



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, IL 60410

PHONE: 815.467.6767 • FAX: 815.467.5081

www.channahonfire.com

Board of Trustee Regular Meeting Minutes

On the 12th day of March 2026, the regular meeting of the Board of Trustees of the Channahon Fire Protection District held at fire station #1 was called to order at 8:00 a.m., pursuant to notice, at the Fire Station #1, 24929 S. Center St., Channahon, Illinois with the Pledge of Allegiance.

In attendance were Secretary McMillin, Treasurer/Acting President Gregory, Trustee Caldwell, and Trustee Fitzgerald. Chief Petrakis, Deputy Chief McMillin, and Executive Fire Support Manager Arnold. President Rittorf was not in attendance.

Public Education Officer Fellows, Captain O'Hern, Captain McMillin, Firefighters Kazak, Fals, Ciarlette, Dircks attended the meeting.

MATTER OF THE PUBLIC: None

APPROVAL OF THE MINUTES

Secretary McMillin made a motion to approve the February 12, 2026, regularly scheduled meeting minutes, seconded by Trustee Fitzgerald. All in favor, motion carried.

TREASURER REPORT

Executive Assistant Arnold informed the board of the following:

- Funds were transferred from the Hinsdale (Wintrust) Bank and CIBC to the First Secure Bank. The transfers are for the ambulance billing.
- Executive Assistant Arnold stated approximately \$500,000 will need to be transferred from the IPTIP account until the tax money starts coming in. Once the tax money is received the money will be transferred back.
- James Howard will be attending the April meeting to present the Financial Forecast.

MONEY COLLECTED

\$45,899.99 - Ambulance Billing; \$25.00 – CPR Class; \$400.00 – Impact Fees; \$6,930.15 - Interest; \$4,197.15 – Reimbursement; \$88.63 – State of Illinois; \$3,950.51 – Will County.

The Treasurer's report ending February 2026 along with the disbursement record for February 2026 were presented, showing disbursements by check number, date, payee, and amount. Trustee

Fitzgerald made a motion to accept the reports as presented, seconded by Trustee Caldwell. A roll call vote: President Rittorf – Absent; Secretary McMillin – Yes; Treasurer Gregory – Yes; Trustee Caldwell – Yes; and Trustee Fitzgerald - Yes. Motion carried.

The outstanding bills to be paid were presented. The Trustees reviewed the bills. A discussion was held on the outstanding bills, Trustee Fitzgerald made a motion to accept the bills as presented, seconded by Trustee Caldwell. A roll call vote: President Rittorf – Absent; Secretary McMillin – Yes; Treasurer Gregory – Yes; Trustee Caldwell – Yes; and Trustee Fitzgerald - Yes. Motion carried.

Communications

1. Executive Assistant Arnold informed the board that the two trustees have submitted their paperwork to be reappointed along with a letter written by Chief Petrakis showing the boards support.

OLD BUSINESS – NONE

NEW BUSINESS

1. Brian Meade and Jason Estes from FGM Architects joined the meeting to present the board with a duplicate award they received to the design of Station #2. A presentation was given showing how what was submitted. Eight projects made the final round of voting. Channahon Fire was the smallest job that was submitted. The five-person panel that made the final decision was from across the country. Acting President Gregory thanked Brian and Jason for coming out and presenting the board with the award.
2. **Ratify the vote taken for the amended total for previously approved Fit Test Machine to \$22,000.00** – Secretary McMillin made a motion to approve the ratified vote for the fit test machine, seconded by Trustee Fitzgerald. A roll call vote was taken for the motions: President Rittorf – Absent; Secretary McMillin – Yes; Treasurer Gregory – Yes; Trustee Caldwell – Yes; and Trustee Fitzgerald - Yes. Motion carried

Treasure Gregory brought up the possibility of grants and local legislative monies we could receive. We currently are applying for grants. We have a grant writer that is very through on finding opportunities available for us. As for the money that can be received from legislative, DC McMillin would like the information on who to contact. Treasurer Gregory offered to reach out to help as well.

President Rittorf will not be in attendance for the March Meeting. Treasurer Gregory will run the meeting for him.

WESCOM: None

LEGAL UPDATE: None

PENSION: None

FIRE AND LIFE SAFETY EDUCATOR – (Attached) Chief Petrakis gave Sarah a very positive plug for her incredible efforts in getting 147 eight grade students certified in CPR. It was a big undertaking. The CPR classes took three and a half days.

FIRE PREVENTION AND INSPECTION MONTHLY REPORT – (Report Attached). Lieutenant O'Hern and Captain McMillin have been doing a great job getting the inspection information entered into the First Due program.

DEPUTY CHIEF REPORT - (report attached)

- Fire alarm, sprinkler systems, and extinguishers are having yearly service checks.
- We are working on getting all of the service contracts on an annual renewal basis to match the budget year.
- 421 was towed to Morris and was paid by insurance.
- The Office of the Fire Marshall has approved our request for reimbursement for training classes.
- MABAS 15 was deployed to assist with the Kankakee tornados.
- Radio upgrades have been done and are operating.
- Boat will go in the water in May.

Trustee Caldwell asked about the electronic sign. The sign can no longer be repaired and is not working correctly. He would like to have a price to replace the current sign.

Trustee Caldwell would also like the sign hanging on the shop be taken down and repainted.

A discussion about Station 2 was held regarding the dumpster enclosure and the fence by the patio needed to be painted. The board would like to see it replaced with a vinyl type product to keep it from having to be replaced or maintenance performed.

Secretary McMillin asked about having the front apron replaced at Station 1. We applied for a grant and did not receive it.

CHIEF REPORT: (report attached)

- Rolled out the Community Connect program. We have had 239 residents sign up so far.
- Candidate are half way through their program and are doing very well.
- The transition plan for DC McMillin to take over is moving forward.
- Ten people have applied for the Illinois Chiefs Association Scholarship so far.
- Fire and Life Safety Educator Fellows is getting the Night at the Fire House ready. It will be on June 4th, from 5 pm to 8 pm. There will be a Seatbelt Conversion demonstration, Close Before You Doze presentation, Touch-a-Truck, and a Dunk Tank along with some of the usual events.
- March 22, 2026 the Easter Bunny will be at the station at 10 am.
- Rigs is in Doggie Boot Camp. Some issues were addressed and they are working on getting things resolved.

Station #2 yard was discussed. DC McMillin feels something needs to be done. He will be seeking advice from a professional. The yard is very lumpy and grass is spotty.

A discussion was held on the fees the Village of Channahon is charging for water, when used for a fire or training through the fire district. Minooka Fire received a bill and has contacted the Village.

There being no further or other business to come before the meeting, upon motion duly made by Trustee Caldwell, seconded by Trustee Fitzgerald, unanimously approved, the meeting adjourned at 9:15 a.m.

Respectfully Submitted
Jacque Arnold
Executive Fire Support Manager

CHANNAHON FIRE PROTECTION DISTRICT

3/9/2026 9:53 AM

Register: 2016660 · First Secure - Checking

From 02/12/2026 through 03/12/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/12/2026	3919	2nd Look Consulting...	1-201 · 2000 Accounts ...		444.90	X		637,143.46
02/12/2026	3920	Air One Equipment, ...	1-201 · 2000 Accounts ...	VOID: 146		X		637,143.46
02/12/2026	3921	American Door and ...	1-201 · 2000 Accounts ...	Inv. 85-001085	604.25	X		636,539.21
02/12/2026	3922	CDW Government, L...	1-201 · 2000 Accounts ...		5,502.28	X		631,036.93
02/12/2026	3923	Chasing T's Inkooper...	1-201 · 2000 Accounts ...	Inv. 4829	1,295.20	X		629,741.73
02/12/2026	3924	Clear Voice, Inc.	1-201 · 2000 Accounts ...	Inv. 22059	343.40	X		629,398.33
02/12/2026	3925	Comcast	1-201 · 2000 Accounts ...		180.16	X		629,218.17
02/12/2026	3926	Constellation Energy...	1-201 · 2000 Accounts ...		2,070.63	X		627,147.54
02/12/2026	3927	Des Plaines Valley ...	1-201 · 2000 Accounts ...		75.00	X		627,072.54
02/12/2026	3928	EMS Management &...	1-201 · 2000 Accounts ...	Inv. EMS-0218...	234.45	X		626,838.09
02/12/2026	3929	Estech Sysems, Inc.	1-201 · 2000 Accounts ...	Inv. 264461	227.26	X		626,610.83
02/12/2026	3930	Feece Oil Co.	1-201 · 2000 Accounts ...		2,453.30	X		624,157.53
02/12/2026	3931	Gordon Flesch Comp...	1-201 · 2000 Accounts ...	20RICF20	261.67	X		623,895.86
02/12/2026	3932	Illinois Fire Inspector...	1-201 · 2000 Accounts ...	Inv. 25475	100.00	X		623,795.86
02/12/2026	3933	Illinois Public Risk F...	1-201 · 2000 Accounts ...	Inv. 102396	18,833.00	X		604,962.86
02/12/2026	3934	Infection Control/Em...	1-201 · 2000 Accounts ...	Inv. 18-1686	400.00	X		604,562.86
02/12/2026	3935	JCM Uniforms, Inc.	1-201 · 2000 Accounts ...		1,509.42	X		603,053.44
02/12/2026	3936	Joe Martin & Associ...	1-201 · 2000 Accounts ...	Inv. 2043	511.48	X		602,541.96
02/12/2026	3937	Joliet Water Recondi...	1-201 · 2000 Accounts ...		27.25	X		602,514.71
02/12/2026	3938	Kindelspire's Auto S...	1-201 · 2000 Accounts ...		583.62	X		601,931.09
02/12/2026	3939	LIVunLTD	1-201 · 2000 Accounts ...	Inv. CINV-148...	295.00			601,636.09
02/12/2026	3940	Lockport Twp Fire D...	1-201 · 2000 Accounts ...		189.75	X		601,446.34
02/12/2026	3941	LRS, Inc.	1-201 · 2000 Accounts ...		215.60	X		601,230.74
02/12/2026	3942	Luanne Cantrell	1-201 · 2000 Accounts ...		204.75	X		601,025.99
02/12/2026	3943	MacQueen Emergenc...	1-201 · 2000 Accounts ...		1,903.90	X		599,122.09
02/12/2026	3944	Michael McMillin	1-201 · 2000 Accounts ...		80.00	X		599,042.09
02/12/2026	3945	Morris Hospital	1-201 · 2000 Accounts ...		140.00	X		598,902.09
02/12/2026	3946	NIAFPD	1-201 · 2000 Accounts ...	Inv. 35749-113...	500.00			598,402.09
02/12/2026	3947	Nicor Gas	1-201 · 2000 Accounts ...		1,563.09	X		596,839.00
02/12/2026	3948	Ottosen Dinolfo Has...	1-201 · 2000 Accounts ...	Inv. 19105	1,371.00	X		595,468.00
02/12/2026	3949	Paramedic Billing Se...	1-201 · 2000 Accounts ...		1,957.91	X		593,510.09
02/12/2026	3950	Rod Baker Ford	1-201 · 2000 Accounts ...		777.06	X		592,733.03
02/12/2026	3951	Stryker Sales Corp	1-201 · 2000 Accounts ...		85,343.95	X		507,389.08
02/12/2026	3952	The Jean Ross Comp...	1-201 · 2000 Accounts ...	Inv. 7093	1,415.25	X		505,973.83
02/12/2026	3953	The Village of Chan...	1-201 · 2000 Accounts ...		180.36	X		505,793.47
02/12/2026	3954	Uniforms Direct LLC	1-201 · 2000 Accounts ...		1,726.50	X		504,066.97
02/12/2026	3955	US Gas	1-201 · 2000 Accounts ...		654.15	X		503,412.82
02/12/2026	3956	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	485.08	X		502,927.74
02/12/2026	3957	Village of Romeovill...	1-201 · 2000 Accounts ...	Inv. 2025-907	1,300.00	X		501,627.74
02/12/2026	3958	Wescom	1-201 · 2000 Accounts ...		20,416.76	X		481,210.98

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3/9/2026 9:53 AM

Register: 2016660 · First Secure - Checking

From 02/12/2026 through 03/12/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/12/2026	3959	Whitmore Ace Hard...	1-201 · 2000 Accounts ...		136.68	X		481,074.30
02/12/2026	3960	Air One Equipment, ...	1-201 · 2000 Accounts ...	146	2,802.00	X		478,272.30
02/17/2026			401-10 · Reimburseme...	Deposit		X	3,214.22	481,486.52
02/17/2026	4759631...	Blue Cross and Blue ...	1-201 · 2000 Accounts ...	Acct. 000618608	49,534.77	X		431,951.75
02/18/2026			401-10 · Reimburseme...	Deposit		X	454.13	432,405.88
02/18/2026	334371	Transamerica	11.11 · chiefs pen. & d...	VB98198 00001	217.91	X		432,187.97
02/19/2026		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	74,493.74	X		357,694.23
02/20/2026			401-08 · Impact Fee \$	Deposit		X	400.00	358,094.23
02/20/2026	3843	Mike Rittof	1-201 · 2000 Accounts ...		144.88	X		357,949.35
02/20/2026	3961	Channahon Prof. Fire...	2100 · Payroll Liabilities		1,470.00			356,479.35
02/20/2026	3962	Channahon FPD Fire...	2100 · Payroll Liabilities		17,261.22	X		339,218.13
02/20/2026	3963	Verizon Wireless	1-201 · 2000 Accounts ...	8159220120001	80.00	X		339,138.13
02/20/2026	334369	Transamerica	-split-	PE61743-0000...	5,274.15	X		333,863.98
02/20/2026	12524252	Department of Treas...	-split-	36-3327732	16,422.82	X		317,441.16
02/20/2026	2090024...	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,834.20	X		312,606.96
02/20/2026	DD7939	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7940	Bowles, Matthew	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7941	Cantrell, Luanne K	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7942	Ciarlette, Noah A	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7943	Dikun, Nathan S	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7944	Dircks, Brennan C	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7945	Fals, Shelby L.	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7946	Fellows, Sarah K	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7947	Grubisich, Danial P	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7948	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7949	Hardin, Patrick E.	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7950	Hartman, Jason S	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7951	Highbaugh, Andrew S	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7952	Kazak, Jeffrey M	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7953	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7954	McCluskey, William	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7955	McMillin, Brian D.	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7956	McMillin, Michael J	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7957	O'Hern, Terrence M.	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7958	Owen, Joseph M	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7959	Petrakis, John	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7960	Pierce, Dillon J.	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7961	Randich, Jacob M.	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7962	Schneider, Scott W.	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7963	Schumacher, Jessica L	-split-	Direct Deposit		X		312,606.96

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/20/2026	DD7964	Skole, Matthew J.	-split-	Direct Deposit		X		312,606.96
02/20/2026	DD7965	Tobolt, Dale G	-split-	Direct Deposit		X		312,606.96
02/25/2026	102283	U.S. Bank	1-201 · 2000 Accounts ...		5,506.24	X		307,100.72
02/25/2026	22526305	Standard Insurance C...	1-201 · 2000 Accounts ...	00 162517	305.00	X		306,795.72
02/27/2026			4-100 · CFPD Capital L...	Deposit		X	654.36	307,450.08
02/27/2026			3755 · Hinsdale Bank ...	Funds Transfer ...			16,095.78	323,545.86
02/28/2026			401-09 · Interest \$	Interest		X	64.56	323,610.42
03/02/2026	4821902	IMRF	-split-	07256	3,455.72			320,154.70
03/03/2026	341747	Transamerica	-split-	PE61743-0000...	4,916.29			315,238.41
03/03/2026	341749	Transamerica	11.11 · chief's pen. & d...	VB98198 00001	217.91			315,020.50
03/05/2026			-split-	Deposit			3,325.06	318,345.56
03/05/2026		QuickBooks Payroll ...	064-6 · Amb General/ ...	Created by Pay...	72,477.80			245,867.76
03/06/2026	43480530	Department of Treas...	-split-	36-3327732	15,739.70			230,128.06
03/06/2026	2016796...	Il. Dept. of Revenue	2100 · Payroll Liabilities	36-3327732	4,665.60			225,462.46
03/06/2026	DD7966	Arnold, Jacquelyn M.	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7967	Benson, Kyle D	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7968	Bowles, Matthew	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7969	Ciarlette, Noah A	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7970	Dikun, Nathan S	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7971	Dircks, Brennan C	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7972	Fals, Shelby L.	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7973	Fellows, Sarah K	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7974	Grubisich, Danial P	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7975	Hammerstein, Jr., Mi...	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7976	Hardin, Patrick E.	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7977	Hartman, Jason S	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7978	Highbaugh, Andrew S	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7979	Kazak, Jeffrey M	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7980	Koranda, Jr., Allen C.	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7981	McMillin, Brian D.	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7982	McMillin, Michael J	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7983	O'Hern, Terrence M.	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7984	Owen, Joseph M	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7985	Petrakis, John	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7986	Petro, Benjamin J	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7987	Pierce, Dillon J.	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7988	Randich, Jacob M.	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7989	Schneider, Scott W.	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7990	Schumacher, Jessica L	-split-	Direct Deposit		X		225,462.46
03/06/2026	DD7991	Skole, Matthew J.	-split-	Direct Deposit		X		225,462.46

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/06/2026	DD7992	Tobolt, Dale G	-split-	Direct Deposit		X		225,462.46



CHANNAHON FIRE PROTECTION DISTRICT

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CHANNAHON IL 60410

815-467-6767
FAX: 815-467-5081



Fire and Life Safety Educator Monthly Activities February 2026

Trainings/meetings	total students
2/5 CPR Heartsaver Heartcode class	2
2/9-2/13 Instructor 1 class	
2/23 Red Cross Prepare with Pedro Class	
2/26 BLS Renewal class	2
School Visits	
2/2 Galloway 2 nd Grade	108
2/17 Galloway 1 st Grade	105
2/18 Galloway Little Learners	45
2/24 UMC Preschool	30
2/25 UMC Preschool	14
Other	

FAMILY ▪ TEAMWORK ▪ PRIDE ▪ COMMUNITY ▪ RESPONSIBILITY



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Meetings	3/4 FLSE meeting
Pending Activities	3/2 Galloway 2 nd grade Weather Safety 3/3-3/4 CPR for 8 th graders 3/5 Matter of Balance Class for Older Adults at Park District (Thursdays through end of April) 3/6 CPR for Dist 17 Transportation team 3/9 CPR for 8 th graders 3/10 Galloway 1 st grade Weather Safety 3/16 Galloway Little Learners
Other	3/16 CPR HeartSaver Heartcode class 3/17 Technician Skills Class for Car Seat Technicians 3/18 St. Elizabeth meeting with residents 3/24-3/27 FLSE Conference

Respectfully Submitted,

Sarah Fellows, Fire Life Safety Educator

FAMILY ▪ TEAMWORK ▪ PRIDE ▪ COMMUNITY ▪ RESPONSIBILITY



CHANNAHON FIRE PROTECTION DISTRICT

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CHANNAHON IL 60410

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FAX: 815-467-5081



Fire and Life Safety Educator Monthly Activities January 2026

Trainings/meetings	total students
1/6 BLS renewal	1
1/13 Lockport CRR meeting	
1/16 CPR Heartsaver Heartcode class	1
1/21 BLS renewal	1
School Visits	
1/8 Galloway 2 nd Grade	108
1/13 Galloway 1 st Grade	105
1/15 Galloway Little Learners	45
1/16 Galloway Kindergarten	105
1/20 Park District Preschool	65
1/21 Park District Preschool	44
1/26-1/30 Three Rivers School-Risk Watch Program	
Other	
1/5 Car seat install.	
1/19 Safe Sitter Class	6

FAMILY ▪ TEAMWORK ▪ PRIDE ▪ COMMUNITY ▪ RESPONSIBILITY



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Meetings	
Pending Activities	2/2 Galloway 2 nd Grade 2/5 CPR Heartsaver Heartcode class 2/17 Galloway 1 st Grade 2/18 Galloway Little Learners 2/23 Red Cross Prepare with Pedro Class 2/26 BLS Renewal class 2/24 UMC Preschool 2/25 UMC Preschool
Other	2/9-2/13 Instructor 1 class

Respectfully Submitted,

Sarah Fellows, Fire Life Safety Educator

FAMILY ▪ TEAMWORK ▪ PRIDE ▪ COMMUNITY ▪ RESPONSIBILITY

February 2026 Inspections Report

- 2/13
Several email correspondences with companies regarding scheduling annual inspections.
IFC 2021 research in occupancy types
Phone call regarding how monitoring must be maintained in the fire district (Keltron)
Keltron report from Wescom responded to in reference to problematic alarm systems
1st Due inspections created and scheduled
- 2/16
Code research in IFC 2021 regarding different occupancy types. Continued scheduling of occupancies and data entry into 1st Due.
- 2/17
Follow-up with 23348 W. Eames & 24350 Bluff for ongoing AFA's. 23348 W. Eames has been cleared. Met with Matt from CPSI at that location. Keltron needed to be refigured and batteries replaced. Bluff remains OOS. Brycer compliance Engine tutorial via zoom. Love's speed shop check-in, progress is being made but still going to be a while. We will continue to check in on them from time to time. Inspection completed at 25158 W Eames St Kusinski & Assoc. (Passed). Continued 1st due code research.
- 2/19
Site visit to 23830 W. Eames (Sista's Seafood) for preliminary visit and questions regarding fire protection features that will be needed. IFC 2021 research. Follow up emails for scheduling industry occupancies coming up. 1st due scheduling continues. Brycer, The Compliance Engine user face familiarization.
- 2/25
Inspection completed at 23213 Youngs Rd. Canal Terminal (Failed). IFC 2021 research ongoing. Follow-up to emails and phone calls regarding prevention.
- 2/26
Inspection completed at 25846 SW Frontage R. INEOS Styrolution (Failed).
Reinspection of 23930 S. Northern Illinois Dr. Forever legends completed (Passed). IFC research concerning upcoming maintenance project of fire water supply tank at Amoco Rd Amazon. Site visit to Mallory Plaza regarding construction setting off fire alarm unsuccessful contact x2.



CHANNAHON FIRE PROTECTION DISTRICT

24929 S. CENTER STREET

CHANNAHON, ILLINOIS 60410

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Deputy Chief Report for March 2026

Vehicles:

- Amb. 414 PM's, Warranty work (valve cover gasket, transmission pan gasket), front shocks, safety lane.
- Amb. 415 PM's, wipers, rear heater core valve replaced, safety lane, steer tires balance at suggestion of LKPT EVT.
- Amb. 424 PM's, replaced both batteries.
- Eng. 421 Towed to Morris EVT. Replaced water pump belt tensioner, bracket, belts. Back-ordered brake air chambers replaced while in shop.
- Utility pick-up 458 Snow plow repaired.
- Credits! <\$1389.00> Wes Kochel – billed insurance direct.
<\$56.19> Kindelspire parts return.

Monthly invoices rec'd: \$11,253.29 YTD: \$15,854.63 as of March 9, 2026.

Stations:

Station 1

- Hose tower hoist annual inspection scheduled.
- Annual sprinkler system inspection completed; passed.
- Perry Brown repaired bad flush valve on urinal in men's locker room

Station 2

- Contracted with Orkin to perform preventative pest spray for Springtail situation.
- Annual sprinkler system inspection completed; passed.
- Premistar Maintenance contract expansion to include Sta. 2.

Meetings:

- Pension Board – Need official action to appoint Toepper replacement.
- MABAS 15 (Northwest Homer)
 - NiCor issuing Methane Detectors to homes with inside meters.
 - Formation of M15 Drone Team
- LuAnn Thank you lunch



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- WESCOM Chief Operating Committee meeting at Wescom.
 - Budget vote put on hold for amendments.
 - Telecommunicator week

Significant Calls:

- Structure fire – 2/22 M/A Morris. 411, 402. Farmhouse, wind driven.
- Structure fire – 2/23 M/A Minooka. 411, 401. Fatality, extended operation.

Total calls for February 2026 - 170 2026 Year to Date – 329 (thru 3/9)

Pending:

- 414 needs front end alignment. Sched. for Wed. 3/11.
- Candidate training is on-going; Academy begins Jan. 2026.
- Water Squad 496 Sector Scan Sonar sent back to mfr for warranty service.
- Sta. 1 & 2 Annual Fire Alarm inspections.
- Annual Fire station, apparatus, spare fire extinguisher inspections / certification scheduled for March.

*** End of Report***



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February 28, 2026

To: Board of Trustees

From: John Petrakis, Fire Chief

RE: Monthly Chief Activity Report

The following items summarize my appointments, assignments, and completions for this month:

Administration/Operations

- We launched the rollout of the Community Connect program. We have posted blurbs on our Facebook page over the past 2 weeks and have 2 more scheduled posts to share. At time of this report, we have 209 residents/businesses enroll and complete their profile. FF Sarah and I have conversed regarding broadening the campaign to ensure elderly residents have access to the platform. We are planning community connect enrollment days to assist seniors obtain an account. I am pleased with the amount of people who have already initiated an account. We will have a Community Connect table on the upcoming Night of the Station event. With Community Connect gaining some traction, we also have scheduled days to meet with each shift and share the purpose of the program, accessibility, and how to access the information during incidents.
- Worked with our fire inspection group on recent fire code questions and applications. There are some large projects underway south of the river in District 3 including fire alarm and device upgrades, revisions to current systems, as well as a solar farm project on the INEOS (formerly Flint Hills) parcel.
- I invited John Grimmenga to Station 1 to review the function of the Board of Fire Commissioners and a general scope of responsibilities and commitments. John is interested in a future vacancy. I am waiting to get the official word from Donna Gray regarding her intentions. If Donna does not renew her appointment, we would need to have an action item to vote a new appointee at the April Board of Trustees meeting.
- The grant applications for staffing, life safety and education, and small equipment are still pending. It is unknown when we hear the status of the grants. No timelines have been shared by the federal government.

Personnel

- The candidates are halfway completed with their academy commitment. They continue to show great effort and academy staff share outstanding reports of their work ethic and teamwork. We are planning an academy graduation ceremony for tentative July 15th. We are planning to have a badge pinning ceremony, remarks from our staff, and celebrate a huge accomplishment. As we firm up the date and time, you should expect an invitation and would love to have the Trustees present and share the evening with the candidates and their families.

Miscellaneous

- Transition Plan
 - As we get closer to July 3rd and the transition plan has been reviewed, I will be sitting with DC McMillin and Jacque and reviewing the elements of the plan. I believe DC McMillin has a good fundamental

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understanding of the "Fire Chief's world". The crews have taken very well to DC McMillin's presence, and they have been very receptive and helpful.

For the Good and Welfare

- Fire/Medic Michael Hammerstein earned his Fire Department Incident Safety Officer credentials from the State Fire Marshal's Office.
- We have 10 individuals who have submitted for educational scholarships through the Illinois Fire Chief's Association. The applications range from certification coursework through advanced education degrees.
- Our annual "Night at the Station Event" will take place on June 4th at 5:00 PM. FF Sarah has another phenomenal event planned. We will also host a dunk tank with myself being a target. The money will go towards Mental Health Matters Foundation and help fund mental health access to those who cannot afford the fees. We will also welcome many community organizations to set up displays in the apparatus bays, have another robust display of trucks to touch, junior firefighter activities, food trucks loaded with snacks and desserts, and another fire safety display demonstrating the power of closing your door at bedtime versus not. FF Sarah has also achieved ~\$2,500 in donations to offset the cost of the events. Bring friends, family, grandkids, or whoever. It will be a fun evening!
- We will host another Easter Bunny visit sponsored by the Grundy County Heroes and Helpers Organization. The Easter Bunny and friends will be at Fire Station #1 on March 22 at 10:00 AM. Kids can get their picture taken with the Easter Bunny along with some treats. If you have kids, grandkids, nieces, nephews...this would be a fun event!

Miscellaneous Events/Activities

- Community Connect Meeting with Shifts
- Transition meetings with DC McMillin and Jacque
- Night at the Station planning and coordination
- Marketing Community Connect

Pending

- Administrative operating guide composition
- Transitioning Chief McMillin

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