



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, IL 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

Board of Trustee Regular Meeting Minutes

On the 14th day of August 2025, the regular meeting of the Board of Trustees of the Channahon Fire Protection District held at fire station #1 was called to order at 8:00 a.m., pursuant to notice, at the Fire Station #1, 24929 S. Center St., Channahon, Illinois with the Pledge of Allegiance.

In attendance were President Rittof, Treasurer M. McMillin, Secretary M. J. McMillin, Trustee Caldwell, and Trustee Gregory. Chief Petrakis, and Executive Fire Support Manager Arnold.

Captain McMillin, Lieutenant O'Hern and Firefighters Dircks, Ciarlette, and Fals attended the meeting.

MATTER OF THE PUBLIC: None

APPROVAL OF THE MINUTES

Secretary M. J. McMillin made a motion to approve July 10, 2025, regularly scheduled meeting minutes, seconded by Trustee Gregory. All were in favor and the motion carried.

Secretary M. J. McMillin made a motion to approve July 10, 2025, closed session meeting minutes, seconded by Trustee Caldwell. All were in favor and the motion carried.

TREASURER REPORT

The Treasurer's report ending July 2025 along with the disbursement record for July 2025 were presented, showing disbursements by check number, date, payee, and amount. Trustee Gregory made a motion to accept the reports as presented, seconded by Treasurer M. McMillin. A roll call vote: President Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. J. McMillin – Yes; Trustee Caldwell – Yes; and Trustee Gregory - Yes. Motion carried.

The outstanding bills to be paid were presented. The Trustees reviewed the bills. Secretary M. J. McMillin made a motion to accept the bills as presented, seconded by Trustee Caldwell. A roll call vote: President Rittof – Yes; Treasurer M. McMillin – Yes; Secretary M. J. McMillin – Yes; Trustee Caldwell – Yes; and Trustee Gregory - Yes. Motion carried.

MONEY COLLECTED

\$47,801.97 - Ambulance Billing (\$503,753.39 for 2025); \$700.00 – Contributions & Donations; \$1,850.00 – CPR Class; \$8,847.21 - Interest; \$6,932.27 – Reimbursement; \$83,239.95 – Will County.

Communications

1. Elwood Fire PD thank you for assistance on a call.

OLD BUSINESS

NEW BUSINESS

1. **Discuss and approve the supply and installation of twelve strand fiber and cabling for monitors and cameras – Brandenburg Electronic Systems - \$8,985.00** – A discussion was held. President Rittorf asked if Brandenburger is union, yes. A roll call vote: President Rittorf – Yes; Treasurer M. McMillin – Yes; Secretary M. J. McMillin – Yes; Trustee Caldwell – Yes; and Trustee Gregory - Yes. Motion carried.
2. **Discuss and approve the surplus of computer equipment that is obsolete** – A discussion was held, Secretary M. J. McMillin made a motion to approve the surplus of the computer equipment, seconded by Trustee Gregory. All were in favor and the motion carried.

WESCOM: Trustee Caldwell and Treasurer M. McMillin attend the Executive Board Meeting, and it was discussion was held regarding the lack of quorum at the Chiefs meetings. The new contract was approved for the dispatchers.

LEGAL UPDATE: None

PENSION: None

COMMUNITY SUPPORT SERVICES – (Report attached)

FIRE AND LIFE SAFETY EDUCATOR – (Report attached)

FIRE PREVENTION AND INSPECTION MONTHLY REPORT – (Report Attached) A brief discussion was held on some to the inspections and 45-day violations.

DEPUTY CHIEF REPORT AND VEHICLE/BUILDING MAINTENANCE: (report attached)

CHIEF REPORT: (report attached)

- Engine 411 needed a repair; Captain Randich handled it.
- Elwood Fire is using our spare engine while theirs is getting repaired.
- Ambulance and Tender will be having PMs.
- Secretary McMillin worked with some local vendors and was able to get the old 46 Ford running. Possibly looking to refresh the look down the road.
- Station #1 has a leak in the RTU unit in the administrative areas. PremiStar has been out looking at the job. Station #2 had to have some doors worked on due to leaks after the heavy rain. They have been repaired. There is also a humidity issue that is being investigated at station #2 we are waiting for the write up about what needs to be done. Lieutenant O'Hern replace the batteries in the fire alarm panel at Staton #2.
- Grants – the OFSM Infrastructure grant was denied. We are still waiting for the Safer Grant and a Fire Prevention Grant.
- We had a seizure patient on San Carlos that bite one of our medics. Hopefully to prevent this from happening again we have purchased bite sleeves for our ambulances.
- Working on the budget, a few things, possibly for next year, three more firefighters, a drone program, the fire inspector position will remain as 7G for now. The guys have proposed getting a

fire house dog; it would be trained to as a service dog that can be used in schools or senior activities. The Trustees are in favor of the dog, but everyone must be on board with it being here.

- Jacque is having a new billing company come out, there have been some issues with our current company. If we make a change, she would like to move the ambulance billing account at Busey in Channahon.
- Firefighter/Medic Pierce is working two days a week on light duty and is going to be able to return to work by mid-September.
- Chief Petrakis wants to thank everyone who has stepped up since DC Toepper left. Everyone jumped in to help where needed.

A discussion was held on the date for DC McMillin's swearing in. It will be on September 8th at 6pm.

Trustee Caldwell asked if anyone was opposed to having the trustee meetings at 8:00 am every month. Treasurer M. McMillin made a motion to change the meeting time, seconded by Trustee Caldwell to change the meeting time to 8:00 am. All were in favor and the motion carried.

There being no further or other business to come before the meeting, upon motion duly made by Trustee Gregory, seconded by Treasurer M. McMillin, unanimously approved, the meeting adjourned at 8:44 a.m.

Respectfully Submitted
Jacque Arnold
Executive Fire Support Manager

CHANNAHON FIRE PROTECTION DISTRICT

8/8/2025 11:20 AM

Register: 2016660 · First Secure - Checking

From 07/10/2025 through 08/08/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/10/2025	3529	After Hours Garage ...	1-201 · 2000 Accounts ...	Inv. 848418	190.00	X		1,358,009.21
07/10/2025	3530	Air One Equipment, ...	1-201 · 2000 Accounts ...	146	418.00	X		1,357,591.21
07/10/2025	3531	Cambridge Sensors ...	1-201 · 2000 Accounts ...		131.70			1,357,459.51
07/10/2025	3532	CDW Government, I...	1-201 · 2000 Accounts ...		11,087.86	X		1,346,371.65
07/10/2025	3533	Comcast	1-201 · 2000 Accounts ...		78.74	X		1,346,292.91
07/10/2025	3534	Constellation Energy...	1-201 · 2000 Accounts ...	VOID:		X		1,346,292.91
07/10/2025	3534	Constellation Energy...	1-201 · 2000 Accounts ...		3,510.71	X		1,342,782.20
07/10/2025	3535	D'Orazio Ford	1-201 · 2000 Accounts ...		68.42	X		1,342,713.78
07/10/2025	3536	Ecolab, Inc.	1-201 · 2000 Accounts ...	Inv. 6352993247	248.71	X		1,342,465.07
07/10/2025	3537	Feece Oil Co.	1-201 · 2000 Accounts ...		2,838.71	X		1,339,626.36
07/10/2025	3538	First Due	1-201 · 2000 Accounts ...	Inv. 5133	11,980.00	X		1,327,646.36
07/10/2025	3539	Illinois Public Risk F...	1-201 · 2000 Accounts ...	Inv. 94206	15,523.00	X		1,312,123.36
07/10/2025	3540	Illinois State Police	1-201 · 2000 Accounts ...	ILL14676F / C...	15.00	X		1,312,108.36
07/10/2025	3541	Impressions in Stone	1-201 · 2000 Accounts ...	Inv. 13306	160.00	X		1,311,948.36
07/10/2025	3542	Interstate Battery Sys...	1-201 · 2000 Accounts ...	Inv. 191520104...	68.50	X		1,311,879.86
07/10/2025	3543	Investigative Support...	1-201 · 2000 Accounts ...		1,170.00	X		1,310,709.86
07/10/2025	3544	Jacob Randich	1-201 · 2000 Accounts ...		99.00	X		1,310,610.86
07/10/2025	3545	JCM Uniforms, Inc.	1-201 · 2000 Accounts ...		2,982.00	X		1,307,628.86
07/10/2025	3546	Jeff Kazak	1-201 · 2000 Accounts ...		39.95	X		1,307,588.91
07/10/2025	3547	Jeff Toepper	1-201 · 2000 Accounts ...	Cell Phone	80.00	X		1,307,508.91
07/10/2025	3548	Jessica Schumacher	1-201 · 2000 Accounts ...		76.94			1,307,431.97
07/10/2025	3549	Joliet Water Recondi...	1-201 · 2000 Accounts ...		40.88	X		1,307,391.09
07/10/2025	3550	LRS, Inc.	1-201 · 2000 Accounts ...		184.60	X		1,307,206.49
07/10/2025	3551	MacQueen Emergenc...	1-201 · 2000 Accounts ...		327.64	X		1,306,878.85
07/10/2025	3552	Metalmaster/Roofma...	1-201 · 2000 Accounts ...	Inv. 24202	2,148.00	X		1,304,730.85
07/10/2025	3553	Midwest Air Pro, Inc.	1-201 · 2000 Accounts ...		708.50	X		1,304,022.35
07/10/2025	3554	Minooka Grain, Lum...	1-201 · 2000 Accounts ...	76767	496.00	X		1,303,526.35
07/10/2025	3555	Napa Auto Parts of C...	1-201 · 2000 Accounts ...		116.06	X		1,303,410.29
07/10/2025	3556	Napa Auto Parts of ...	1-201 · 2000 Accounts ...		207.48	X		1,303,202.81
07/10/2025	3557	Nicor Gas	1-201 · 2000 Accounts ...		433.28	X		1,302,769.53
07/10/2025	3558	Ottosen Dinolfo Has...	1-201 · 2000 Accounts ...	Inv. 14818	784.00	X		1,301,985.53
07/10/2025	3559	Quad County Fire Eq...	1-201 · 2000 Accounts ...	Inv. 7477	995.00	X		1,300,990.53
07/10/2025	3560	R. C. Wegman	1-201 · 2000 Accounts ...	Payment #18	3,000.00	X		1,297,990.53
07/10/2025	3561	Salclay Services, Inc.	1-201 · 2000 Accounts ...	Inv. 13651	52.00	X		1,297,938.53
07/10/2025	3562	Target Solutions	1-201 · 2000 Accounts ...	INV121898	3,216.33	X		1,294,722.20
07/10/2025	3563	The Village of Chan...	1-201 · 2000 Accounts ...		1,026.24	X		1,293,695.96
07/10/2025	3564	Toman Consulting, I...	1-201 · 2000 Accounts ...		4,287.50	X		1,289,408.46
07/10/2025	3565	US Gas	1-201 · 2000 Accounts ...		225.40	X		1,289,183.06
07/10/2025	3566	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	334.95	X		1,288,848.11
07/10/2025	3567	Wescom	1-201 · 2000 Accounts ...	Inv. 20250805	8,711.76	X		1,280,136.35

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8/8/2025 11:20 AM

Register: 2016660 · First Secure - Checking

From 07/10/2025 through 08/08/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/10/2025		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	76,885.49	X		1,203,250.86
07/11/2025			401-04 · Contributions ...	Deposit		X	300.00	1,203,550.86
07/11/2025			401-01 · Ambulance Bi...	Deposit		X	524.20	1,204,075.06
07/11/2025	224127	Transamerica	-split-	PE61743-0000...	5,821.30	X		1,198,253.76
07/11/2025	224129	Transamerica	11.11 · chief's pen. & d...	VB98198 00001	182.03	X		1,198,071.73
07/11/2025	515939	AFLAC	-split-	HX998	362.14	X		1,197,709.59
07/11/2025	3263194	IMRF	-split-	07256	1,961.77	X		1,195,747.82
07/11/2025	72668080	Department of Treas...	-split-	36-3327732	17,323.04	X		1,178,424.78
07/11/2025	720512112	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,818.86	X		1,173,605.92
07/11/2025	DD7475	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7476	Benson, Kyle D	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7477	Bowles, Matthew	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7478	Cantrell, Luanne K	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7479	Ciarlette, Noah A	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7480	Dikun, Nathan S	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7481	Dircks, Brennan C	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7482	Fals, Shelby L.	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7483	Fellows, Sarah K	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7484	Grubisich, Danial P	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7485	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7486	Hardin, Patrick E.	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7487	Hartman, Jason S	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7488	Highbaugh, Andrew S	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7489	Kazak, Jeffrey M	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7490	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7491	McCluskey, William	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7492	McMillin, Brian D.	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7493	O'Hern, Terrence M.	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7494	Petrakis, John	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7495	Petro, Benjamin J	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7496	Pierce, Dillon J.	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7497	Randich, Jacob M.	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7498	Schneider, Scott W.	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7499	Schumacher, Jessica L	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7500	Skole, Matthew J.	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7501	Tobolt, Dale G	-split-	Direct Deposit		X		1,173,605.92
07/11/2025	DD7502	Toepper, Jeffrey S.	-split-	Direct Deposit		X		1,173,605.92
07/15/2025			-split-	Deposit		X	2,475.82	1,176,081.74
07/15/2025			401-10 · Reimburseme...	Deposit		X	632.70	1,176,714.44
07/15/2025			401-10 · Reimburseme...	Deposit		X	1,574.97	1,178,289.41

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/15/2025			401-01 · Ambulance Bi...	Deposit		X	514.88	1,178,804.29
07/15/2025	496681475	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	80.00	X		1,178,724.29
07/16/2025			401-01 · Ambulance Bi...	Deposit		X	1,076.92	1,179,801.21
07/16/2025	3468	Promos 911, Inc.	1-201 · 2000 Accounts ...	Inv. 12264	2,292.00	X		1,177,509.21
07/18/2025			-split-	Deposit		X	165.00	1,177,674.21
07/18/2025	4743993...	U.S. Bank	1-201 · 2000 Accounts ...		2,104.34	X		1,175,569.87
07/21/2025	1689	Standard Insurance C...	1-201 · 2000 Accounts ...	00 162517	292.80	X		1,175,277.07
07/21/2025	168522436	Standard Insurance C...	1-201 · 2000 Accounts ...	00 162517	322.19	X		1,174,954.88
07/21/2025	6242265...	Blue Cross and Blue ...	1-201 · 2000 Accounts ...	Acct. 000618608	45,768.95	X		1,129,185.93
07/21/2025	7112025...	Harland Clarkd	1-201 · 2000 Accounts ...		545.19	X		1,128,640.74
07/22/2025	231158	Transamerica	1-201 · 2000 Accounts ...		25,314.39	X		1,103,326.35
07/23/2025			401-01 · Ambulance Bi...	Deposit		X	1,029.04	1,104,355.39
07/23/2025			bank charge	Service Charge	115.00	X		1,104,240.39
07/24/2025			-split-	Deposit		X	82,723.64	1,186,964.03
07/24/2025		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	75,483.45	X		1,111,480.58
07/25/2025			401-01 · Ambulance Bi...	Deposit		X	527.07	1,112,007.65
07/25/2025	3568	Channahon Prof. Fire...	2100 · Payroll Liabilities		1,400.00			1,110,607.65
07/25/2025	3569	Channahon FPD Fire...	2100 · Payroll Liabilities		16,104.20			1,094,503.45
07/25/2025	231127	Transamerica	-split-	PE61743-0000...	5,924.50	X		1,088,578.95
07/25/2025	231131	Transamerica	11.11 · chief's pen. & d...	VB98198 00001	182.03	X		1,088,396.92
07/25/2025	1953609	Department of Treas...	-split-	36-3327732	17,152.76	X		1,071,244.16
07/25/2025	562015344	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,747.90	X		1,066,496.26
07/25/2025	2119218...	Comcast	1-201 · 2000 Accounts ...		307.40	X		1,066,188.86
07/25/2025	2119219...	Comcast	1-201 · 2000 Accounts ...		231.32	X		1,065,957.54
07/25/2025	DD7503	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7504	Bowles, Matthew	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7505	Cantrell, Luanne K	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7506	Ciarlette, Noah A	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7507	Dikun, Nathan S	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7508	Dircks, Brennan C	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7509	Fals, Shelby L.	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7510	Fellows, Sarah K	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7511	Grubisich, Danial P	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7512	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7513	Hardin, Patrick E.	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7514	Hartman, Jason S	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7515	Highbaugh, Andrew S	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7516	Kazak, Jeffrey M	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7517	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7518	McMillin, Brian D.	-split-	Direct Deposit		X		1,065,957.54

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07/25/2025	DD7519	O'Hern, Terrence M.	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7520	Petrakis, John	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7521	Pierce, Dillon J.	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7522	Randich, Jacob M.	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7523	Schneider, Scott W.	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7524	Schumacher, Jessica L	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7525	Skole, Matthew J.	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7526	Tobolt, Dale G	-split-	Direct Deposit		X		1,065,957.54
07/25/2025	DD7527	Toepper, Jeffrey S.	-split-	Direct Deposit		X		1,065,957.54
07/28/2025			401-10 · Reimburseme...	Deposit		X	2,362.30	1,068,319.84
07/28/2025	1069275...	Illinois Director of E...	1-201 · 2000 Accounts ...	36-3327732, A...	201.80	X		1,068,118.04
07/29/2025			401-05 · CPR Classes \$	Deposit		X	1,595.00	1,069,713.04
07/29/2025			401-01 · Ambulance Bi...	Deposit		X	509.86	1,070,222.90
07/30/2025			401-01 · Ambulance Bi...	Deposit		X	2,325.78	1,072,548.68
07/31/2025			-split-	Deposit		X	490.00	1,073,038.68
07/31/2025			401-14 · Will County ...	Deposit		X	516.31	1,073,554.99
07/31/2025			401-09 · Interest \$	Interest		X	160.00	1,073,714.99
07/31/2025	3528	Secretary of State	1-201 · 2000 Accounts ...		50.00			1,073,664.99
08/01/2025			401-05 · CPR Classes \$	Deposit			115.00	1,073,779.99
08/06/2025	3436118	IMRF	-split-	07256	2,005.77			1,071,774.22
08/07/2025		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	72,599.64			999,174.58
08/08/2025			401-06 · Fire Recovery...	Deposit			299.52	999,474.10
08/08/2025	238090	Transamerica	-split-	PE61743-0000...	4,729.00			994,745.10
08/08/2025	238092	Transamerica	11.11 · chief's pen. & d...	VB98198 00001	182.03			994,563.07
08/08/2025	840472	AFLAC	-split-	HX998	362.14			994,200.93
08/08/2025	30069657	Department of Treas...	-split-	36-3327732	15,779.50			978,421.43
08/08/2025	2013708...	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,448.60			973,972.83
08/08/2025	DD7528	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7529	Bowles, Matthew	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7530	Cantrell, Luanne K	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7531	Ciarlette, Noah A	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7532	Dikun, Nathan S	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7533	Dircks, Brennan C	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7534	Fals, Shelby L.	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7535	Fellows, Sarah K	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7536	Grubisich, Danial P	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7537	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7538	Hardin, Patrick E.	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7539	Hartman, Jason S	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7540	Highbaugh, Andrew S	-split-	Direct Deposit		X		973,972.83

CHANNAHON FIRE PROTECTION DISTRICT

8/8/2025 11:20 AM

Register: 2016660 · First Secure - Checking

From 07/10/2025 through 08/08/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/08/2025	DD7541	Kazak, Jeffrey M	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7542	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7543	McMillin, Brian D.	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7544	O'Hern, Terrence M.	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7545	Petrakis, John	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7546	Petro, Benjamin J	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7547	Pierce, Dillon J.	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7548	Randich, Jacob M.	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7549	Schneider, Scott W.	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7550	Schumacher, Jessica L	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7551	Skole, Matthew J.	-split-	Direct Deposit		X		973,972.83
08/08/2025	DD7552	Tobolt, Dale G	-split-	Direct Deposit		X		973,972.83



Community Support Services Report July 2025

Statistics

99 Ambulance Calls

- Lift Assist/Falls - 19
- Psych/Suicide - 5

Monthly Referrals - 3

Priority Level	Disposition
106 – Unable to Care for Self/Environment	D13- Case Managed by CSSC
1102 – Cardiac Arrest	ACTIVE – Active Case – Disposition Pending
310 – Cognitive Impairment	ACTIVE - Active Case - Disposition Pending

Activity

- Ten people graduated from the first Matter of Balance class we held at St. Elizabeth.
- Attended two NFPA CRR “Kitchen Table” presentations.
- I was appointed to the NFPA CRR task force which will consist of a virtual monthly meeting and one “in person” meeting.
- Provided grief support as well as assisted a family in making arrangements for their child who expired after a cardiac arrest. As “chaplain” of the CFPD, I was honored to officiate at the funeral.
- Sarah and I have been preparing materials for the Three River’s Festival next week.
- Posted a CSS program message on FB advertising the referral form on our website.
- Introducing the “Check and Protect: Senior Home Safety” program to reduce the risk for falls and fires in the homes of area seniors.
 - We will offer in home safety surveys this fall using the NFPA “Steps to Safety” program as our guide and make recommendations for safety improvements based on the results.
 - We met with the owner of Twin Pines Construction from Joliet who has agreed to install grab bars and handrails at a reduced cost.
 - We met with the owner of Freedom Rampz from Minooka who has agreed to partner with us to offer handicap accessible ramps and stair lifts at a reduced cost.
 - PRO-CFC in Minooka provided the first two ADA rated grab bars at no cost and will collaborate with their vendor to supply them to us at their cost.
 - The residents will be given an estimate of work recommended by the contractor and if accepted will pay for the grab bars/handrails/ramps and installation.
 - We are currently working on a grant to offset this cost.

Respectively submitted,
Luanne Cantrell
Community Support Services Coordinator



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET
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Fire Safety and Life Educator Monthly Activities July 2025

Trainings/meetings	total students
7/8 car seat install	1
7/15 BLS Heartcode hands-on class	2
7/22 BLS Heartcode hands-on class	1
7/28 BLS Heartcode hands-on class	1
7/29 CPST Safe Travel For All Children class	
7/30 CPST Safe Travel For All Children class	
School Visits	
7/22 car seat install	3

Other	
7/7 Diversified CPR & First Aid training two classes	13
7/8 Matter of Balance (MOB) @ St. Elizabeth	9
7/9 Diversified CPR & First Aid training two classes	11
7/9 Matter of Balance (MOB) @ St. Elizabeth	9
7/14 CPR Village Volunteers	5
7/15 MOB	8
7/15 CPR Village Volunteers	9

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7/16 CPR UMC & First Aid	5
7/17 MOB	9
7/21 Village CPR	11
7/22 MOB	9
7/23 Village CPR	11
7/24 MOB	8
7/29 MOB	9
7/31 MOB	9

Meetings	
Pending Activities	8/6-8/10 Three Rivers Fest 8/13 CPR AED FA St. Ann's church 8/15 Fire Extinguisher class @ United Rentals 8/26 ALICE drills @ CJHS & TRS 8/28 ALICE drills @ PP & NBG 8/29 Fire Drills CJHS & TRS
Other	12-14 & 18-19 Planning days

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Respectfully Submitted,

Sarah Fellows, Fire Life Safety Educator

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Fire Prevention and Inspection Monthly Activities July 2025

- Created Excel spreadsheet consisting of all business occupancies in the district. This is a work in progress but available to be used for implementation into 1st Due. This will also help with scheduling the annual life safety inspections.
- Site visit to IMTT on Durkee Rd. Plant configuration & confirmed access to the property.
- Site visit to Diversified Chemical on Durkee Rd. for final test sprinkler system to an addition on the property.
- Attended 1st Due meetings for configuration & use. Platform familiarization.
- Assisted with logistics in vehicle & building maintenance.

Respectfully Submitted,

Terrence O'Hern



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Deputy Chief Report for July 2025

Vehicles

- 424 to Lockport EVT for exhaust adjust to better fit the Niederman connection.
- 412 to Morris EVT for transfer valve repair.

Monthly total. \$ 808.80 as of July 18, 2025. Year to date. \$ 29,932.78 as of July 18, 2025

Stations

Station 1

- New generator delivered.
- Worked on scheduling the generator install with Clennon Electric.

Station 2

- Okin out for bug issue for additional exterior and interior applications.
- DOA out several times for bug issue in the living quarters.
- Elliott Electric out for parking lot light repair. Found the photo-electric sensor broken.

Meetings

- First Due Teams meeting for kick-off and implementation scheduling.
- Meet with DC Reynolds on Division 15 SOG update.
- Teams meeting with 1302, 2602, Heidi, and Mike on interdivisional responses.
- First Due Teams Meeting for configuration set-up.
- DC Application Review.

Miscellaneous

- Completed the IAP for the fireworks
- Worked on Division 15 Outbound Run Cards. Scheduled Teams meeting for July 3.
- Data input for First Due spreadsheets.
- Candidate physicals updates for personnel records filing.
- Fireground Rehab procedures research for current NFPA requirements.
- Prep for interdivisional cards and recommends updates.
- Fireworks Stand-by at the Community Park with the shift personnel.
- Knox Box user list updated and uploaded to all vehicle knox boxes.
- Tuned up Highbaugh and O'Hern's Medal Of Valor Application and gave it to Jacque.
- Attended Wilmington FPD's new station Open House.



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Significant Calls

- STRUCF at IMTT. Small fire with pipe insulation and bio-diesel fuel.
- Pediatric full arrest.

Total calls for July through 7/18/25 = 96 2025 Year-to-date = 1,050 as of 7/18/25

Pending

- 412 Pump Test following transfer valve repair.
- 448 PM Service.
- Station 1 generator install.
- New hire for Gold Shift.
- First Due software implementation.

In Closing

I would like to close with a thank you to Chief Petrakis and the Fire District Board for believing in me and selecting me as the first paid deputy chief back in 2013. The District has changed immensely over the last twelve years, and I feel fortunate to be a part of that in an attempt to leave the Fire District a little better than when I started. I will miss it, especially supporting the men and women on the emergency calls in our District, and the MABAS 15 footprint. You all take care and enjoy life!

*** End of Report ***



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July 31, 2025

To: Board of Trustees

From: John Petrakis, Fire Chief

RE: Monthly Chief Activity Report

The following items summarize my appointments, assignments, and completions for this month:

Firefighter Eligibility

- 3 candidates sat for the examination. All candidates passed the written examination and were interviewed on 7/16. The Commission is reconvened on 7/29 to review and tally preference points. The list was ratified the same day and a conditional offer was extended to Joseph Owen. He is currently completing his pre-employment requirements. Pending results, a mid-August/early-September start date is anticipated.

First Due Preparation

- We have completed configuration calls for a few of the modules and are entering optimization call phase where we get into more of the available functions and how we can apply the options to maximize our deployment.

New Station 1 Generator

- Clennon Electric will be out on August 11 to begin the installation of the generator and switch gear. They have allocated the week for installation but will likely be done before the end of the week. You will see an invoice for a generator from United Rentals. We needed to have an auxiliary power unit on site and operating to ensure redundant power while installation is underway.

Three Rivers Festival • ~~Busy~~ • Heat Exposure

- Crews are preparing equipment for standbys at the festival grounds. Captain McMillin coordinated with Sgt. Potts, Channahon PD, to complete the Three Rivers Festival's IAP. FF Sarah and Luanne have been preparing games, public education literature, and general community relations materials for our tent. Crews will begin staffing the festival activities on Wednesday morning to assist with "Special Smiles Day" and continue with medical standby throughout the festival. In addition, we are scheduled to complete the ride and food vendor tent inspections prior to Wednesday evening's festival kick-off.

Grant Applications

- We received the grant result for the OSFM Infrastructure Grant Program (recapture money for the generator and switch gear and replace the concrete apron at 1). Unfortunately, we were not selected to receive funding. We still are waiting for decisions regarding fire prevention and safety (fire and safety education programs) and SAFER staffing grant.

Candidate Program

- The candidate program is progressing extremely well. Candidates have begun their ride-along experiences. Only required to perform 48 hours of ride time, all the candidates have exceeded that requirement. They are truly putting in a great deal of effort. They will also be assisting FF Sarah and Luanne with public relations and games during the festival.

Vehicles

- Maintenance write-ups were received for E411 and E411. E411's driver side, crow's nest step light half out and E421 #2 passenger side discharge gauge has no fluid left due to crack in the glass. Captain Randich is managing the repairs. Captain Randich has Engine 412 scheduled for a pump test on 8/19.
- We are entering into another cycle of preventive maintenance in September for all the ambulances, staff cars, and utility vehicles. Captain Randich is working on getting these scheduled.
- Trustee "150" McMillin has orchestrated repairs to E180. It is operational.

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Buildings

- HVAC and ceiling tile above the Station 1 counter and cabinets in the admin hallway showed signs of water seepage after the intense bouts of rain we experienced the week of July 28. We contacted MetalMaster for repair. They located the source of the water leak. The leak originated in the RTU above the ceiling in the administrative area hallway. Premistar was contacted for service. They are tentatively scheduled for a service call the week of August 11.
- Door thresholds at Station 2 experienced leaking after the severe thunderstorms that moved through the area on 7/24 and 7/30. We are in contact with the contractor who installed HVAC and are scheduling them to troubleshoot the issue.
- Humidity at Station 2 was reported to be high with the recent weeks of hot and sticky weather. We are in contact with the contractor who installed HVAC and are scheduling them to troubleshoot the issue.
- The SCBA compressor required repairs after it failed to operate normally Wednesday, 7/30. Captain McMillin contacted AirOne for service. The compressor is repaired and back in service.
- Lt. O'Hern reported the fire alarm panel at Station 2 was showing trouble signals during the late evening of 7/23. After some troubleshooting, the panel was not showing normal operations due to power messages. Lt. O'Hern swapped the battery supplies with new ones. The installation of the new power supplies cleared the notifications on the panel and is currently operating normally.

Operations

- Last week, Black Shift responded to an AMSEIZ at 95 San Carlos on 7/24. The patient exhibited the typical post-ictal state of violent behavior. 411, 414, 1312, and Minooka PD were all on hand to manage the patient's episode. While attempting to handle the patient, one of our fire/medics and a Minooka fire/medic were bitten. The injuries to both were minor. To lessen the potential of this event occurring in the future, Lt. Koranda, Luanne, and met to discuss options. While we cannot change how we treat the patient's post-ictal state, we can how we approach and protect our people. We have ordered "bite sleeves" that will be placed on the front-line engines and ambulances. These guards will be worn when responding to situations where a patient can be combative and cause physical harm.
- Lt. Koranda and FF Kazak have been working on transitioning the EMS Administrator role. In the next few weeks, FF Kazak will begin taking on the responsibilities of EMS Administrator. It is the goal of to have FF Kazak in the role officially by September 1. Lt. Koranda will send out specifics before FF Kazak is completely transitioned into the role.

Miscellaneous Events/Activities

- Administrative Staff Meetings
- Deputy Fire Chief Application Review and Recommendation
- Firefighter Examination
- Firefighter Oral Interviews
- Eligibility Examination
- Ratification of Final Firefighter Eligibility List
- First Due Configuration Calls and Check-Ins
- Meeting with Luanne and Mike (Freedom Ramps)
- Meeting with Shifts and Captains



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Pending

- Fire Incident Reporting & Fire Inspection Software Migration Project
- Budget Preparation FY2026
- ISO Retrograde Performance Plan – 2nd Quarter
- First Due Integration
- Board of Fire Commissioner Manual Revisions
- Administrative Guideline Compositions
- Grant Application Opportunities (ongoing)