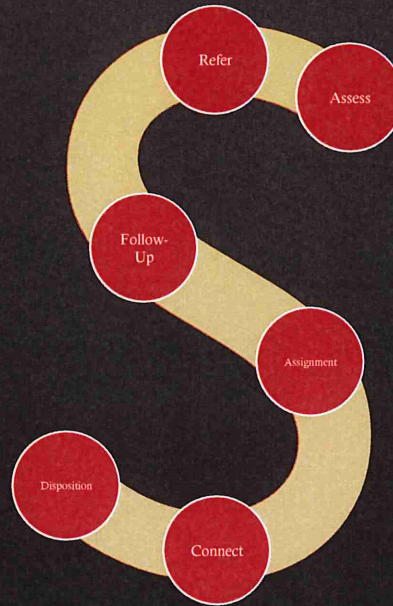
- ◆ Recognizing and intervening in situations or circumstances that traditional fire and EMS services does not address
- ◆ Initial Recognition
 - ◆ Targeting root cause or triggers that may lead to certain service requests
- ◆ Repeat Service Requests
 - ◆ Address conditions that breed “mega-users”
- ◆ Connecting the “What” with the “Who”
 - ◆ Building a bridge to guide individuals and families to the most appropriate resource in the wake of the most overwhelming tragedy or catastrophe and reduce the “disaster paralysis” response
 - ◆ Even with the vast array of resources available, most people do not know what is out there and capabilities of each

6 Month Program Accomplishments

- ◆ Development and implementation of the “Support Curve”
- ◆ CSS Referral Tab in Fire Reporting Management Software (FRMS)
- ◆ CSS Daily Report (Referral Notice)
- ◆ Data Capture
- ◆ Records Management
- ◆ General Intake Form
- ◆ Law Enforcement Intake Form
- ◆ “Support Squad” – Community Support Services Task Force
- ◆ Introduced program to local civic, community groups, schools, and CPD
- ◆ Referrals!

CFPD "S" (Support) Curve

- Assess
- Refer
- Follow-Up
- Assignment
- Connect
- Disposition



Community Support Services Referral Tab

Incident Number		2400000	Change	Exposure	000	New
Alarm: 05:58:22		Arrival: 06:05:05		Cleared: 07:14:41		
Basic	Resources	EMS	Narrative	Authorization	CSS Info	

CSS Status?		Resources Provided		Referred By	
11 - Yes-CSS Provided & Ref to Staff		<input type="checkbox"/> CSS Brochure		4145 - Petrakis, John	

PERSON IN NEED OF ASSISTANCE

Last Name		First Name		Date of Birth		Phone #	
Doe		John		4/8/1960		815-555-1234	
Number	Prefix	Street or PO Box		Type		Apt#	
23123		Winding Trail		LN-LANE			
City		Zip					
Channahon		60410					
Relationship to Patient:		Last Name		First Name		Guardian Phone #	
SELF							

Priority: 106 - Unable to Care for Self/Environment

Add Comments: Difficulty moving and caring for self.

Disposition: D1 - Ref Will Co Senior Services

Date/Time Closed: 9/24/2024 9:14 AM

CSS Referral Report

- ◆ CSS Tab Referral
 - ◆ Report generated each morning and sent to CSS Coordinator at 7:05 AM
 - ◆ Provides CSS Coordinator with initial details to perform follow up and contact individual or family for assignment

Channahon Fire Protection District

FRMS CSS Tab

10/1/2024 7:00:00 AM - 10/7/2024 7:00:00 AM

Alarm Date	Incident Number	Location	Last Name	First Name	Phone	Priority	Ref By
10/1/2024 6:56:10 PM	2409999	25123 BIG RIVER LN	Kline	Arthur		106 - Unable to Care for Self/Environment	4195 - Kark, Jeffrey M

10/7/2024 11:52:39 AM

Data Collection

- ◆ CSS Priority & Disposition Detail
 - ◆ Exhibits the aggregate totals of each priority and disposition assigned over a specified time period

Channahon Fire Protection District

FRMS CSS Tab Priority & Dispo

6/1/2024 12:00:00 AM - 10/7/2024 12:00:00 AM

PRIORITY/LEVEL	DISPO	Count
102 - Suicide Ideations	D12 - No Response from Referral	1
	Total	1
105 - Violence Toward Others	D6 - Ref to Clinician	1
	Total	1
106 - Unable to Care for Self/Environment	D1 - Ref WEL Co Senior Services	2
	D9 - Ref Adult Protective Services	2
	Total	5
106 - Unable to Support Self	D14 - Patient refused further follow up	1
	Total	1
1100 - Structure Fire/Family Displacement	D7 - Ref American Red Cross	1
	Total	1
1101 - Water Recovery/TRT Recovery	D5 - Ref to Clergy	1
	Total	1
1102 - Cardiac Arrest	D11 - Case managed by CSSC	1
	D16 - Cancelled/Returned	1
	Total	2
301 - Senior Service Issues	D10 - Ref Catholic Charities Joliet	1
	D12 - No Response from Referral	1
	D13 - Case managed by CSSC	1
	D9 - Ref Adult Protective Services	1
	Total	4
305 - Mobility Issue/Lift Assist	D12 - No Response from Referral	1
	D15 - Family refused further follow up	1
	Total	2
306 - Depression	D14 - Patient refused further follow up	1
	D6 - Ref to Clinician	1
	Total	2
Total		20

10/7/2024 11:35:39 AM

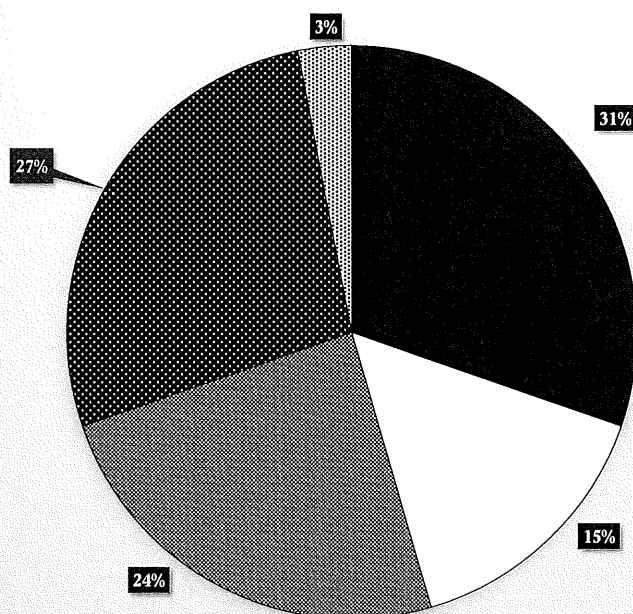
- ◆ Exhibits each active and closed CSS case by incident and patient details

FRMS CSS Tab Details

6/1/2024 12:03:00 AM - 10/7/2024 12:00:00 AM

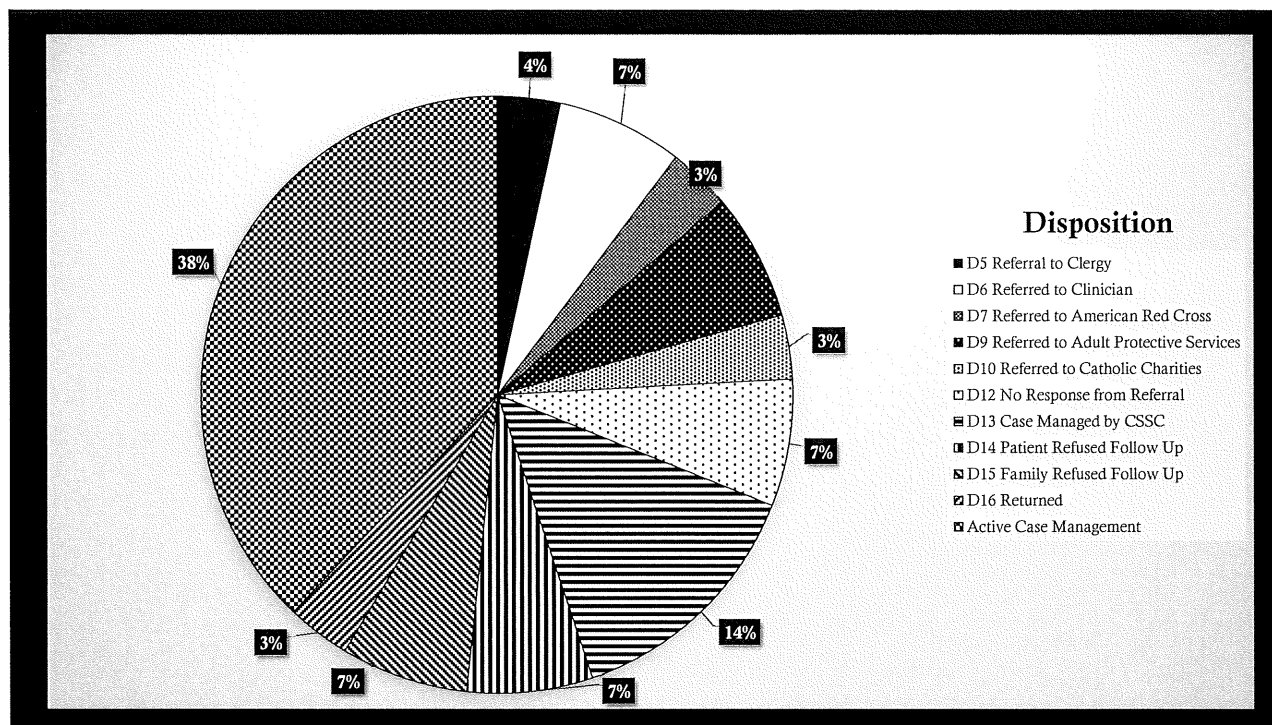
Incident	Name:		8/23/1944	
	Address:	River	Channahon	60410
	Priority:	304 - Grief	Dispo:	Jul 25 2024 12:50PM
	Name:		7/1/1985	
	Address:	St. Peter	Channahon	60410
	Priority:	1102 - Cardiac Arrest	Dispo:	D13 - Case managed by CSSC Jul 25 2024 12:31PM
	Name:		1/1/2006	
	Address:	Forest Edge	Channahon	IL
	Priority:	102 - Suicide Ideations	Dispo:	D12 - No Response from Referral Jul 25 2024 11:23AM
	Name:			
	Address:		Chicago	
	Priority:	1101 - Water Recovery/TRT Recovery	Dispo:	D5 - Ref to Clergy Jul 25 2024 11:42AM
	Name:		1/9/1934	
	Address:	Tryon	Channahon	60410
	Priority:	201 - Senior Service Issues	Dispo:	D13 - Case managed by CSSC Aug 13 2024 12:00AM
	Name:		4/25/1975	
	Address:	Frontage	Channahon	60410
	Priority:	106 - Unable to Support Self	Dispo:	D14 - Patient refused further follow up Jul 25 2024 11:57AM
	Name:		1/1/2007	
	Address:	Del	Channahon	60410
	Priority:	105 - Violence Toward Others	Dispo:	D6 - Ref to Clinician Aug 13 2024 12:00AM
	Name:		3/29/1938	
	Address:	Channahon	Channahon	60414
	Priority:	201 - Senior Service Issues	Dispo:	D12 - No Response from Referral Aug 20 2024 12:00AM

10/7/2024 11:38:30 AM



Referral Priority Levels

- Priority 1
- Priority 11
- ▣ Priority 2
- Priority 3
- ▣ Priority 5



Mega Users

Case #1 - 4 Calls in September

- ◇ CSSC contacted family member and is being referred to APS as person is unable to care for self.

Case #2 - 6 Calls since February

- ◇ CSSC contacted pt's wife. Declined services but have not been called back for three weeks.

Case #3 - 8 Calls YTD

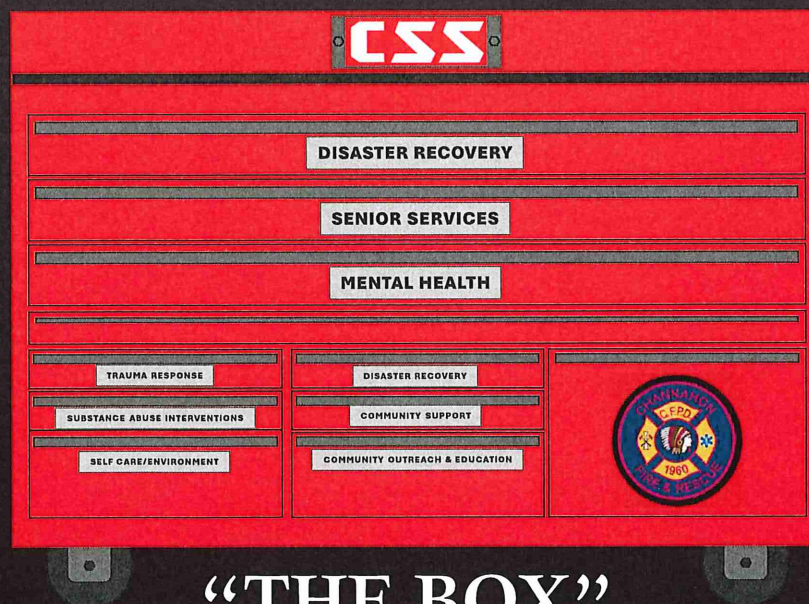
- ◇ CSSC contacted pt. family and pt. Declined services but have not called back for six weeks.

Case #4 - 9 Calls YTD

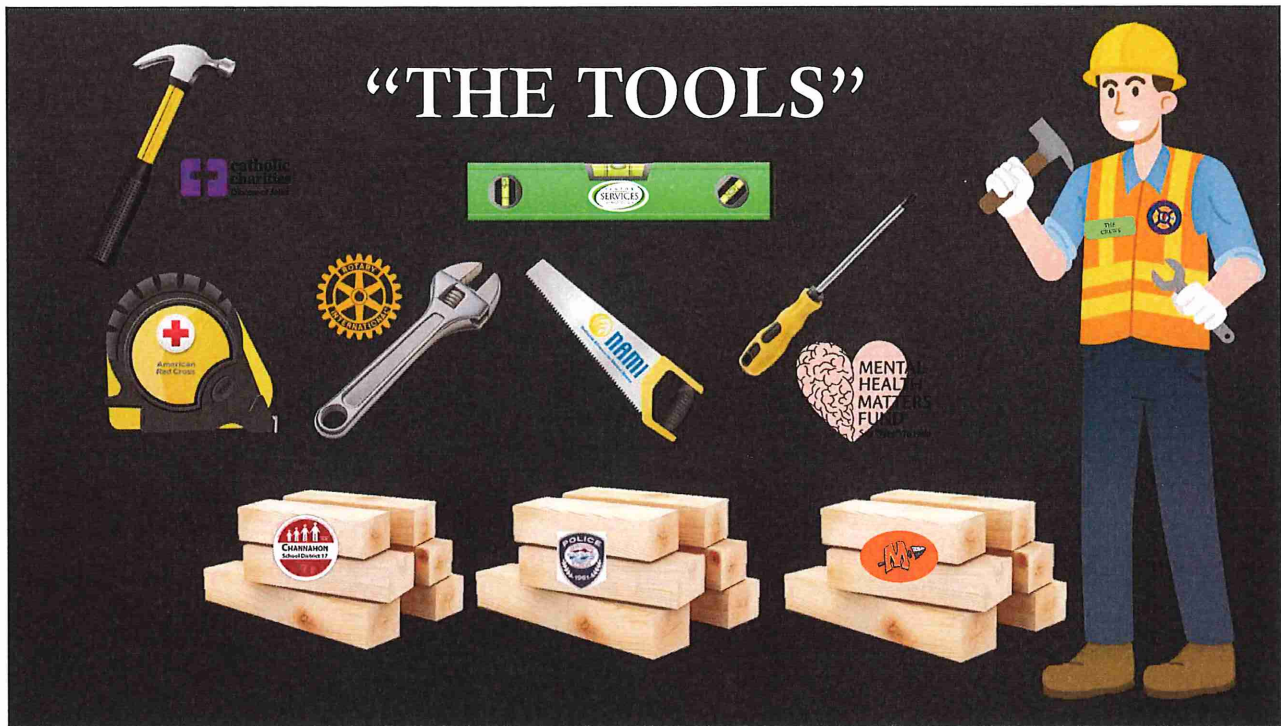
- ◇ CSSC contact pt. No calls returned

Program Positives

- ◆ Expanding our ability to “help”
 - ◆ We're not just here to put out the fire...we really care and want to do whatever we can to help.
 - ◆ Evolving into another type of resource for our residents and others who do not reside here but still need help
- ◆ Establishing partnerships and cooperatives with public organizations, schools, and service providers
- ◆ Becoming a shared resource for other community agencies such as police and school districts
- ◆ Collaborative “task force” of local professionals and sharing expertise and resources to maximize assistance
- ◆ The people we have been able to help beyond the 911 call since implementing the program
- ◆ Sharing outcomes with the crews and reinforcing the impact they have on someone's quality of life through referrals



“THE BOX”



What We are Still Learning

- ◆ The program and resources evolve each time we contact a person in need
- ◆ The silent existence of people who legitimately need something more than an ambulance
- ◆ Managing case volume as it increases
- ◆ Recordkeeping
- ◆ Partnerships and cooperatives and being educated on the best paths for referrals
- ◆ Continued reinforcement for crews to assess and make referrals
- ◆ Developing a program that is not traditional to our public service culture
- ◆ Time, patience, and flexibility

Pending Objectives, Tasks, and Projects

- ◆ Continue to add resources to the “toolbox
- ◆ Work with FF Sarah to implement various programs to provide preventative education for a variety of community support issues
- ◆ Continued training and development on the various topics that impact the role of CSS
- ◆ Collaborate with other departments who have a similar program and share ideas, gain new ideas
- ◆ Share the program in hopes other agencies can provide the same service to their communities

Lu's Perspective

- ◆ Structure fire, Follow up at 1-2 days, 1-week, and 1-month intervals. Pts. and families are surprised and grateful someone still cares and want to make sure they have what they need.
- ◆ Following an expiration of a loved one, follow up is essential to assist family/friends in the grief process.
- ◆ Working with families whose loved one is no longer able to care for themselves. Assisting them by finding resources and making the hard decision to get care or possibly relocate.
- ◆ Follow up after referral to clinician to make sure they have what they need.
- ◆ Even when services are declined, everyone is surprised and grateful for the follow up.
- ◆ Assisting with outside services such as restoration services, Red Cross, animal care etc.
- ◆ Sometimes its just taking time to listen.

Recommendations and Requests for the Board

- ◆ Continuation of the program
- ◆ Increase weekly hours to from 16 to 30 hours per week

THANK YOU

The opportunity to serve the residents and others through this program is invaluable